

**SUGAR GROVE FIRE PROTECTION DISTRICT
TRUSTEE'S MEETING
OPEN MINUTES**

DATE: April 15, 2019
TIME: 6:02 pm
PLACE: Sugar Grove Fire Station

Board of Trustees: Mike Fagel, President
David Linden, Treasurer
John Guddendorf, Jr., Secretary
David Blankenship, Trustee
Harry Davis, Trustee

GUESTS: Chief Perkins, Attorney Shawn Flaherty

The Pledge of Allegiance was recited.

It was motioned by Guddendorf and seconded by Davis to:

“Have Trustee Blankenship act as President pro tem in the absence of President Fagel”

Roll call vote – Motion carried

Roll Call – Blankenship, Davis, Guddendorf, and Linden present. Fagel absent

Brush Truck Bid –

One closed bid was received. Sealed bid was opened in meeting from EJ Metals Incorporated, New London WI, with a total bid of \$86,362.19.

It was motioned by Guddendorf and seconded by Davis to:

‘Accept the bid from EJ Metals Inc, subject to verification by chief of staff that it complies with the specifications.’

Roll call vote – Motion carried

Public to Address the Board- None

Approval of Minutes-

It was motioned by Davis and seconded by Guddendorf to:

‘Approve the March 18, 2019 open session meeting minutes ‘

Roll call vote – Motion carried

Trustees Guddendorf and Blankenship thanked Trustee Linden for his years of service to the Board of Trustees

Correspondence – None

Treasurers Report –

Chief Perkins would like to table the treasure report because he has not received the approved numbers from the accountant yet. Next month Chief will present both months report to the board

Trustees Report – None

Report from Chief and Command-

[Chief] 94 calls for March 2019. Down slightly from March 2018. Monthly report is a compilation of the weekly reports.

Attorney's report –

[Flaherty] We are moving forward with the pension fund claim and getting records pulled together. Pension fund meeting was held prior to this meeting. Ms. Naden's attorney attended the meeting and advised the board he thought his client is owed additional rights. Senate bill 37 passed. In the House now. Bill states that FD's that have part-time employees working for them that are full-time pension employees somewhere else, and that make more than 7,500.00 at the part-time fire department will have to pay 17.5 % of that to the pension of full-time department. The employee would also have to put their regular pension contribution of 9.455% into his own full-time pension fund, without credible service.

Old Business –

Airport Response-

Nothing new- was waiting for brush truck bid.

TIF-

Nothing new- While Chief was in Springfield, he spoke with 2 State of Illinois representatives about TIF and the impact on Fire Departments. Tuesday, April 23 6:30-7:30, the Village is hosting an informational meeting at the Library regarding TIF districts.

COOP Training-

Ongoing cross training

Strategic Plan-

Chief Perkins, Trustee Davis and Trustee Guddendorf continue to work on the strategic plan, there are some unforeseen expenses that need to be included and adjustments made.

Sale of Apparatus-

Large ARFF truck has been for sale since last year with no interest. Would like to consider donating it to the Equality FD. They would use it for coal mine fires. The vehicle was donated to SGFD.

It was motioned by Blankenship and seconded by Guddendorf to:

“To have Chief Perkins execute a Hold Harmless Agreement to donate the Large ARFF vehicle to the Equality Fire Department”

Roll call vote – Motion carried

New Business –

Memorandums of Understanding for Surplus Property –

The Illinois and Federal Department of Natural Resource have a surplus of equipment they donate to fire departments. For us to be able to go online and look at the equipment we must sign the memorandums in advance that states we will abide by the rules if we take any equipment. It's a good resource for free equipment and vehicles.

It was motioned by Guddendorf and seconded by Davis to:

'Authorize the Chief to sign the Memorandums of Understanding for Surplus Property'

Roll call vote – Motion carried

Engagement Letter with Sikich –

Annual letter with our accountant service provider. The letter is about a 3% increase over last year. Chief is very happy with Sikich and would like to continue

It was motioned by Linden and seconded by Blankenship to:

'Authorize Chief Perkins to execute the Engagement Letter with Sikich.'

Roll call vote – Motion carried

Engagement Letter with Lauterbach & Amen, LLP -

Miriani has done our audits every year. Miriani has merged with Lauterbach & Amen, LLP. Laueterback & Amen are also the actuarial for the pension fund. No increase in price.

It was motioned by Linden and seconded by Guddendorf to:

'Authorize Chief Perkins to execute the Engagement Letter with Lauterbach & Amen, LLP to provide us audit service.'

Roll call vote – Motion carried

Appraisal Repairs –

Chief had discussion with the Vice President of Sales for Pierce and the Global Distributor regarding repairs to Engine 901 (8153). They went line by line and discussed taking the rig apart, fixing rails, corrosion protection, and all other items on the list for a cost of approx. 41,000.

It was motioned by Davis and seconded by Guddendorf to:

'Authorize Chief Perkins to have repairs made to Engine 901 (8153) not to exceed \$50,000.00'

Roll call vote – Motion carried

Resignation of Employee –

Resignation letter for Scott Harm a part-time employee was received. He took a full-time position at Bartlett FD

It was motioned by Blankenship and seconded by Linden to:

'Accept the resignation of Scott Harm from Sugar Grove Fire'

Roll call vote – Motion carried

Chief advised the board that, today he received a resignation letter from Kyle Galvan, a full-time fire fighter. He accepted a full-time position in Alsip, close to where he is from. That will be included in next months meeting. Chief is in the process of speaking with the Board of Commissioners about hiring a new full-time fire fighter and having to establish a new hire list.

It was motioned by Davis and seconded by Linden to:

'Go into Closed session at 6:38 p.m. to discuss the 6-month Review of Closed Session Minutes'

Roll call vote – Motion carried

[Blankenship] Time is 07:02 p.m. back into open session.

It was motioned by Guddendorf and seconded by Davis to:

'Open the Closed Session Minutes from May 19, 2014- September 15, 18, 25, 2017- October 12, 23, 2017- February 19, 2018 - March 19, 2018- April 16, 2018- May 21, 2018- June 12, 18, 2018- July 30, 2018-August 20, 2018- September 17, 2018-October 15, 2018- November 19, 2018- December 17, 2018 and keep the rest closed.

Roll call vote – Motion carried

ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD-

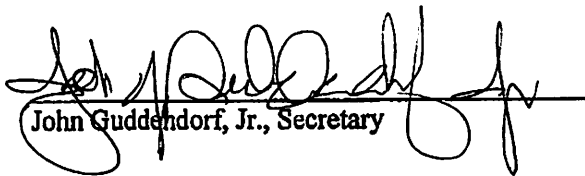
Nothing

It was motioned by Linden and seconded by Blankenship to:

"Adjourn at 7:04 p.m.

Roll call vote – Motion carried

Respectfully submitted,


John Guddendorf, Jr., Secretary


Kellie Blankenship, Recording Secretary