

**SUGAR GROVE FIRE PROTECTION DISTRICT  
TRUSTEE'S MEETING  
OPEN MINUTES**

**DATE:** August 20, 2018  
**TIME:** 6:01 pm  
**PLACE:** Sugar Grove Fire Station

**Board of Trustees:** Mike Fagel, President  
David Linden, Treasurer  
John Guddendorf, Jr., Secretary  
David Blankenship, Trustee  
Harry Davis, Trustee

**GUESTS:** Chief Perkins, Attorney Shawn Flaherty

The Pledge of Allegiance was recited.

**Roll Call – All Trustee Present**

**Public to Address the Board -**

[Cahill] Union is present, other members of SGFD and members of other fire departments to show support for Chief Perkins. Union would like the Board to know they would like them to give the Chief a new contract and continue harmonious relationship. [Moon] would also like the Board to know he shows support for the Chief and asks them to give the Chief a new contract. [Lopez] spoke showing support and listed the accomplishments Chief has done and would request a contract for Chief. [Marty Kunkel] showed support for Chief Perkins to receive a new contract and doesn't think it's financially responsible to hire a Deputy Chief at this time.

It was motioned by Linden and seconded by Fagel to:

'Change the order of the agenda and move to item 13a and go in to closed session at 6:15 for discussion of performance/goals on specific employees of the District'

Roll call vote – Motion carried

At 7:37pm Fagel stated they are back in open session.

It was motioned by Fagel and seconded by Guddendorf to:

'Move agenda item 11f - Discussion and Possible Action on Fire Chief Contract to the next order of business'

Roll call vote – Motion carried

It was motioned by Blankenship and seconded by Guddendorf to:

'Approve and to extend the 3-year contract to Chief Perkins with edits as agreed to by the Chief and the Board'

Roll call vote -Blankenship – Yes, Guddendorf – Yes, Davis – Yes, Fagel – No, Linden – No, Motion carried

**Approval of Minutes -**

It was motioned by Blankenship and seconded by Guddendorf to:  
'Approve the July 16, 2018 open session meeting minutes '

Roll call vote – Motion carried

It was motioned by Guddendorf and seconded by Davis to:  
'Approve the July 16, 2018 closed session meeting minutes and to keep those closed '

Roll call vote – Motion carried

It was motioned by Blankenship and seconded by Fagel to:  
'Approve the July 30, 2018 open session meeting minutes '

Roll call vote – Motion carried

It was motioned by Blankenship and seconded by Guddendorf to:  
'Approve the July 30, 2018 closed session meeting minutes and to keep those closed '

Roll call vote – Motion carried

**Treasurers Report –**

Operations Account – \$ 2,500,273.38 Capital Account - \$ 1,032,948.72 Total - \$3,533,222.10  
At - 25%

It was motioned by - Blankenship and seconded by - Fagel to:  
'Accept the July 2018 Cash Balances and Budget vs Actual Reports'

Roll call vote – Motion carried

**Expenditures –**

Chase Checking - \$405,325.40 Chase HRA - \$6,660.65 Total expenditures - \$411,986.05  
[Chief] This may seem a little higher, there was a disbursement to the pension fund for \$188,000.  
[Guddendorf] have all taxes come in from Kane County. [Chief] No, still have about 1/4 to go.

It was motioned by Blankenship and seconded by Fagel to:  
'Approve the Expenditures for July 31, 2018 in the amount of \$411,936.05'

Roll call vote – Motion carried

**Consent Items –**

Aurora truck center - brake parts for Engine 901- \$2,571.29

It was motioned by Guddendorf and seconded by Blankenship to:  
'Approve the Consent Items for July 31, 2018 in the amount of \$2,571.29'

Roll call vote – Motion carried

**Trustees Report –**

[Guddendorf] Great job by the fire department at the corn boil. [Fagel] will send Chief three active shooter articles; might find interesting to share with the crew.

**Report from Chief and Command –**

[Chief] 99 calls for July. Down from last year about 22 calls.  
Monthly report is a compilation of the weekly reports.  
Commissioners agreed to promote Josh Olmstead to Lieutenant and following background investigation to move forward with a conditional offer of employment for Ross Reeder.

Ceremony for all three on Wednesday, September 26, 2018 at 6:00 for B/C Wade, Lt Josh Olmstead and FF/PM Ross Reeder.

A week before next month's meeting documentation for the request of major capital purchases will be sent to the board. The month before you will be informed of what will be requested. Next month we are looking at the power cot for second out ambo; either the power load or possibly a CPR device. Combined it will be around \$35,000 -\$40,000 range. Already in budget.

