

**SUGAR GROVE FIRE PROTECTION DISTRICT
TRUSTEE'S MEETING
OPEN MINUTES**

DATE: April 19, 2021
TIME: 5:30 pm
PLACE: Sugar Grove Fire Station

Board of Trustees: David Blankenship – President
John Guddendorf, Jr. – Secretary
Harry Davis – Treasurer
Mike Fagel – Trustee
Tim Cicero – Trustee

GUESTS: Chief Perkins, Attorney Shawn Flaherty

Roll Call – All Trustees present – Trustee Cicero present via landline.

Public to Address the Board – None

Approval of Minutes –

It was motioned by Guddendorf and seconded by Fagel to:
'Approve the March 15, 2021 open session meeting minutes.'

Roll call vote – Motion carried

It was motioned by Guddendorf and seconded by Davis to:
'Approve the closed session minutes for March 15, 2021 and open them.'

Roll call vote – Motion carried

Treasurers Report –

Approval of Cash Balances and Budget vs Actual Reports

Operating Fund – \$3,675,983.53, Capital Account – \$1,287,640.89, Total – \$4,963,624.42
Remaining underbudget with one month to go in FY.

Discussion was held on the bond payment.

It was motioned by Guddendorf and seconded by Fagel to:
'Approve the March 2021 Cash Balances and Budget vs Actual Reports.'

Roll call vote – Motion carried

Approval of Expenditures –

Chase Checking- \$236,713.10, Chase HRA-\$9,880.94, Total Expenditures-\$246,594.04

Discussion was held on some of the expenditures.

It was motioned by Guddendorf and seconded by Davis to:
'Approve the Expenditures for March 2021 in the amount of \$246,594.04.'

Roll call vote – Motion carried

Consent Agenda –

Midwest Air Pro - Hose for Neiderman – \$3,150.40, DeKane - Pulley for 8153 - \$1,922.07

Discussion was held on the cost of the pulley.

It was motioned by Guddendorf and seconded by Davis to:
'Approve the Consent Agenda Items for March 2021, in the amount of \$5,072.47.'

Roll call vote – Motion carried

Trustees Report – Trustee Fagel shared 2021 remembrance coins, to all who were present in the meeting and to the SGFD crew, for the 26th anniversary of the Oklahoma City Bombing, his first FEMA mission.

Trustee Cicero thanked everyone on the committee for the engine and ambulance for the good job they did.

Report of the Fire Chief – 103 calls, up 4 from previous year. Monthly report is in packet. OT report is included in packet.

Vehicle replacement outline – Engines every 25 years, Ambulances every 10 years, Administrative every 15 years and Brush truck every 15 years. This will be incorporated into the Capital plan.

Soil boring will take place at the end of this week – can move forward once we get report.

Chief Perkins had Nicole Lamela introduce herself. Nicole will be replacing Harry Davis as trustee in May.

Cicero questioned the soil boring timeline – chief will find out.

Attorney's report – Trustee Blankenship attended the trustee training via zoom. Evaluation form, received 4 responses back, should wait for the new trustee to get her input. Nothing to report on litigation.

HB220 – Labors attempt to include BCs in the unions.

PSEBA – would allow eligible person, not the district, to decide which policy to take.

Old Business –

Updating Door Access Control System – Tabled

Extrication Equipment – using Houston/Galveston bid - \$41,993.00 not including shipping. Cicero questioned if we saved money, did we have to pay an application fee – Moran stated EMC got it down to the quoted price.

It was motioned by Guddendorf and seconded by Fagel to:

‘Approve purchase of Extrication Equipment not to exceed \$45,000.00, including shipping.’

Roll call vote – Motion carried

New Business –

Employee Resignation – Chief Perkins stated Ross Reeder resigned – he was hired by Aurora Fire Department. Trustee Cicero questioned if there was an exit interview – Chief stated they would normally come to the meeting, but he started the Academy today.

Firefighter Vacancy – with Reeder resigning, there is now an opening to be filled – would need approval for commissioners to fill the vacancy.

It was motioned by Davis and seconded by Cicero to:

“Authorize Commissioners to fill the Firefighter vacancy.”

