

**SUGAR GROVE FIRE PROTECTION DISTRICT  
TRUSTEE'S MEETING  
OPEN MINUTES**

**DATE:** August 21, 2023  
**TIME:** 6:00 pm  
**PLACE:** Sugar Grove Fire Station

**Board of Trustees:** David Blankenship– President  
Tim Cicero – Secretary  
Nicole Lamela – Treasurer  
Mike Fagel – Trustee  
Patrick Hines – Trustee

**GUESTS:** Chief Moran, DC Weaver, Attorney Flaherty, Megan Lamb

**Call to Order**

**Pledge of Allegiance**

**Roll Call** – Trustee Cicero absent

**Public to Address the Board** - nothing heard.

**Minutes** –

**July 17, 2023 Open Session**

It was motioned by Blankenship and seconded by Fagel to approve the July 17, 2023, open minutes.  
Roll call vote – Blankenship, Yes – Fagel, Yes – Hines, Yes - Lamela, Abstain - Motion carried.

**July 17, 2023 – Decennial Committee**

It was motioned by Fagel and seconded by Blankenship to approve the July 17, 2023, Decennial Committee minutes.  
Roll call vote – Fagel, Yes – Blankenship, Yes – Hines, Yes - Lamela, Abstain - Motion carried.

**Treasurers Report** –

**Cash Balances vs Actual Reports** – Discussion held

It was motioned by Lamela and seconded by Hines to approve the cash balances and budget vs actual for July 2023.  
Roll call vote – All in favor - Motion carried.

**Expenditures** – Discussion held

It was motioned by Lamela and seconded by Hines to approve the expenditures for July 2023.  
Roll call vote – All in favor - Motion carried.

**Consent Items** – Discussion held including:

- NPN Flooring - Install flooring - \$14,990.00 – flooring for administration side of building
- O'Donnell Excavating - Drainage maintenance - \$7,250.00 – clean up retention pond – help with drainage
- Air One - GXTREME Coat and Pants - \$7,472.00 – turnout gear for two new members
- Total \$29,712.00

It was motioned by Fagel and seconded by Lamela to approve the consent items for July 2023 in the amount of \$29,712.00.  
Roll call vote – All in favor - Motion carried.

**Trustees Report** –

On August 6, Trustee Lamela received an exit email from former FF Brendan Sullivan (along with the rest of the board), six weeks after his exit. Trustee Lamela wanted to respond to this – there needed to be change in this department – leadership was not here – there was no communication prior to bringing on Chief Moran – DC Weaver comes with vast experience from another fire department – working together we will become that destination fire department – it was not voted on lightly for the large increase in salary – the board believed this would help us keep our well trained firefighters – things will not get fixed overnight – Firefighters are able to come forward and talk to a trustee, but no one has – if you want to see change, come up with solutions to the problems you see, complaining on Social Media does not fix the issues – if you have an issue discuss them in labor management meetings, or bring them to a trustee, but bring the facts not generalization so that problems can be identified and hopefully resolved.

**Report of the Fire Chief –**

- 124 calls this month
- Significant calls this month
  - Assisted Elburn on a fatal MVC during Corn Boil weekend
  - Structure fire, barn, on Prairie
  - Fatal MVC in our district
- Parking lot is finished
- Station Alerting System project moving forward

**Attorney's report –**

- The Illinois Supreme Court accepted the case on pension consolidation
  - Decision will be sometime in 2024

**Old Business –**

**Grievance** – Arbitration is this Friday, 08/25.

**NFPA 3000** – Discussion held including:

Trustee Hines had this put on the agenda –

- Trustee Hines would like to see the department get vests
  - Level 3A vests, ballistic helmets, flashlight, EMS gloves, individual first aid kits and radios with coms with earpieces – it is not going overboard to buy these
- Does not have to be adopted – buy them and put them in practice
- Teach the community, go to schools and teach them how to do mass wound care

Trustee Fagel handed out a thumb drive and information on NFPA 3000(PS)

- Has been talking about this for 3 years
- At a minimum he would like to see the district obtain PPE, as listed in the Standard, has been allowed under FEMA Grants since 2016

Trustee Lamela

- Not opposed to Firefighters wearing ballistic vests
- MABAS Division XIII does not approve of this – firefighters do not go in, they are staged until they are brought out
- Need to research this – not just throw money at it
- Look at stop the bleed kits – look into grants

Discussion continued on NFPA 3000 –

It was motioned by Hines and seconded by Fagel to have the administration review NFPA 3000 concepts, procedures, study and research and get back to the Board in and up to a 15-month time frame on roadblocks for implementation of NFPA 3000. Roll call vote – All in favor - Motion carried.

Blankenship stated this is for recommendation only.

**New Business –**

**Section 1.05 of the Trustee Policy Manual** – Discussion held including:

- Eliminate the names listed and just have the positions.

It was motioned by Blankenship and seconded by Fagel to update section 1.05 of the Trustee Policy Manual to eliminate the names and only have the Board positions listed.

Roll call vote – All in favor - Motion carried.

**Staff Vehicle** – Discussion held including:

- GM has not put out a price list yet –
- State of Illinois has not put out a bid yet –
- heard there is a short window in September when it will be coming out –
- would like approval from Board to purchase a staff vehicle through joint purchasing
- Tahoe to replace Battalion vehicle

It was motioned by Fagel and seconded by Hines approve purchase of staff vehicle through joint purchasing. Roll call vote – All in favor - Motion carried.

**North Parking Lot** – Discussion held including:

- A couple contractors recommended a 2” mill and repave
- Bid packet has been reviewed by legal
- Would like board to approve that chief can open and review bids when they come in

It was motioned by Fagel and seconded by Hines to go out for bid and allow chief to open and award bids when they come in. Roll call vote – All in favor - Motion carried.

**Surplus** – Discussion held including:

- Two old cots that are no longer needed
- A metal desk
- 3 small filing cabinets
- Will check with Fox Valley Career Center to see if they want the cots

It was motioned by Blankenship and seconded by Fagle to approve the surplus equipment. Roll call vote – All in favor - Motion carried.

**POC Recruitment** – Discussion held including:

- Cadet program
- Applicants are 18 yrs. old
- Make a recruit position
- Will pay while working – Illinois minimum wage
- Once qualified will put them on as a POC
- Form to sign to have them stay on for a certain period of time
- Other Departments do that – doesn't always work – can end up costing more than they owe
- Step between cadet and POC – they are 18

It was motioned by Fagel and seconded by Lamela to approve POC recruit level pay based on State of Illinois minimum wage Roll call vote – All in favor - Motion carried.

**Station Alerting System** – Discussion held including:

- Has to go through dispatch center
- The current system is about 17-18 years old
- Includes lights in bunk rooms – all new speakers – better control
- This is budgeted for
- Additional warranty – just getting the standard one-year warranty

It was motioned by Fagel and seconded by Hines to approve the station alerting system not to exceed \$80,000 –

**Discussion** – Cross out State of Arizona under Governing Law on page 10

Revised motion to include attorney revisions.

Roll call vote – All in favor - Motion carried.

**Closed Session** – None


**All Other Matters that May Come Before the Board** –

Attorney stated Wilkins pension hearing is on Wednesday at 10am – Friday is the arbitration with Local 4748.

Chief Kriehbaum visitation is tomorrow.

**Motion to adjourn by Blankenship and seconded by Lamela. Motion carried.**

Respectfully submitted,



Timothy Cicero, Secretary



Paula Lacey, Recording Secretary