Tomorrow there is a meeting with Nicor reps for energy efficiency programs. We already met with Come Ed and we changed out all the lighting to LED and changed parking lot lights also. Usage for July was down from 14,760 kilowatts (2017) to 11,640 (2018) kilowatts and in June was down 15,660 kilowatts (2017) to 9,300 kilowatts (2018). [Guddendorf] noticed water bill was down about \$200.00; could be estimated.

#### **Attorney's report –**

Two cases- (1) Involving a fire protection district about 2 weeks ago involving Alarm Detection Systems (ADS) from Aurora vs Tyco and Orland Fire Protection District. Two alarm companies banded together to basically remove all fire department discretion for alarm monitoring. Then ADS went after Tyco and sued it for arrangements. ADS lost. Two results came from decision - (1) Fire departments can demand that commercial, industrial and public users direct connect with the dispatch center and use that method instead of a central station. Fire District can also enter into contracts with companies even exclusive companies to service fire alarms that are designed to transmit fire alarm signals. A Fire district can't own and operate an alarm system.

(2) Dealing with audits and making requirements of local governments to switch from accrual to cash basis. Could cost a lot of time and money to switch accounting systems. The General Assembly passed a law to use either system.

#### **Old Business –**

##### **11a) Airport Response-**

[Chief] Spoke with Aurora FD about airport contract and airport vehicles. Discussion included the possibility of AFD being able to help fund airport vehicles if approved by the City of Aurora, maybe getting rid of the ARFF vehicles and brush truck and buying a combination vehicle for brush fires and airport vehicle with pump and roll capabilities. A/C Parson is discussing with AFD building inspections. Discussion of combined training with AFD twice a year or quarterly, instead of annual disaster drill. Chief Lockwood and B/C Lopez went over our ARFF vehicles and how responses are handled. Possibly housing vehicles at airport. ARFF vehicles being ran through tests to see what's wrong with them. Need new tires and those are expensive. [Guddendorf] any federal grants [Chief] There might be something through the FAA, will look into it.

##### **11b - TIF-**

[Fagel] John is working on the strategic plan which shows where the TIF will hurt us and has hurt us. Maybe we can show the village where the issues are. [Guddendorf] the plan shows the losses and we are not going to make that loss up in 23 years.

##### **11c - Boundary Discussion-**

[Fagel] had an impromptu hello with Elburn Fire Trustees at Elburn Days. There is still no interest in doing anything and they said that it's a village issue. At meeting with Village of Sugar Grove 4-5 months ago, Sean really did not want to support it. [Guddendorf] We can probably bring it up again once we have the strategic plan to show the village.

##### **11d - COOP Training-**

[Chief] Continuing with Command staff training and BC Wade being brought up to speed.

[Fagel] would like COOP plan documents placed in bins/boxes in case of a disaster for a 10-day period after event. This way every officer has a book of what they do. Will give the guidance to Chief.

##### **11e - Strategic/Capital Plan-**

Guddendorf needs Board's comments on the Strategic Plan to finalize it and present to the Board for approval. [Fagel] going to resend the PowerPoint 2018 goals to Board as a memory jogger while looking at strategic

plan. [Chief] going to update the 10-year Capital plan every December so it's always a working 10-year Capital plan. Would like it voted on and removed from agenda. Already been working off that plan.

It was motioned by Fagel and seconded by Blankenship to:  
'Approve the 10-year Capital Plan as submitted'

Roll call vote – Motion carried

**New Business –**

**12a- Surplus -** 2006 Ford Expedition VIN: 1FMPU16576LA16940 Mileage: 86,353

[Chief] would like to donate to Equality Fire Department in Southern Illinois. Same Department air packs were donated to. Donate it with as-is condition, removal of Sugar Grove lettering from the side and obtain a hold harmless agreement. If they are not interested, it can be put on Fire Marshal website.

It was motioned by Guddendorf and seconded by Blankenship to:  
'Surplus/Donate the 2006 Ford Expedition VIN: 1FMPU16576LA16940'

Roll call vote – Motion carried

[Chief] Forgot to include the North Aurora intergovernmental agreement in the Chief's Report. It will cover any equipment or apparatus used between the two agencies. Sean will get a copy and review it.

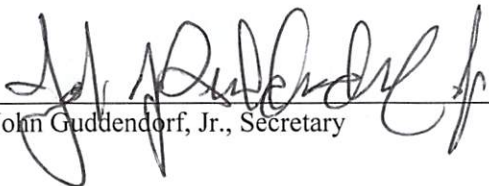
**ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD**


[Chief] would like to thank the members of this fire department, current and former and everyone else that has come out in support and for the comments that were said; it means a lot to me.

It was motioned by Blankenship and seconded by Davis to:  
'Adjourn at 8:20'

Roll call vote – Motion carried

Respectfully submitted,

  
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John Guddendorf, Jr., Secretary

  
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Kellie Blankenship, Recording Secretary