

**SUGAR GROVE FIRE PROTECTION DISTRICT
TRUSTEE'S MEETING
OPEN MINUTES**

DATE: June 18, 2018
TIME: 6:00 pm
PLACE: Sugar Grove Fire Station

Board of Trustees: Mike Fagel, President
David Linden, Treasurer
John Guddendorf, Jr., Secretary
David Blankenship, Trustee
Harry Davis, Trustee

GUESTS: Chief Perkins, Attorney

The Pledge of Allegiance was recited.

Roll Call – All Trustees present

Approval of Minutes-

It was motioned by Guddendorf and seconded by Blankenship to:
'Approve the May 21, 2018 open session meeting minutes'

Roll call vote – Motion carried

It was motioned by Davis and seconded by Blankenship to:
'Approve the May 21, 2018 closed session meeting minutes and keep them closed'

Roll call vote – Motion carried

Treasurers Report –

Operations Account – \$1,614,776.61, Capital Account - \$1,072,633.07, Total \$2,687,409.68
No percentage available until budget gets passed in July.

It was motioned by Fagel and seconded by Blankenship to:
'Accept the May 2018 Cash Balances and Budget vs Actual Reports'

Roll call vote – Motion carried

Expenditures –

Chase Checking - \$206,940.61, Chase HRA - \$5869.10, Total expenditures \$212,809.71

Fagel questioned Foster Coach – Chief stated it is for mounts, holders, and radios, total includes discounts and credits. Discussion was held on how ambulances go out.

Fagel questioned WEX – this is our gas card. Discussion was held on how we choose gas stations. [Chief] depends on where they are coming back from. [Fagel] do we get credit for gas tax. [Chief Perkins] yes, it is set up with WEX.

It was motioned by Guddendorf and seconded by Fagel to:
'Approve the Expenditures for May 2018 in the amount of \$212,809.71'

Roll call vote – Motion carried

Trustees Report – Trustee Davis stated he was approached by a resident to let him know how happy he was with how our crew responded to his injured child.

Report from Chief and Command –

Calls at 106 – down from last year’s 117.

Discussion was held on the monthly calls. Recover calls for spills – hazardous materials only. Calls for Service – majority are EMS. Discussion on 119 and Chelsea.

Chief’s monthly report is in packet.

Attorney’s report –

General Assembly passed budget.

Travel Expense adopted in November, taking place in January 2017 – policy states compensation for training pursuant to statute. This resolution is still in effect and lists the rates the government allows to take – can find 2018 rates on GSA website. No tax dollars to be used on entertainment. Conference is coming up – good time to remind everyone of this policy. Rates can be changed by Board motion. It has to be a specific motion.

Old Business –

11a) Airport Response and Fees – Chief Perkins will try to go there and try to talk to him.

11b) TIF Impact Fees – [Fagel] talked to several residents about the impacts fees. [Fagel] questioned last time we had impact fees, Village took them away in 2004 approximately [Perkins] they rescinded what was in place and put in a new agreement with lower rates on residential and took away commercial [Fagel] how do we get village to understand our costs and needs, they raised their rates and ignore us [Perkins] show them our financial need with the capital plan. [Guddendorf] see what fees other areas of government are from their villages. [Fagel] would like chief to get info on what others are getting. Discussion continued on impact fees and what other districts are getting.

11c) Boundary Discussion – nothing to report.

11d) COOP Planning – status quo.

11e) Strategic/Capital Plan – Capital Plan still the same since September, waiting on the Board. Strategic Plan – Guddendorf doing a tremendous amount of work on this, Perkins looking it over [Fagel] can we do a 5 year [Perkins] we have a 10 year, would like to see that updated every year, so there is always a current 10 year plan.

11f) Fire Chief Contract – hold until evaluation is complete.

11g) Budget and Appropriation Ordinance – nothing for this month, will be put in paper to meet 30 day requirement – will approve next month.

New Business –

12a) – Prevailing Wage 2018-02 – Annual Requirement – using September 2017 rates – if they change this resolution states we take on the amended rates.

It was motioned by Fagel and seconded by Guddendorf to:

‘Accept Resolution 2018-02 Prevailing Wage’

Roll call vote – Motion carried

12b) Employee Resignation – Mike Warner has turned in his resignation with a tentative date of July 18, 2018. Discussion took place on having exit interview, and when resignation is in effect. After .discussion, resignation date is July 18, 2018.

12c) Battalion Chief Appointment – after closed

12d) Lieutenant Promotion – after closed

12e) FF.PM Position – after closed

12f) Purchase of Utility Vehicle – [Perkins] Vehicle replacement plan – Replace BAT9, put it in reserve status and trade-in 912, this is what has been discussed and is in the Capital Plan, and dollar

amount was placed in budget, would like to Board to approve it. [Guddendorf] not to exceed \$45,000 [Perkins] not to exceed \$40,000 for the vehicle [Flaherty] approve for State bid and then do all other separately [Fagel] would like to know about this before day of meeting [Perkins] this was sent out Friday [Fagel] would like to know a few weeks out [Perkins] this is the only apparatus we have planned for this year. Discussion continued on light packages, power load and cot.

It was motioned by Linden and seconded by Guddendorf to:

‘Go in to Closed Session at 6:53 for Discussion of and Possible Action on Battalion Chief Promotion, Discussion and Possible Action on Lt. Promotion, Discussion and Possible Action on FF/PM Position, Discussion on (performance/goals on specific employees of the District) and Discussion on the Appointment/Employment of Specific Employees of the District’

Roll call vote – Motion carried

It was motioned by Guddendorf and seconded by Blankenship to:

‘Go back in open session at 8:43pm’

Roll call vote – Motion carried

Trustee Fagel added a special meeting in July. Normal monthly meeting will be held on July 16, special meeting to be held on July 23.

It was motioned by Fagel and seconded by Linden to:

‘Have a special meeting on the 23rd of July’

Roll call vote – Motion carried

No action was taken on closed session items – will be held until next month.

Trustee Fagel stated that the Board is going to seek applications for a Deputy Chief position. This will be forthcoming.

ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD

Public to Address the Board

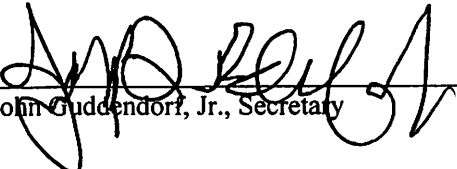
Firefighter Robert Cahill questioned what spurred the Deputy Chief position. Trustee Blankenship stated it was a decision the Board made and has been in discussion for some time. FF Cahill – seemed like it came out of left field and chief not getting his contract. Blankenship – nothing to do with the chief, Board has been discussing this for some time, has said it before, made a commitment to the chief and will stand by him – this has been discussed and now it is being pursued. Cahill – want to stop the rumors before they start. Blankenship - believes it can make Chiefs life easier.

It was motioned by Blankenship and seconded by Linden to:

“Adjourn at 8:48pm”

Roll call vote – Motion carried

Respectfully submitted,


John Guddendorf, Jr., Secretary


Paula Lacey, Recording Secretary