

**SUGAR GROVE FIRE PROTECTION DISTRICT
TRUSTEE'S MEETING
OPEN MINUTES**

DATE: January 21, 2019
TIME: 6:00 pm
PLACE: Sugar Grove Fire Station

Board of Trustees: Mike Fagel, President
David Linden, Treasurer
John Guddendorf, Jr., Secretary
David Blankenship, Trustee
Harry Davis, Trustee

GUESTS: Chief Perkins, Attorney Shawn Flaherty

The Pledge of Allegiance was recited.

Roll Call – Fagel, Linden, Blankenship and Davis are present. Guddendorf absent.

Public to Address the Board- None heard

Approval of Minutes-

It was motioned by Blankenship and seconded by Davis to:
'Approve the December 17, 2018 open session meeting minutes '

Roll call vote – Motion carried

It was motioned by Blankenship and seconded by Linden to:
'Approve the December 17, 2018 closed session meeting minutes and to keep them closed '

Roll call vote – Motion carried

Correspondence –
Discussion on Active Shooter Guidelines.

Treasurers Report –
Operations Account – \$ 2,838,152.79, Capital Account - \$ 951,072.72, Total -\$3,789,225.51
At 59.5% right where we should be at.

It was motioned by Fagel and seconded by Blankenship to:
'Accept the December 2018 Cash Balances and Budget vs Actual Reports'

Roll call vote – Motion carried

Expenditures –
Chase Checking - \$232,862.96, Chase HRA - \$4,822.29, Total expenditures \$237,685.25

It was motioned by Fagel and seconded by Davis to:
'Approve the Expenditures for December 2018 in the amount of \$ 237,685.25'

Roll call vote – Motion carried

Consent Items –

Coffman - EGR Valve Kit - \$1,413.80
Air One - Bunker Gear – 2 sets - \$5,202.00
Redwing - Boots – 8 pair - \$1,906.64
SJ Carlson - Repair sprinkler system - \$1,744.00
Youngrens - Furnace repair - \$3,571.00

It was motioned by Fagel and seconded by Linden to:

‘Approve the Consent Items for January 2019 in the amount of \$ 13,837.44’

Roll call vote – Motion carried

Report from Chief and Command-

[Chief] 1210 calls for 2018, down 55 calls from 2017.

Monthly report - compilation of the weekly reports.

Discussion on corrosion report from Pierce regarding Engine 901. Waiting to see what falls under warranty and what Pierce is going to cover to correct issues. Chief is going to follow up with Pierce.

Linden inquiring about Sugar Grove Police radios and if SGFD will have capability to hear calls. PD radios are encrypted and have added special event channels for FD.

Attorney’s report –

[Flaherty] Pension case is proceeding.

A new bill stating that if an employer requires an employee to carry a cell phone, the employer will be responsible for cell phone expenses. [Chief] All vehicles have a cell phone available for use - no one is required to carry their personal cell phones.

Discussion held on a future referendum.

Old Business –

Airport Response - Still waiting on all the brush truck/airport truck information and then will discuss with Chief Krienitz.

TIF - Crown development study being done for possible TIF.

COOP Training - Ongoing cross training

Strategic Plan - Chief Perkins advised that Trustee Davis will be provided the final 2018 numbers so they can be incorporated into strategic plan.

Lexipol Solutions -Item not budgeted for this year. Chief will investigate more and possibly include in the next budget year.

Trustee Compensation - Discussion was held regarding raising the yearly trustee compensation. Going to discuss after election.

Internal investigation report-

Investigation finished and report received. Report listed 6 items.

1. No evidence of sexual harassment
2. No credible evidence that the complained of conduct was based on gender.
3. Naden did not transition from Firefighter to Supervisor well and was unable to manage those below her.
4. Naden did not follow sections 110 and 111 of the policy manual.
5. Nadens refusal to participate in this investigation in 2014 and again in 2018 severely hampered the investigation.
6. The atmosphere complained of by Naden and Walsh-Blankenship appears to have been resolved.

It was motioned by Fagel and seconded by Linden to:

“Accept the Internal Investigation Report and its findings.”

Roll call vote – Motion carried

New Business –

Disposal of Audio Closed Session Minutes Eighteen Months and Older- Discussion held on which audio files can be disposed of.

It was motioned by Fagel and seconded by Linden to:

‘Destroy all audio closed session minutes older than July 21, 2017’

Roll call vote – Motion carried

Sale of Apparatus- Broker has found a buyer for brush truck for the amount of \$32,000.00 - buyer would like SGFD to hold until May 2019 for budget and monetary reasons. Further discussion was held with findings of leaving the vehicle listed with the broker and not signing a contract unless it would be closed within 30 days.

Declaration of Surplus Property- Private party was going to make an offer on the 961 ARFF, which has not been done yet. It is listed on the broker website. Still waiting to see if private party makes an offer.

Purchase of Brush/Airport Truck- Packet provided to Board with proposal on new Brush/Airport vehicle. Purchase a Ford F-450 chassis separate from skid load components along with construction of the high-pressure system for the truck with two different bid processes.

It was motioned by Fagel and seconded by Linden to:

“Authorize the Chief to put the ARFF/Brush truck out for bid”

Roll call vote – Motion carried

Trustee Compensation- Discussed in Old Business. Take off agenda until May 2019.

Resignation of Part-Time Employee- FF Ryan Thomas submitted his resignation from SGFD.

It was motioned by Blankenship and seconded by Davis to:

‘Accept the resignation of Ryan Thomas’

Roll call vote – Motion carried

Closed Session- None

ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD-

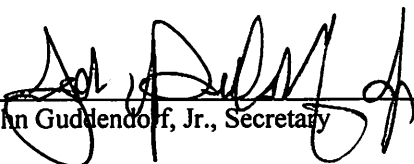
Nothing

It was motioned by Blankenship and seconded by Linden to:

‘Adjourn at 7:29 p.m.’

Roll call vote – Motion carried

Respectfully submitted,



John Guddendoff, Jr., Secretary



Kellie Blankenship, Recording Secretary