

**SUGAR GROVE FIRE PROTECTION DISTRICT  
TRUSTEE'S MEETING  
OPEN MINUTES**

**DATE:** February 21, 2022  
**TIME:** 6:00 pm  
**PLACE:** Sugar Grove Fire Station

**Board of Trustees:** Mike Fagel – President  
Tim Cicero – Secretary  
Nicole Lamela – Treasurer  
David Blankenship – Trustee  
John Guddendorf, Jr. – Trustee

**GUESTS:** Attorney Flaherty

**Pledge of Allegiance**

**Call to Order**

**Roll Call – All Trustees present**

**Public to Address the Board – Nothing heard**

**Approval of Minutes –**  
January 17, 2022, open –

**It was motioned by Cicero and seconded by Fagel to:**  
**‘Approve the Open Meeting Minutes from January 17, 2022’**

**Roll call vote – All in favor - Motion carried**

January 17, 2022, closed –  
Discussion –

- Amend closed session – showing Trustee Guddendorf as absent

**It was motioned by Fagel and seconded by Lamela to:**  
**‘Approve January 17, 2022, Closed Session Minutes pending any changes and Keep Closed’**

**Roll call vote – All in favor - Motion carried**

**Correspondence – Nothing heard**

**Treasurers Report –**

**Approval of Cash Balances and Budget vs Actual Reports**

Operating Fund – \$4,367,161.02, Capital Account – \$1,251,209.00, Total Cash on Hand – \$5,618,370.02

**It was motioned by Cicero and seconded by Guddendorf to:**  
**‘Approve the Cash Balances and Budget vs Actual Reports for January 2022.’**

**Roll call vote – All in favor - Motion carried**

**Approval of Expenditures –**

Chase Checking – \$229,233.19, Chase HRA – \$9,069.58, Total Expenditures – \$238,302.77

Discussion –

- Verizon amount is different – there are two Verizon invoices

**It was motioned by Lamela and seconded by Fagel to:  
'Approve the Expenditures for January 2022'**

**Roll call vote – All in favor - Motion carried**

**Consent Agenda –**

- Air One – Streamlight lights, chargers, holders - \$1,264.00
- Stryker – MTS Power Load - \$21,848.94
- Total - \$23,112.91

Discussion –

- New Medic and Engine
- Power Load shipping to Foster Coach
- Approved bid in September – need approval on payment

**It was motioned by Cicero and seconded by Guddendorf to:  
'Approve the Consent Agenda for the Listed Items'**

**Roll call vote – All in favor - Motion carried**

**Trustees Report –**

Trustee Cicero wanted to say good job to Red Shift on garage fire – and to Gold Shift who went out to St. Charles.

**Report of the Fire Chief –**

No report

**Attorney's report –**

No report

**Old Business –**

**Review from Outside Consultant of Fire District after 6 Months, to Gain a Base for the Future and Forward Movement of The Fire District –**

Discussion –

- Bids sent out – no responses – bidders contacted as to why – most said they do not bid
- One was uncomfortable
- Old quotes from September still stand

Fagel would like to entertain a motion to accept McGrath from the September

Discussion –

- Price of that quote \$37,500
- I-Chief's quote \$37,000
- Report about Montgomery shows 9.45 min average response time
- Would like to see frequent responses
- Stuarts Sports Center vs subdivision
- Risk Management Consultant – part of ICRMT – services available to District at no charge
- Table to next month

**Updating Board Policy Manual –**

**Discussion –**

- Chapters 1 and 2 – all trustees fine with these chapters
- Trustee Fagel’s comments on Chapter 2 will be sent to John Motylinski
- Chapter 3 – Job descriptions – will be sent out to Trustees
- May/Shall – may is optional, shall is not
- Will move forward with chapters 3 and 4

**Action on Fire Chief Employment –**

**Tabled**

**Administrative Services Agreement –**

**This is the VEBA Agreement**

**Discussion –**

- This is through the IPPFA
- They distribute the funds for post-employment insurance, medical costs
- Attorney Flaherty reviewed
- No cost to the district
- For IRS purposes – can only be distributed upon certain steps

**It was motioned by Guddendorf and seconded by Cicero to:**

**‘Accept it’**

**Roll call vote – All in favor - Motion carried**

**Sale of Surplus Apparatus –**

**Discussion –**

- Foster Coach offered \$5000 trade-in
- Quad County offered \$7000
- Will keep until new vehicle arrives
- Honor agreement with North Aurora

**It was motioned by Guddendorf and seconded by Fage**

**Roll call vote – All in favor - Motion carried**

**Resolution No 2020-02 Reaffirming Employee Complaint Procedure –**

**Discussion –**

- Rescinding it
- Must adopt another resolution if rescinding
- Can suspend it

**Trustee Fagel made a motion to Suspend the Resolution**

**Discussion –**

- Is there contract language in place of it
- Reason this was adopted was because, either real or perceived, people were circumventing the chain of command
- Restrictions temporarily relieved
- Additional measures to be taken
- Will go back to the original policy
- Must follow the chain of command

**Tabled until next month – Trustees can review the resolution – maybe have a new resolution to go into its place**

**Trustee Fagel questioned if anyone here is from Montgomery – they had requested to speak at the meeting – no one responded**

**Closed Session –**

**It was motioned by Cicero and seconded by Fagel to:**

**‘Go into closed session under 13a and 13b at 6:29pm’**

AC Parson, BC Lopez, BC Moran, and BC Wade were asked to stay in closed session based on Chief’s absence

**Roll call vote – All in favor - Motion carried**

**Open Session – 7:52pm**

**Motioned by Guddendorf and seconded by Fagel**

**Roll call vote – All in favor - Motion carried**

**It was motioned by Guddendorf and seconded by Blankenship to:**

**‘Have Wayne Parson be Acting Chief’**

**Roll call vote – All in favor - Motion carried**

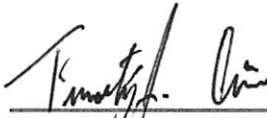
Paula Lacey will be putting an advertisement into the paper for a part-time administrative assistant, she will write it up for what she needs in an admin – 15 to 20 hours per week – she will be doing the interviews with AC Parson.

**Adjourn – 7:55pm**

**Motioned by Blankenship and seconded by Guddendorf**

**All in favor - Motion carried**

Respectfully submitted,

  
\_\_\_\_\_  
Timothy Cicero, Secretary

  
\_\_\_\_\_  
Paula Lacey, Recording Secretary