

**SUGAR GROVE FIRE PROTECTION DISTRICT
TRUSTEE'S MEETING
OPEN MINUTES**

DATE: December 19, 2022
TIME: 6:00 pm
PLACE: Sugar Grove Fire Station

Board of Trustees: Mike Fagel – President
Tim Cicero – Secretary
Nicole Lamela – Treasurer
David Blankenship – Trustee
John Guddendorf, Jr. – Trustee

GUESTS: Chief Moran, Attorney Flaherty

Call to Order

Pledge of Allegiance

Roll Call – all Trustees present

Public to Address the Board – None heard

Approval of Minutes –

It was motioned by Guddendorf and seconded by Cicero to:
‘Accept the November 21, 2022, open meeting minutes’

Roll call vote – Lamela abstained– Motion carried

Chief Moran questioned if we could accept the Oct 24, closed minutes also.

It was motioned by Guddendorf and seconded by Blankenship to:
‘Accept the October 24, 2022, closed meeting minutes and keep them closed’

Roll call vote – Lamela abstained– Motion carried

Treasurers Report –

Approval of Cash Balances and Budget vs Actual Reports –

It was motioned by Cicero and seconded by Fagel to:
‘Approve the Cash Balances and Budget vs Actual for November 2022.’

Roll call vote – All in favor - Motion carried

Approval of Expenditures –

It was motioned by Cicero and seconded by Fagel to:
‘Approve the Expenditures for November 2022’

Roll call vote – All in favor - Motion carried

Consent Agenda –

All items on Consent Agenda are for the 2%
Webstaurant Store – Skilllets – not to exceed \$100
Costco – TV – not to exceed \$1500

South Suburban Welding – Forcible Entry Door – not to exceed \$11,000
Amazon – Theragun Pro - \$479.20

**It was motioned by Blankenship and seconded by Fagel to:
'Approve Consent Agenda'**

Roll call vote – All in favor - Motion carried

Trustees Report –

Trustee Lamela

- drafted a performance report for the chief
- sent to all Trustees
- would like any comments or suggestions

Trustee Cicero

- thanked Trustee Lamela for creating the report
- saw the guys spraying down the ice rink – good job
- how did the ride to school in fire truck go – went very well

Report of the Fire Chief –

- Chiefs report given to Trustees
- 127 calls for month of October 2022
- Total of 1384 so far this year
- New Engine went into service – Push-in ceremony went well
- First year for Toys4Tots – we collected 3 boxes of toys
- Paint is in – everything is out of the bunk rooms – those will be painted first then the carpet

Attorney's report –

- Introduced Megan Lamb – new Associate – will be attending our meetings most nights
- New Law – Decennial Committees on Local Government Efficiency Act – this applies to Fire Districts – requires the Districts to create a committee with the goals and responsibilities to see how the district can be more efficient – this board will have to meet 3 times by June 26, 2023 – The Chief, the 5 Board members and two district residents will need to be on the committee. A report will be written and will need to be filed with the county in December of 2023. A public notice will have to be published before each meeting.
- After review of actual time spent – retainer has been decreased to \$1050 starting January 1, 2023

Old Business –

Board of Trustees Policy Manual

- Went over the changes that were suggested by Jeffery Bacidore
- About 6 or so could be approved
- Trustees need to review the changes
- Keep on agenda for next month

New Business –

Transferring Funds –

- Packet from Sawyer/Falduto referencing where funds should go and how much in each acct
- Money in Chase invested through Sawyer/Falduto would yield almost \$40,000 more a year
- Money in Bank of Montgomery (BOM) invested through Sawyer/Falduto would yield almost \$32,000 more a year
- Will transfer most money from Chase MM but will keep Chase accts open – as this is where we hold the checking account
- Will transfer all money from Bank of Montgomery and close account

It was motioned by Blankenship and seconded by Guddendorf to:

‘Move \$3,000,000 from Chase and \$2,144,592 from BOM to Accounts through Sawyer/Falduto, and close out the BOM Account’

Roll call vote – All in favor - Motion carried

MABAS IGA -Ordinance 2022-05-Intergovernmental Agreement for participation in MABAS/

This is the standard agreement from MABAS – there is nothing in the agreement that is different than the way we already operate.

