

**SUGAR GROVE FIRE PROTECTION DISTRICT
TRUSTEE'S MEETING
OPEN MINUTES**

DATE: May 16, 2022
TIME: 6:00 pm
PLACE: Sugar Grove Fire Station

Board of Trustees: Mike Fagel – President
Tim Cicero – Secretary
Nicole Lamela – Treasurer
David Blankenship – Trustee
John Guddendorf, Jr. – Trustee

GUESTS: Chief Moran, Attorney Flaherty

Pledge of Allegiance

Call to Order

Roll Call – Trustee's Blankenship and Lamela absent

Public to Address the Board – Nothing heard

Approval of Minutes –
April 18, 2022, open

It was motioned by Guddendorf and seconded by Cicero to:
'Accept the open minutes'

Roll call vote – All in favor - Motion carried

April 18, 2022, closed

It was motioned by Fagel and seconded by Guddendorf to:
'Approve April 18, 2022 and Keep them Closed'

Roll call vote – All in favor - Motion carried

Correspondence – Nothing heard

Treasurers Report –

Approval of Cash Balances and Budget vs Actual Reports –
Discussion –

- How are revenues 6% over – we collected more than we budgeted

It was motioned by Cicero and seconded by Guddendorf to:
'Approve the Cash Balances and Budget vs Actual Reports for April 2022.'

Roll call vote – All in favor - Motion carried

Approval of Expenditures –
Discussion –

- When are the copiers being delivered - June

It was motioned by Guddendorf and seconded by Cicero to:
'Approve the Expenditures for April 2022'

Roll call vote – All in favor - Motion carried

Consent Agenda –

ESO – Fire and Scheduling Software replacing Firehouse – \$5,955.00

BDK Door – Annual Maintenance - \$1,280.00

Discussion –

- Cost of ESO more than Firehouse – yes, but it also includes staffing software – Firehouse did not
- The one-time fee is for training and transferring data
- Will this absorb all Firehouse data – yes
- There are other modules that can be added
- BDK is the company we use for maintenance of doors; they are 15 years old
- Maintenance plan should help identify upcoming issues

It was motioned by Fagel and seconded by Guddendorf to:

‘Approve the Consent Agenda’

Roll call vote – All in favor - Motion carried

Trustees Reports –

- Road Construction on Bliss and Main St.
- Roundabout at Rt.47 and Main St.

Report of the Fire Chief –

- Major incidents – emails went out to trustees
- Issues with Trustee Guddendorf’s email – this has been resolved
- Total Calls – 121 month of April - 551 since January
- New admin reg for hospital turnaround times – Union has copy
- 30-60-90 day plan updates – positive feedback
- Flow MSP vs ESO – will see which is better

Attorney’s report –

- Jun 24 – 25 IAFFPD is also holding training virtually

Old Business –

Updating Board Policy Manual –

Discussion –

- Will need to get the final copy to Union – so we can get it adopted
- Trustee Guddendorf would also like a copy
- Chief Moran will send it to the trustees

New Business –

Ratification of Union Contract –

Discussion –

- Trustee Cicero explained the process of the negotiations

It was motioned by Fagel and seconded by Guddendorf to:

‘Approve the CBA for a Period of 3-years Effective May 1, 2022’

Roll call vote – All in favor - Motion carried

Investments with Sawyer/Falduto –

Discussion –

- How much to invest – will invest \$1 million
- Reserve we have to keep is \$1.158m
- Penalties if we remove money – none

- What are they insured at, what are the risks – they are treasuries, backed by the government
- Will close out the FNBO account and put that money in and make the difference from the money market account

**It was motioned by Cicero and seconded by Guddendorf to:
'Transfer \$1million for investments with Sawyer/Falduto'**

Roll call vote – All in favor – Motion carried

Oppositions to 911 Fund Sweeps –

- Received a letter from Tri-Com asking for support – writing an opposition of the 911 fund sweeps
- The State of Illinois is sweeping \$5mil from 911 to put into 988 funds
- The State government said they would not take the money away if the grant was approved
- 988 is Mental Health – 911 Triage for Mental Health
- Because of this, PSAPs are not eligible for Federal Grants

**It was motioned by Cicero and seconded by Guddendorf to:
'Adopt Resolution 2022-03 Opposition of 911 Fund Sweeps'**

Roll call vote – All in favor – Motion carried

Updating Fire Prevention/Life Safety Codes –

- Last changed in 2015
- Going to 2021
- Village is not updating
- Most neighboring district/department are
- Village code will trump Fire Departments in the village limits
- In the county, the more stringent code prevails – District will have the same as Kane County
- Some changes and or additions include solar and batteries, electric vehicles
- No changes on sprinkler system

**It was motioned by Cicero and seconded by Fagel to:
'Update Fire Prevention Code and Life Safety Code 2021'**

Roll call vote – All in favor – Motion carried

**Surplus –
Discussion –**

- List of hoses that have expired

**It was motioned by Cicero and seconded by Guddendorf to:
'Approve the Surplus list of Hoses'**

Roll call vote – All in favor – Motion carried

Contract with Testing for Public Safety LLC –

- We have exhausted our current list
- Commissioners asked for a company that does training
- Both Chief Moran and BC Lopez worked on this and a happy with them
- Would say not to exceed \$5000 – there is more cost for more applicants

**It was motioned by Fagel and seconded by Cicero to:
'Accept'**

Roll call vote – All in favor – Motion carried

2022-2023 Budget and Appropriation –

- Trustees received draft budget
- We are ready to go for the hearing next month
- It shows a deficit, but that is income vs expenditures
- This is a conservated budget
- Income may increase
- Last years budget was 5.9mil, this year is 5.97mil
- Increased 30% for fuel
- Under a contract for energy

**It was motioned by Guddendorf and seconded by Fagel to:
'Put the Tentative Budget on File'**

Roll call vote – All in favor - Motion carried

**Benefits and Wages for Non-union Personnel –
Table until out of closed**

Closed Session –

**It was motioned at 6:37pm by Cicero and seconded by Guddendorf to:
'Go into closed session under 13a and 13b'**

Roll call vote – All in favor - Motion carried

**Open Session – 7:01pm
Motioned by Cicero and seconded by Guddendorf**

Roll call vote – All in favor - Motion carried

Closed Session Minutes –

**It was motioned by Cicero and seconded by Guddendorf to:
'Approve Raises for Non-union Personnel per Attached Sheet'**

Roll call vote – All in favor - Motion carried

Trustee Cicero questioned if we are going to be charging for applications – No we will not be

All Other Matters that May Come Before the Board –

**Adjourn – 7:05pm
Motioned by Cicero and seconded by Fagel**

All in favor - Motion carried

Respectfully submitted,



Timothy Cicero, Secretary



Paula Lacey, Recording Secretary