

**SUGAR GROVE FIRE PROTECTION DISTRICT  
TRUSTEE'S MEETING  
OPEN MINUTES**

**DATE:** August 26, 2019  
**TIME:** 6:10 pm  
**PLACE:** Sugar Grove Fire Station

**Board of Trustees:** David Blankenship, President  
Harold Davis, Treasurer  
John Guddendorf, Jr., Secretary  
Michael Fagel, Trustee  
Timothy Cicero, Trustee

**GUESTS:** Chief Perkins, Attorney Shawn Flaherty

The Pledge of Allegiance was recited.

**Roll Call** – Fagel deployed.

**Public to Address the Board-** None heard

**Approval of Minutes –**

It was motioned by Guddendorf and seconded by Cicero to:  
'Approve the July 15, 2019 open session minutes'

Roll call vote – Motion carried

It was motioned by Guddendorf and seconded by Davis to:  
'Approve the July 15, 2019 closed session minutes and keep them closed'

Roll call vote – Motion carried

**Correspondence** – Chief Perkins printed out correspondence from Trustee Fagel regarding active shooter training module and put it in the Trustees office for them to review.

**Treasurers Report –**

Operations Account – \$ 2,706,464.29 Capital Account – \$ 1,109,238.09, Total – \$3,815,702.38  
Should be around 25%, at 22.8%, remaining under budget.

It was motioned by Davis and seconded by Cicero to:  
'Accept the July 2019 Cash Balances and Budget vs Actual Reports'

Roll call vote – Motion carried

**Expenditures –**

Chase Checking – \$402,044.60, Chase HRA – \$6,026.71, Total expenditures – \$408,071.31

It was motioned by Cicero and seconded by Guddendorf to:  
'Approve the Expenditures for July 2019 in the amount of \$408,071.31'

Roll call vote – Motion carried

**Consent Items –**

Fleet Safety - \$4,460.32 – Emergency lighting on brush truck  
Dell - \$3,271.14 – Computers  
MES - \$2,592.00 – BarriAir particulate full coverage hoods

Discussion was held on the computers. Chief Perkins stated these are for the LT's and BC's office, there will be two more ordered for the administration offices.

It was motioned by Davis and seconded by Cicero to:

‘Approve the Consent Items for August 2019 in the amount of \$10,323.46’

Roll call vote – Motion carried

**Report from Chief and Command-**

Monthly report is in packet to Trustees.

July - 120 calls, last July - 99 calls.

**Attorney’s report** – Shawn went over the changes in state laws. No longer need to publish promotional exams. Bids can now be published in a weekly newspaper. Senate Bill 37 – no monetary, just reporting, Shawn will be developing a form that can be used.

**Old Business –**

**11a) TIF** – the Village is looking into combining the TIF districts.

**11b) COOP** – Chief Perkins will create a binder with job task sheets. This will be kept in the Trustees office. This will be removed from the agenda.

**11c) Strategic Plan** – Chief Perkins prepared a Master & Capital Improvement Plan. This will be sent to the Trustees via email in PDF format. Chief Perkins will have an excel report for the next board meeting.

**New Business –**

**12a) Fire Chief Contract** – This will be addressed after closed session

**Closed Session -**

It was motioned by Guddendorf and seconded by Davis to:

‘Go into Closed Session for Discussion of Collective Negotiating Matters and the Performance of Specific Employees of the District’

Roll call vote – Motion carried

It was motioned by Blankenship and seconded by Cicero to:

‘Go back into open session at 7:28 pm’

Roll call vote – Motion carried

No action on 13a) Collective Negotiating Matters  
Action taken on 13b) - 12a) Fire Chief Contract

It was motioned by Guddendorf and seconded by Davis to:

‘Approve another year on Fire Chief contract’

Roll call vote – Motion carried

**ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD-**

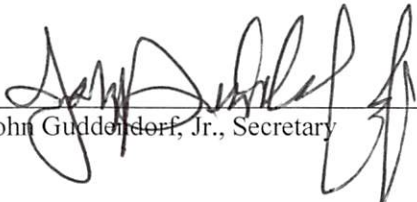
Nothing heard

It was motioned by Blankenship and seconded by Davis to:

‘Adjourn at 7:28 pm’

Roll call – Motion carried

Respectfully submitted,

  
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John Guddendorf, Jr., Secretary

  
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Paula Lacey, Recording Secretary