

**SUGAR GROVE FIRE PROTECTION DISTRICT
TRUSTEE'S MEETING
OPEN MINUTES**

DATE: July 20, 2020
TIME: 5:30 pm
PLACE: Sugar Grove Fire Station

Board of Trustees: David Blankenship - President
John Guddendorf, Jr. - Secretary
Harry Davis - Treasurer
Mike Fagel - Trustee
Tim Cicero - Trustee

GUESTS: Chief Perkins, Attorney Shawn Flaherty

The Pledge of Allegiance was recited.

Roll Call – Trustee Cicero and Trustee Fagel absent

Budget and Appropriation Hearing – The floor was open on the FY 2020-2021 Budget and Appropriation Hearing.

No comments were heard. At 5:36 the hearing was closed.

It was motioned by Guddendorf and seconded by Davis to:
'Close the Annual Budget and Appropriation Hearing'

Roll call vote – Motion carried

Public to Address the Board - None

Approval of Minutes-

It was motioned by Guddendorf and seconded by Davis to:
'Approve the June 15, 2020 open session meeting minutes'

Roll call vote – Motion carried

It was motioned by Davis and seconded by Guddendorf to:
'Approve the June 15, 2020 closed session meeting minutes and keep them closed'

Roll call vote – Motion carried

Treasurers Report –

Operating Fund- \$2,749,708.91, Capital Account- \$1,445,246.53, Total - \$4,194,955.4

Trustee Guddendorf questioned Chief Perkins if he has seen a difference in spending since the outbreak of the virus. Perkins stated we have spent about \$5000 for masks and things we have purchased; we are keeping track of all purchases that are COVID related, but there really has not been a significant impact.

It was motioned by Guddendorf and seconded by Davis to:
'Approve the June 2020 Cash Balances and Budget vs Actual Reports'

Roll call vote – Motion carried

Expenditures-

Chase Checking- \$355,487.09 Chase HRA-\$3,159.75, Total Expenditures-\$358,646.84

It was motioned by Davis and seconded by Guddendorf to:
'Approve the Expenditures for June 2020 in the amount of \$358,646.84'

Roll call vote – Motion carried

Consent Agenda

Chief Perkins explained the two consent agendas – One of them for Zoll has a maintenance agreement – the other does not.

SJ Carlson – \$1,820.60 – Sprinkler repair

Cardinal Parts - \$1,490.90 – Turbo for 902

Cintas - \$1,506.44 – Annual Maintenance for Fire Extinguishers

Zoll - \$30,605.55 – Replacement Monitor or \$32,292.72 Replacement Monitor with maintenance plan

Guddendorf questioned why only \$1000 trade in and how long before we would need to replace more. Chief explained it was not up to date and only used for training, and about 5 years before any would need to be replaced. Discussion continued about the monitors and need for maintenance plan.

It was motioned by Guddendorf and seconded by Davis to:

‘Approve the Consent Agenda Items for June 2020, in the amount of \$37,110.66, with the maintenance plan for the Zoll monitor’

Roll call vote – Motion carried

Trustees Report –

Nothing

Report from Chief and Command –

Monthly report in packet.

June 110 calls – returning to normal on call volume.

Engine goes to Pierce on August 17

EMS Coordinator at Mercy Center state they have a new CEO – they are asking area Fire Departments if they would be interested in putting a logo on the ambulance for a stipend – they did not say what the amount would be. Chief Perkins showed pictures of what they were looking for – it is more of a whole vehicle wrap than just a logo put on the ambulance. Chief questioned Attorney Flaherty what ramifications there could be – Flaherty - mistaken identity -helping a private company with taxpayer dollars. Guddendorf questioned is it going to cause a rift with the other hospitals we transport to. Perkins questioned if he should go back to them and say at this point in time it is not something we would consider. Blankenship stated that would be his consensus.

5:58pm – Fagel arrived at the meeting

Davis suggested that if they want us to market them, maybe we could put their logo on our shirts.

Shawn stated they are asking other fire departments also – they are all saying no. Discussion continued.

Chief Perkins will follow up with Mercy and let them know the Boards decision.

Attorney’s report –

Governor signed into law that Election Day – November 3, 2020 is a Holiday. It is just for this year.

Still searching for a date for Naden rehearing.

Old Business –

Door Access – on hold

TAHPI- On hold

Budget and Appropriation Ordinance 2020-2021 – Discussion was held.

It was motioned by Fagel and seconded by Guddendorf to:

‘Approve Budget and Appropriation Ordinance 2020-2021’

Roll call vote – Motion Carried

New Business-

Employee Resignation – Chief Perkins stated Lt. Josh Olmstead had resigned, he has been a valuable employee, great leader, and mentor. Lt Olmstead stated that this was a hard decision, but it was a unique opportunity that he could not pass up. All the Trustees wished him the best of luck.

FF/PM Position – with Lt. Olmstead leaving – this creates a vacancy – will need to authorize the Fire Commissioner's to fill the vacancy.

It was motioned by Guddendorf and seconded by Fagel to:

'Allow the Board of Fire Commissioner's to proceed with filling the FF/PM vacancy'

Roll call vote – Motion carried

Lt. Promotion – with Lt. Olmstead leaving – this creates a Lt. vacancy – would need authorization for the Fire Commissioners to promote the next employee on the Lieutenants list to fill that vacancy, which would be Robert Cahill.

It was motioned by Blankenship and seconded by Davis to:

'Allow Chief to move forward with the Board of Fire Commissioner's to proceed with the promotion of FF Cahill'

Roll call vote – Motion carried

Appointment of Fire Chief – John Pilkington's term is up; he would like to be reappointed.

It was motioned by Guddendorf and seconded by Davis to:

'Reappoint John Pilkington for another 3-year term as Fire Commissioner'

Roll call vote – Motion carried

Closed Session

It was motioned by Guddendorf and seconded by Fagel to:

'Go into closed session at 6:06 pm'

Roll call vote – Motion carried

Open Session

It was motioned by Guddendorf and seconded by Davis to:

'Go back into open session at 7:03 pm'

Roll call vote – Motion carried

Action on closed session items-

No action taken

ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD

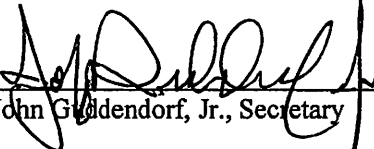
None heard.

It was motioned by Blankenship and seconded by Davis to:

"Adjourn at 7:04 pm"

Roll call vote – Motion carried

Respectfully submitted,



John Guddendorf, Jr., Secretary



Paula Lacey, Recording Secretary