

**SUGAR GROVE FIRE PROTECTION DISTRICT
TRUSTEE'S MEETING
OPEN MINUTES**

DATE: May 21, 2018
TIME: 6:00 pm
PLACE: Sugar Grove Fire Station

Board of Trustees: Mike Fagel, President
David Linden, Treasurer
John Guddendorf, Jr., Secretary
David Blankenship, Trustee
Harry Davis, Trustee

GUESTS: Chief Perkins, Attorney Motylinski

The Pledge of Allegiance was recited.

Roll Call – All Trustees Present

Public to Address the Board – Nothing heard

Approval of Minutes-

It was motioned by Guddendorf and seconded by Davis to:
'Approve April 16, 2018 open session meeting minutes'

Roll call vote – Motion carried

It was motioned by Fagel and seconded by Guddendorf to:
'Approve the April 16, 2018 closed session meeting minutes and keep them closed '

Roll call vote – Motion carried

Correspondence – Trustee Fagel followed up on the NFPA 3000. Discussed what protocol with psych patients is – exercise caution.

Treasurers Report –

Operations Account – \$1,572,948.97, Capital Account - \$1,074,743.09, Total \$2,647,692.06
Final totals were at - 93%

Discussion on the net ordinary income – this area is for accountant only. Paula will send email with explanation from accountant to the trustees.

It was motioned by Blankenship and seconded by Davis to:
'Accept the April 2018 Cash Balances and Budget vs Actual Reports'

Roll call vote – Motion carried

Expenditures –

Chase Checking - \$207,353.11, Chase HRA - \$8,624.94, Total expenditures \$215,978.05

It was motioned by Fagel and seconded by Blankenship to:
'Approve the Expenditures for April 2018 in the amount of \$215,978.05'

Roll call vote – Motion carried

Report from Chief and Command –

94 calls for this month – down by 5 from last year.

Monthly report was discussed.

Training report from BC Lopez was given to Trustees – this highlights all of the training that has been done in 2018 to date.

Attorney's report –

Lt.'s case - Still waiting on IL Supreme Court

House Bill 4242 – Passed unanimously – waiting on Senate. This bill covers severance/leave (sexual harassment) every time a payment is made – needs to be reported and published in newspaper.

Old Business –

11a) Airport response and fees – [Chief Perkins] still waiting on return call

11b) TIF/Impact Fees – Trustee Guddendorf attended village meeting – [Guddendorf] village wants to combine TIFs as one – this could make for the ability to start the clock over for the 23 years. – Easy way to transfer money from one TIF to the other if they are connected. Guddendorf will continue to attend village meetings.

11c) Boundary Discussions – [Fagel] move forward or drop the issue. After long discussion it was decided there needs to be a follow-up with Eichelberger on status of Airpark.

11d) Coop-plan – still developing.

11e+f) Capital Plan/Strategic Plan – Chiefs Capital Plan was finished in December, waiting on trustees approval. Guddendorf handed out his Strategic Plan, which incorporates the Capital Plan into it. [Guddendorf] Capital Plan is done, unless someone does not like what is in it for the first 10 years. [Guddendorf] Strategic plan goes out 30 years, includes adding new building, manpower, and vehicle updates within the next 30 years, and the amount of money needed to continue. Discussion was held on the objectives of this draft plan.

11g) Chief Contract – Discuss after closed session.

New Business –

12a) CBA with Local 4748 – Discuss after closed session.

12b) Compensation for Admin and non-bargaining employees – Discuss after closed session

12c) Budget and Appropriation Ordinance 2018-02 – Chief Perkins explained the numbers on the budget. The B&A will be published 30 days prior to the July meeting.

It was motioned by Guddendorf and seconded by Blankenship to:

‘Go into Closed Session at 7:03 for Discussion of Performance/Goals On Specific Employees of The District, Contract Negotiations With Local 4748, Compensation for Administrative and Non-Bargaining Unit Employees and 6-Month Review of Closed Session Minutes’

Roll call vote – Motion carried

It was motioned by Guddendorf and seconded by Linden to:

‘Go back in open session at 8:42pm’

Roll call vote – Motion carried

Action on Closed Session Items –

It was motioned by Fagel and seconded by Guddendorf to:

‘Ratify the Collective Bargaining Agreement between the Sugar Grove Fire Protection District and Fire Fighters Union Local 4748 – Effective May 01, 2018 with typographical change’

Roll call vote – Motion carried

11g) Fire Chief Contract – This will be moved to the July meeting – remain under old session.

It was motioned by Guddendorf and seconded by Blankenship to:

'Accept Exhibit A Salary Schedule as attached for Admin Assistant, Fire Marshal and BCs'

Roll call vote – Motion carried

6-Month Review of Closed Session Minutes –

It was motioned by Fagel and seconded by Linden to:

'Move to Determine All Minutes in Closed Session will Remain Closed with Confidential Treatment'

Roll call vote – Motion carried

[Chief Perkins] Kellie Blankenship sent a letter requesting to be considered for the open position on the pension board. [Fagel] with the ongoing litigation the board has determined that it is best to keep Chief Perkins on the board. After some discussion Attorney Motylinski stated he would like to keep everything status quo.

ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD

Trustee Blankenship would like further clarification on the ramifications changing the pension board.

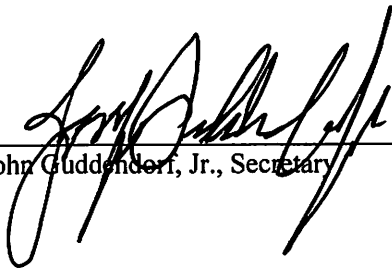
[Attorney Motylinski] there are no ramifications, but it could come up that Kellie and chief both need to be on the board, it is best to keep it status quo.

It was motioned by Blankenship and seconded by Linden to:

"Adjourn at 9:48pm"

Roll call vote – Motion carried

Respectfully submitted,



John Gudderson, Jr., Secretary



Paula Lacey, Recording Secretary

**EXHIBIT A
SALARY SCHEDULE
AMENDED - EFFECTIVE MAY 1, 2018**

Administrative Assistant

Annual Salary: \$67,636.70

Longevity Pay: \$600 annually after 15 years of service

Fire Marshal:

Salary: \$22.50 per hour

Battalion Chiefs:

Annual Salary: \$94,745.82

Michael Fagel, Board President

John Guddendorf, Board Secretary