

**SUGAR GROVE FIRE PROTECTION DISTRICT
TRUSTEE'S MEETING
OPEN MINUTES**

DATE: May 20,2019
TIME: 6:10 pm
PLACE: Sugar Grove Fire Station

Board of Trustees: Mike Fagel, President
David Linden, Treasurer
John Guddendorf, Jr., Secretary
David Blankenship, Trustee
Harry Davis, Trustee / New Treasurer
Timothy Cicero, Incoming Trustee

GUESTS: Chief Perkins, Attorney Shawn Flaherty

The Pledge of Allegiance was recited.

Roll Call – all present

Swearing in of new Trustee-

Timothy Cicero was sworn in for a six-year term of office - David Blankenship will also serve a new six-year term. Linden was thanked for his years of service to the Sugar Grove Board of Trustees.

Election of Board Officers-

It was motioned by Davis and seconded by Guddendorf to:
'Nominate Blankenship for President of the Board of Trustee's'

Roll call vote – Motion carried

It was motioned by Blankenship and seconded by Davis to:
'Nominate Guddendorf for Secretary of the Board of Trustee's'

Roll call vote – Motion carried

It was motioned by Fagel and seconded by Guddendorf to:
'Nominate Davis for Treasurer of the Board of Trustee's'

Roll call vote – Motion carried

Public to Address the Board-

Linden was thanked by Blankenship and public for years of service.

Approval of Minutes-

It was motioned by Guddendorf and seconded by Davis to:
'Approve the April 15,2019 open session meeting minutes '

Roll call vote – Motion carried

It was motioned by Guddendorf and seconded by Fagel to:
'Approve the April 15,2019 closed session meeting minutes and open them '

Roll call vote – Motion carried

Correspondence –

Received the minutes from the 2018 Airport Advisory Board.

Treasurers Report –

Cash Balance and Budget vs Actual Reports for March and April are to be discussed. March tabled from last month’s meeting due to end of fiscal year.

March 2019- Operating Fund- 2,157,276.74, Capital Account- 954,995.25, Total- 3,112,271.99

It was motioned by Fagel and seconded by Davis to:

‘Approve the March 31,2019 Cash Balances and Budget vs Actual Reports ‘

Roll call vote – Motion carried

April 2019- Operating Fund- \$1,778,989.35, Capital Account- \$1,186,495.25, Total- \$2,965,484.60

It was motioned by Guddendorf and seconded by Fagel to:

‘Approve the April 30, 2019 Cash Balances and Budget vs Actual Reports ‘

Roll call vote – Motion carried

Expenditures-

March 2019- Chase Checking- \$201,921.94, Chase HRA-\$11,789.97, Total Expenditures-\$213,711.91

It was motioned by Guddendorf and seconded by Fagel to:

‘Approve the Expenditures for March 2019 in the amount of \$213,711.91 ‘

Roll call vote – Motion carried

April 2019- Chase Checking- \$221,739.48, Chase HRA-\$4,061.49, Total Expenditures-\$225,800.97

It was motioned by Cicero and seconded by Davis to:

‘Approve the Expenditures for April 2019 in the amount of \$ 225,800.97‘

Roll call vote – Motion carried

Consent Agenda-

EJ Metals-	\$43,182.00
Landmark Ford-	\$36,764.00
Emergency Medical Products-	\$1,795.77
Vesco Reprographics-	\$6,981.22

It was motioned by Fagel and seconded by Davis to:

‘Approve the Consent Agenda Items for May 2019 in the amount of \$88,722.99‘

Roll call vote – Motion carried

Trustees Report –

Fagel spoke about his prior term as board president and the board working together.

Fagel notified board that he will be keynote speaker on June 29 at the Illinois Fire Protections Districts regarding Active Shooters and would like to invite people to attend.

Report from Chief and Command-

[Chief] 100 calls for April 2019. Up slightly from April 2018.

Monthly report is a compilation of the weekly reports.