Roll call vote – Motion carried

Purchase of Fire Engine – This was discussed last month – Moran sent spec sheets to trustees.

Trustee Fagel commends the committee on their work. Trustee Fagel had questions on the lifetime warranty, he believes it is 20 years by law – Flaherty stated its the default. Trustee Fagel and Trustee Guddendorf had questions regarding the wording of accident as it is void after an accident – what is the definition of accident. (Moran: frame damage is considered accident) – Guddendorf stated that was his definition, he wants to know what the manufacturers definition is. Fagel warranty on frame, said everyone he talked to has had an issue. Flaherty stated his experience is most are like this; Moran stated this is the same as Pierce. Discussion continued on other items including having to paint it every 6 months, if we thought about stainless steel (Moran: too expensive), power washing (Moran: we do not power wash vehicles), and if there is anything that

they would have liked to have seen done that was not. There will be an inspection visit before the District takes possession of it. The vehicle should be ready by fall of 2022.

It was motioned by Fagel and seconded by Guddendorf to:
'Authorize the Purchase of the Engine that is Outlined in the Specs'

Guddendorf questioned if this is custom – Moran stated he did not want a custom engine. Guddendorf questioned if wheels are chrome or painted – Moran stated they are painted. Guddendorf questioned this because he is aware of steel rims rusting. Moran stated he has not seen that.

Chief stated that he received a text from Trustee Cicero at 6:07pm saying he was leaving the meeting.

Fagel questioned freight on ladders – Moran stated there will be no freight.

Roll call vote – Motion carried

Purchase of Ambulance – This was discussed last month – specs were sent out. Under the Illinois State Bid, which includes a prepayment discount of \$2464 and a trade-in of the current 953 for \$5000, the total cost is \$249,863.

Trustee Cicero called back into the meeting at 6:22pm.

District will be purchasing a power load after the fact, taking advantage of the IPRF discount.

Flaherty stated we will need a bond because of the pre-pay. Chief stated he will get one.

Discussion on trade-in – Moran will check with Quad County to see about selling outright. Power load warranty – district gets the full 7-year warranty.

Fagel motioned to make the purchase as outlined.

Chief stated the purchase will be after May 1, so that it is in the new budget year. Blankenship questioned if we should do not to exceed or use the dollar amount we have. Chief stated not to exceed \$260,000 that will take care if we do not use a trade in. John questioned the Chassis- is it 189” or 193”. Moran stated that we are going with the upgrade that is 193”.

It was motioned by Fagel and seconded by Cicero to:
'Approve the Purchase of a Horton Ambulance not to Exceed \$260,000.'

Roll call vote – Motion carried

Sikich Engagement Letter – Annual engagement letter for the accounting services we receive from Sikich.

It was motioned by Fagel and seconded by Cicero to:
'Approve the Engagement Letter with Sikich.'

Roll call vote – Motion carried

Closed Session

It was motioned by Guddendorf and seconded by Davis to:
'Go into closed session at 6:29pm for employee performance review and destruction of closed session recordings.'

Roll call vote – Motion carried

It was motioned by Guddendorf and seconded by Cicero to:
'Go back into open session at 7:10pm.'

Roll call vote – Motion carried

It was motioned by Guddendorf and seconded by Davis to:
'Destroy the closed session recordings from October 2019 and earlier.'

Roll call vote – Motion carried

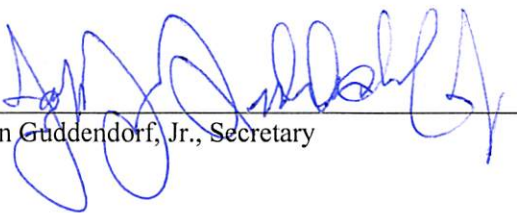
Attorney Flaherty stated that at the beginning of next months meeting we will have the swearing-in of the new trustee and the election of officers at that time.

ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD

None heard

Meeting adjourned at 7:14pm.

Respectfully submitted,



John Guddendorf, Jr., Secretary



Paula Lacey, Recording Secretary