

**SUGAR GROVE FIRE PROTECTION DISTRICT  
DECENNIAL COMMITTEE MEETING  
OPEN MINUTES**

**DATE:** July 17, 2023  
**TIME:** 6:04 pm  
**PLACE:** Sugar Grove Fire Station  
**Committee Members:** Brendan Moran – Fire Chief  
David Blankenship — Trustee  
Tim Cicero — Trustee  
Mike Fagel — Trustee  
Nicole Lamela — Treasurer  
Patrick Hines — Trustee  
Jonathan Pilkinton – Resident  
Ross Scimeca - Resident

**GUESTS:** Deputy Chief Weaver, Attorney Flaherty, Dave Harrington

**Call to Order**

**Introductions**

**Public to Address the Board** — None heard.

**Roll Call** — Hines and Lamela absent

**New Business** —

- Purpose of the committee
  - Comply with the statute of the government to form a committee to study the efficiencies of the district and to be transparent with our actions.
- Establish member duties and responsibilities
  - Flaherty provided a template of what our report might look like to review – this does not need to be followed exactly, it is a guideline.
  - Flaherty reviewed the template with the committee.
  - The Chief recommended the other members on the board review the services or programs we provide section and bring a list to the next meeting along with things they would like to see the district doing. Many are long-standing members of the board and past district members that would have good insight into how the district functions and would be good checks and balances and an opportunity to fix areas we are lacking in.
  - Each member of the committee can add things they would like to see.
  - Fagel asked if we need to post our findings – yes, it is a public record and it should be posted on the website with all documents attached.
  - We have 18 months to complete – Due November 2024
  - Each meeting a survey of the audience members needs to be done or obtain the email addresses of the audience members who would like to participate in the survey. Survey can be one question.
- Open Meetings Act Training
  - Every member of the committee should have already taken the training, if they have not, they need to complete that training.

**It was motioned by Blankenship and seconded by Cicero to:  
'Nominate Mike Fagel as the Efficiency Committee Chairman'**

**Roll call vote — All in favor - Motion carried**

- Discussion of things members would like to see on report
  - Fagel would possibly like to see NFPA 3000 included - Flaherty stated that could go under programs and services as a future program.
  - Scimeca would like to look at ways to recruit and retain members of the district.
    - Pilkington thinks money may be a factor for members leaving for another district/department.
- Survey
  - Audience was surveyed – Is there anything audience members think would be valuable to be looked at by the committee?
    - The Local will bring it up at their next meeting.

**All Other Matters that May Come Before the Board — None heard.**

**It was motioned by Cicero and seconded by Blankenship to adjourn.**

**Roll call vote — All in favor - Motion carried**

Respectfully Submitted,

  
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Tim Cicero, Secretary

  
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Lori Kellogg, Recording Secretary