Attorney's report –

Attorney Shawn Flaherty thanked Linden for years of service, congratulated Cicero on appointment and Blankenship on 6 more years on the board. Pension fund case is moving forward, we have collected records and scheduling the IME's for the rehearing for Ms. Naden's case and her appeal for benefits. A few new legislations, one which will expand the ability for exemptions in the bidding process, that will allow us to participate in out of state bidding cooperatives such as Oregon and Texas, which fire departments like to use. The second being that we have to publish notice of a promotional examination. The third being Senate 37, Union members having to pay a percentage into full-time union from their part-time job. Amendments made for lowering percentages to be paid in but did not make it through. Made it through senate and in house right now. Grievance matter for closed session.

Old Business –

Airport Response-

Chief Perkins has a meeting June 11 with Chief Krenitz to discuss airport radios and vehicle.

TIF-

Village had an informational meeting regarding TIF for the public. Chief attended, it lasted about an hour.

COOP Training-

Ongoing cross training.

Strategic Plan-

Chief Perkins spoke with Trustee Guddendorf regarding the recent sale of vehicles, and now they need to adjust the capital plan to reflect the number of vehicles. [Blankenship] do we have a time frame for that? Davis suggested by July. Guddendorf agreed.

Sale of Apparatus-

Brush truck still for sale. There are a couple departments still interested, a department in Mississippi and the Mazon FD.

New Business –

Resignation of Employees-

Resignation notice from Kyle Galvan and Jackson Treasure. Both have started their new positions. [Guddendorf] Will we have new people replace them? [Chief] One is going thru the process and should start early June, however, that exhausted our eligibility list which should have lasted through 2019. Today, I opened the applications for the new eligibility test which ends on June 7, 2019. The written exam happens on June 19, 2019, then the oral interview portion.

It was motioned by Guddendorf and seconded by Fagel to:
'to accept the resignations of Kyle Galvan and Jackson Treasure'

Roll call vote – Motion carried

Firefighter/Paramedic Opening –

It was motioned by Davis and seconded by Fagel to:
'authorize the Chief to fill the two Full-time Firefighter/ Paramedic vacancies'

Roll call vote – Motion carried

Salary Exhibit A for Executive Assistant and Fire Marshall-

Discussion in closed session

Budget and Appropriation Ordinance 2019-02-

[Perkins] Budget for next fiscal year 2019-2020. In the meeting packet is a copy of the 2019-202 budget. This has to be approved in the first quarter of the fiscal year but must be published (approx. June 10,2019) and displayed 30 days prior to approval in July. Perkins discussed the training house changes, including location, position, ascetics and that approval was granted. Chief Perkins looking into funding and options including grants to help fund the training house. Fagel brought up Lexipol pricing and them holding old pricing rate for Sugar Grove Fire. Chief to contact other departments that use Lexipol, to see if SGFD would be interested in purchasing it, when he is able.

Union Grievance-

Discussion in closed session.

Closed Session-

It was motioned by Blankenship and seconded by Guddendorf to:
'go into closed session at 7:02 p.m.'

Roll call vote – Motion carried

Back into open session at 7:37 p.m.

Salary Exhibit A for Executive Assistant and Fire Marshall

It was motioned by Fagel and seconded by Guddendorf to:
'approve the increase in salary noted in Salary Exhibit A for Executive Assistant and Fire Marshall'

Roll call vote – Motion carried

Collective Negotiating Matters

It was motioned by Blankenship and seconded by Davis to:
'deny the grievance in step three filed by the local regarding captain promotions for reasons to be set out in writing.'

Roll call vote – Motion carried

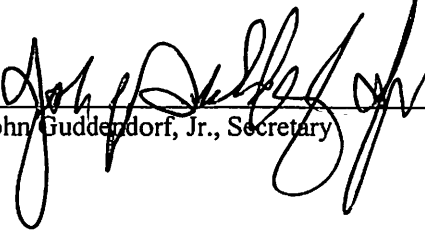
ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD-

Fagel wanted to officially pass the baton to new board president Blankenship


It was motioned by Blankenship and seconded by Davis to:
"Adjourn at 7:40 p.m.

Roll call vote – Motion carried

Respectfully submitted,



John Guddendorf, Jr., Secretary



Kellie Blankenship, Recording Secretary