

**SUGAR GROVE FIRE PROTECTION DISTRICT  
TRUSTEE'S MEETING  
OPEN MINUTES**

**DATE:** September 17, 2018  
**TIME:** 6:00 pm  
**PLACE:** Sugar Grove Fire Station

**Board of Trustees:** Mike Fagel, President  
David Linden, Treasurer  
John Guddendorf, Jr., Secretary  
David Blankenship, Trustee  
Harry Davis, Trustee

**GUESTS:** Chief Perkins, Attorney John

The Pledge of Allegiance was recited.

**Roll Call** – All Trustees present

Public to Address the Board – None heard

**Approval of Minutes-**

It was motioned by Fagel and seconded by Guddendorf to:  
'Approve the August 20, 2018 open session meeting minutes'

Roll call vote – Motion carried

It was motioned by Guddendorf and seconded by Blankenship to:  
'Approve the August 20, 2018 closed session meeting minutes and keep them closed'

Roll call vote – Motion carried

**Correspondence** – [Trustee Fagel] sent a letter to the District on Sept 11, this is an important day and we should never forget. 343 Firefighters, 67 Police Officers and nearly 2900 civilians were killed. Since then 1800 Firefighters have died of cancer.

**Treasurers Report** –

Operations Account – \$2,254,206.96, Capital Account - \$1,033,153.17, Total \$3,287,360.13  
At -32%, should be around 30%. High ticket items that are budgeted have been paid out, making the percentage seem high.

It was motioned by Guddendorf and seconded by Davis to:  
'Accept the August 2018 Cash Balances and Budget vs Actual Reports'

Roll call vote – Motion carried

**Expenditures** –

Chase Checking - \$329,401.53, Chase HRA - \$4676.34, Total expenditures \$334,077.87

[Guddendorf] – Pomp Tires – this is for 902 – discussion was held on the condition of 901.

It was motioned by Blankenship and seconded by Fagel to:  
'Approve the Expenditures for August 2018 in the amount of \$334,077.87'

Roll call vote – Motion carried

**Consent Items** –

**Stryker** - \$18,463.00 - Power Cot for 2<sup>nd</sup> load ambulance – will fit into any of the ambulances  
**Stryker** - \$2,889.00 – 7 year extended warranty

**Physio Control - \$18,995.98 – LUCAS Automatic CPR Devise - Trustee Fagel brought up concerns about the automatic CPR devise. Discussion was held on the LUCAS.**

**Air One - \$3,752.00 – Replace hose and nozzles**

[Fagel] Stryker warranty has two different amounts on paperwork [Chief Perkins] will call and get correct amount [Fagel] will approve the \$2,998.00 price, but will like Chief to get confirmation on price.

It was motion by Fagel and seconded by Blankenship to:

‘Approve the Consent agenda not to exceed \$44250.00’

Roll call vote – Motion carried

**Trustees Report –**

Trustee Fagel will not be able to attend the promotion ceremony on the 26<sup>th</sup>, he will be deployed to North/South Carolina. [Fagel] would like Chief to offer his congratulations to them.

**Report from Chief and Command –**

Calls – 109, Total so far this year 816, under from last year about 50. Monthly report given to Trustees. [Guddendorf] who is others? [Chief] this is the way it came out of Firehouse. It will take him several days to find out who they were.

Promotion Ceremony for Wade, Olmstead, and Reeder on Sept 26 at 6pm. Will send a reminder to the Board of Commissioners.

Kaneland Homecoming Parade this Wednesday at 5pm. It will be going through Sugar Grove.

Open House on Sunday October 7 from 12pm to 4pm. Will have a vehicle extrication demo. [Fagel] is there giveaways? [Chief] Parson has stuff for the kids.

**Attorney’s report –**

Open Meetings Act Bill– put for the by the IAFFPD – If anyone was an Open Meetings Act Officer, they could fulfill their training by conferences – House and Senate unanimous support - Governor vetoed this.

**Old Business –**

**11a) Airport Response and Fees –** can get rid of ARFF Trucks – will talk more when we get to surplus items on agenda.

**11b) TIF/Impact Fees –** [Fagel] would like to see what the district can do to get fees back that were once collected on our behalf. [Chief] believes Village does not want to collect them in fear of driving businesses away [Fagel] wants to keep trying – does not want to take it off agenda. [Linden] waiting for Strategic Plan [Guddendorf] hope to have Strategic Plan finished and delivered to the Trustees soon.