It was motioned by Cicero and seconded by Lamela to:

‘Approve the IGA with MABAS and approve Ordinance 2022-05’

Roll call vote – All in favor - Motion carried

Trustee Compensation –

- Cicero was at a meeting in Carol Stream, and this was brought up
- Originally brought up here in 2019 and never acted upon
- Trustee Guddendorf believes it was voted on and did not pass
- Ordinance is correct in that it must be voted on and it is good for new Trustees coming in 180 days after the ordinance is passed – meaning if passed now trustees in 2025 would be the first ones eligible for the new compensation amounts.
- Elected Trustees cannot increase their pay during their term, that is in the Constitution and Local Officer Compensation Act.
- Appointed Boards increase their pay, not elected
- If budget allows, compensating the Trustees should be appropriate.
- Right now, Trustees make \$1500 with the extra compensation if they attend the classes
- Discussion on how to make it fair across the board for the trustees to each make the same amount
- The way to make it even across the board is to have the Ordinance you pass now state the raise salary will increase in 2029.

It was motioned by Guddendorf to start the pay increase in election year 2029.

- Trustee Cicero disagrees with that motion
- Trustee Lamela questioned if there is another election before that, why wait
- Questions on how you can go out that far –
- It will be put in the ordinance that the raise goes into effect in 2029, those that get elected in 2023, 2025 and 2027 will still make the same as now. In 2029 it will be even across the board
- A new ordinance will be drafted to state that the pay increase will go into effect on the third Monday in May 2029

Guddendorf’s motion was seconded by Fagel

Roll call vote – All in favor - Motion carried

An amended ordinance will be brought to the Board next month for signature

Compensation for Commissioners –

- Commissioners make \$25 a meeting
- They meet when the District hires new full-time employees
- Most meetings take about 5 minutes, except for interviews average 8 hours
- Commissioners meet every 3 years for Lieutenant Promotions and every 2 years for Firefighter list
- This year they have met a few times as the FF list became exhausted

- Can Commissioners get paid per hour – statute does not dictate how they get paid or if they get paid
- Commissioners are appointed so they can get the increase right away

**It was motioned by Fagel and seconded by Blankenship to:
‘Increase Commissioner pay to a flat rate of \$500 a year’**

Roll call vote – All in favor - Motion carried

Employee Resignations –

- Two resignations – Full time FF/PM Wigginton and Part time FF Walsh
- Both are already gone.

**It was motioned by Guddendorf and seconded by Lamela to:
‘Accept the two resignations presented’**

Roll call vote – All in favor - Motion carried

Filling Firefighter Vacancy –

- Fill Firefighter Wigginton vacancy
- FF Walsh was part-time – does not need to be filled
- This will create one extra on each shift

**It was motioned by Cicero and seconded by Blankenship to:
‘Approve the filling of the firefighter vacancy’**

Roll call vote – All in favor - Motion carried

Trustees went into Closed Session –

Fagel motioned to go into open session at 7:12 pm

Release of Closed Session Minutes –

It was motioned by Lamela and seconded Fagel by to:

‘Open closed session minutes from July 18, 2022, September 19, 2022, and October 24, 2022’

Roll call vote – All in favor - Motion carried

All Other Matters that May Come Before the Board –

Trustee Blankenship wished everyone a Merry Christmas and Happy New Year, he also stated that he knows it has been a rough year, and he hasn’t made it easy, he apologized for that and is looking forward to the way things are going, meetings are runner smoother, he likes the way things are going.

Motion by Cicero and seconded by Blankenship to adjourn at 7:15pm

All in favor - Motion carried

Respectfully submitted,



Timothy Cicero, Secretary



Paula Lacey, Recording Secretary