

**SUGAR GROVE FIRE PROTECTION DISTRICT
TRUSTEE’S MEETING
OPEN MINUTES**

DATE: February 15, 2021
TIME: 5:30 pm
PLACE: Zoom meeting

Board of Trustees: David Blankenship – President
John Guddendorf, Jr. – Secretary
Harry Davis – Treasurer
Mike Fagel – Trustee
Tim Cicero – Trustee

GUESTS: Chief Perkins, Attorney Shawn Flaherty

Roll Call – Trustee Fagel - absent

Public to Address the Board – None

Approval of Minutes –

It was motioned by Davis and seconded by Cicero to:
‘Approve the January 18, 2021 open session meeting minutes.’

Roll call vote – Motion carried

Closed session minutes were tabled for December 21,2020 and special meeting January 5, 2021 until March.

Treasurers Report –

Trustee Fagel joined the zoom meeting at 5:34

Approval of Cash Balances and Budget vs Actual Reports

Operating Fund – \$3,997,341.48, Capital Account – \$1,342,613.94, Total – \$5,339,955.42

It was motioned by Guddendorf and seconded by Davis to:
‘Approve the January 2021 Cash Balances and Budget vs Actual Reports.’

Roll call vote – Motion carried

Approval of Expenditures –

Chase Checking- \$262,073.34, Chase HRA-\$7,451.52, Total Expenditures-\$269,524.86

It was motioned by Cicero and seconded by Fagel to:
‘Approve the Expenditures for January 2021 in the amount of \$269,524.86’

Roll call vote – Motion carried

Consent Agenda –

Computer Systems – 7 Dell AIO and accessories	\$9,523.08
<u>Computer System – 1 Tower and accessories</u>	<u>\$1,298.16</u>
Total	\$10,821.24

Discussion – Last month Chief Perkins made a proposal for 4 AIO computers. After the migration it was determined that more computers needed to be replaced. Chief researched the I7 processor, as requested by Trustee Fagel, and was advised by the Dell rep and the Districts IT person, that an I7 processor is overkill, as it

is used for detailed graphing, media-editing and high-end gaming. The district personnel would not be doing any of that, so the I5 processor would be the best fit. All computers will have a 5-year warranty.

Questions asked...

If these are for the vehicles also; no, they are for the admin offices and the officer's offices.

Do we order a spare; no, if they never get used and go out of date, it is not worth it.

Discussion was held on how often computers are replaced. Trustee Cicero would like Chief to look at replacing every 5-7 years. Chief stated that the ones that are still good after 5 years, will be looked at yearly until they are replaced.

It was motioned by Guddendorf and seconded by Fagel to:

'Approve the Consent Agenda Items for January 2021, in the amount of \$10,821.24'

Roll call vote – Motion carried.

Trustees Report – None

Report of the Fire Chief – 100 calls in January, down 4 from previous year.

HELP – Highly Enhanced Loss Prevention program was completed. Received a check from IPRF in the amount of \$18,647.00, 10% of the workers compensation payment. This normally would be given in person at a meeting, but due to COVID and zoom it was mailed, as they did not want to delay the district receiving the funds. Chief Perkins stated our workers comp went up so this was the perfecting timing in getting this. Chief Perkins said the committee did a great job and thanked BC Moran, Bob Cahill and Paula for their commitment in getting this accomplished.

Rebate TIF #1 – received a check from Kane County for a rebate on the surplus from Sugar Groves TIF #1 in the amount of \$1,790.81.

Training Facility – met with engineer, will need to put in concrete pillars. Will have to do a soil sample. May need to go out for bid on concrete if over \$20,000. Will try to get it bid out before spring. Discussion continued.

Engine 902 – went through a toll booth and put a crease in the aluminum. No major damage, nothing that needs repaired. Just information for the Trustees. Employee was talked to about being careful especially when there is a lot of snow, making the area smaller to get through.

Guddendorf stated he heard that 901 came in under budget. Trustee Fagel asked what the final amount was. Chief Perkins stated yes it did come in under budget but will have to look up the numbers and get back to Trustee Fagel with the final amount.

Trustee Cicero asked if the extra staffing is because of the snow and cold weather. Chief said yes, but it is all a guessing game when it comes to weather, he did not staff extra for tonight, believes it will be a minimal amount this time.

Attorney's report – CPI is 1.4% for 2022, last year it was 2.3%. 1700 Bills filed; too early to see what will pass, will wait until March or April. Nothing to report on litigation.

Old Business –

Updating Door Access Control System – Tabled

New Business –

Amendment to FSA – President Trump signed a Bill in December, similar to the one in June, where he is allowing employers to make an amendment to allow employees unlimited carryover of FSA funds and changes to their FSA fund throughout the year for 2020. This will be offered again in 2022 for 2021. Chief stated he wanted to get approval first, as our benefits coordinator will prepare the amendment, and we can get signatures next month.

It was motioned by Davis and seconded by Fagel to:

‘Approve the Amendment to the FSA allowing unlimited carryover for 2020 and amount changes during 2021’

Roll call vote – Motion carried.

No action for closed session -

Trustee Cicero would like the trustees to look at the overtime at next month’s meeting.
Trustee Guddendorf said the closed session minute’s need to be looked at next month.
Trustee Cicero asked chief how to access the emails. Chief will send each trustee instructions.

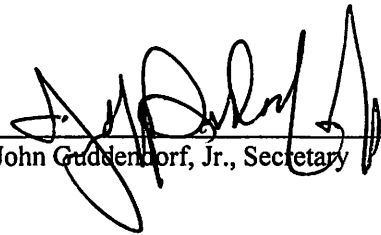
ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD

It was motioned by Guddendorf and seconded by Blankenship to:

‘Adjourn at 6:20 p.m.’

Roll call vote – Motion carried.

Respectfully submitted,



John Guddendorf, Jr., Secretary



Paula Lacey, Recording Secretary