**11c) Boundary Discussions –** This will be taken off the agenda until further notice.

**11d) COOP Training-** Ongoing process. [Fagel] would like Chief to create a book for all functions so the next people in line have something to look at how things are done.

**11e) Strategic/Capital Plan –** [Chief] Capital Plan was approved, Strategic Plan is being worked on.

**New Business –**

**12a) IGA’s with North Aurora –** one is for the ambulance that was here back in August, the second is for a blanket agreement for the next five years for shared use of apparatus and equipment.

It was motioned by Fagel and seconded by Davis to:

‘Approve the IGA between SGFPD and NAFPD for the use of a Shared Ambulance’

Roll call vote – Motion carried

It was motioned by Fagel and seconded by Linden to:

‘Approve the IGA between SGFPD and NAFPD for the Shared use of Apparatus and/or Equipment’

Roll call vote – Motion carried

**12b) Starcom Radios** – [Chief] through Tri-Com’s Regional FEMA Grant, the district will be getting around \$200,000 worth of radio equipment for about \$20,000. There is a cost to use Starcom’s radio time annually. [Fagel] this is about \$65 a month, per radio? [Chief] Moran is still working on the cost, but worst case scenario is about \$13,000 per year. Thinking more in line with about \$8,000-\$10,000 a year, as we would be using airtime about 30%-70% of the time. [Guddendorf] if we don’t go along with this? [Chief] we can lose our interoperability with Elburn, N, Aurora and the Tri-City departments. The police department is already using it. These radios are dual band, so they cover Tri-Com and Ken-Com. [Fagel] if the cost continues to go up, are we stuck [Chief] still under contract with Tri-Com. This agreement is only for the purchase of radios. [Fagel] who maintains radios after warranty. [Guddendorf] what is cost of maintenance now [Chief] varies. Discussion continued.

It was motions by Fagel and seconded by Guddendorf to:

‘Approve the Purchase of Starcom Radios, not to exceed \$25,000’

Roll call vote – Motion carried

**12c) Side Letter Agreement with Local 4748** – tabled until after closed session

**12d) Surplus Property** – declare personnel protective equipment as surplus – To be destroyed – 15 bunker coats, 25 bunker pants, and 1 bunker boot.

To be donated to FVCC – (with a hold harmless agreement that states not to be used for structural fires) - 30 bunker coats, 11 bunker pants, 22 helmets, various helmet parts, 36 pair bunker boots.

It was motioned by Fagel and seconded by Linden:

‘Declare Personal Protective Equipment as Surplus Property - Some for Destruction and Some for Donation to FVCC’

Roll call vote – Motion carried

Chief Perkins discussed the sale of the two ARFF trucks, the squad and the brush truck. Would like to get a combination brush truck/ARFF truck. Brindlee Mountain was contacted, they will not purchase them, but will broker them. BC Moran is working on getting numbers from another broker. No action will be taken on this tonight.

It was motioned by Blankenship and seconded by Davis to:

‘Go in to closed session at 6:48 for discussion of Side Letter Agreement with Local 4748 ‘

Roll call vote – Motion carried

It was motioned by Guddendorf and seconded by Blankenship to:

‘Go back in open session at 7:14pm’

Roll call vote – Motion carried

Fagel stated no action was taken in closed session, side letter agreement was given back to Chief for review.

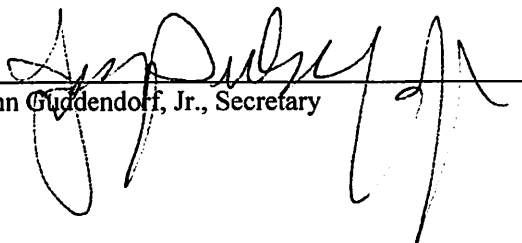
**ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD – None heard**

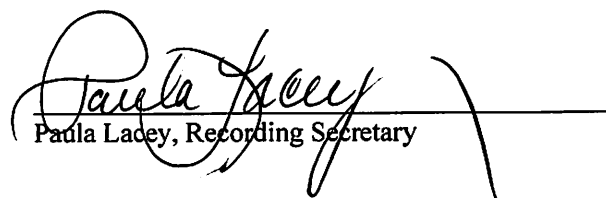
It was motioned by Blankenship and seconded by Linden to:

“Adjourn at 7:18pm’

Roll call vote – Motion carried

Respectfully submitted,

  
John Guddendorf, Jr., Secretary

  
Paula Lacey, Recording Secretary