

**SUGAR GROVE FIRE PROTECTION DISTRICT  
TRUSTEE'S MEETING  
OPEN MINUTES**

**DATE:** October 16, 2017  
**TIME:** 6:00 pm  
**PLACE:** Sugar Grove Fire Station

**Board of Trustees:** Mike Fagel, President  
David Linden, Treasurer  
John Guddendorf, Jr., Secretary  
David Blankenship, Trustee  
Harry Davis, Trustee

**GUESTS:** Chief Perkins, Attorney

The Pledge of Allegiance was recited.

**Roll Call – All Trustees present**

**Public to Address the Board –**

FF Cahill addressed the Board concerning about being approached to have a meeting with two of the Board members. (Cahill) will not meet without his full board, invited the trustees to contact them to have the full board meet on any subject matter.

Lt. Miner addressed the Board, went over the letter addressed to the Board of Trustees concerning their disagreement with a consultant. (Miner) would like to see Chief Perkins given a chance.

**Recognition of Former Fire Commissioner:**

Richard Sander was given a plaque for the (almost) 10 years of service he was on the Fire Commission Board. (Sander) Thanked the Board, expressed it was an honor to serve, and said they were in good hands with the current commission and Chief.

**Approval of Minutes-**

It was motioned by Guddendorf and seconded by Blankenship to:

‘Approve September 15, 2017 special open session meeting minutes‘

Roll call vote – Motion carried

It was motioned by Blankenship and seconded by Davis to:

‘Approve the September 15, 2017 special closed session meeting minutes and keep them closed ‘

Roll call vote – Motion carried

It was motioned by Blankenship and seconded by Davis to:

‘Approve September 18, 2017 special open session meeting minutes‘

Roll call vote – Motion carried

It was motioned by Blankenship and seconded by Guddendorf to:

‘Approve the September 18, 2017 special closed session meeting minutes and keep them closed ‘

Roll call vote – Motion carried

It was motioned by Blankenship and seconded by Guddendorf to:

‘Approve September 25, 2017 special open session meeting minutes‘

Roll call vote – Motion carried

It was motioned by Davis and seconded by Blankenship to:

‘Approve the September 25, 2017 special closed session meeting minutes and keep them closed ‘

Roll call vote – Motion carried

**Correspondence –**

Trustee Fagel wanted to recognize that Chief Alan Brunacini passed away. He was a leader in incident command.

**Treasurers Report –**

Operations Account – \$2,819,844.48, Capital Account - \$964,985.31, Total \$3,784,829.79

No areas of concern.

(Guddendorf) did district receive more money than expected, was it more than last year. (Perkins) more than last year, but not by much, what was expected most went into pension fund. (Fagel) felt any issues from TIF. (Perkins) no, only one building is in TIF.

It was motioned by Blankenship and seconded by Guddendorf to:

‘Accept the September 2017 Cash Balances and Budget vs Actual Reports’

Roll call vote – Motion carried

**Expenditures –**

Bank of Montgomery - \$270,006.00, Chase Checking - \$327,825.27, Chase HRA - \$2023.68, Total expenditures \$599,854.95

Questions on website: where do we stand – finishing up second phase.

It was motioned by Blankenship and seconded by Davis to:

‘Approve the Expenditures as of September 30, 2017 in the amount of \$599,854.95 ‘

Roll call vote – Motion carried

**Consent Agenda –**

Kards, Inc - \$3,443.21 – repair of Engine 902

Health Endeavors - \$1,455.00 Physicals new POCs – reimbursed by grant

Turnout Rental -\$2,580.00 – Turnout gear – New POCs to wear during academy.

Youngren’s - \$2,500.00 – annual contract

Resource Management - \$1,507.00 – written examination for initial eligibility list

NIPSTA - \$11,985.00 – Three POC recruits fire academy – reimbursed by grant

It was motioned by Davis and seconded by Blankenship to:

‘Approve the Consent Agenda for October 2017‘

Roll call vote – Motion carried

**Report from Chief and Command –**

Calls this month were 99 – down just a bit.

President Fagel requested that 13(a) ‘Fiscal 2016-2017 Annual Audit Report’ be moved up on the agenda. At this time Andy Miriani explained the audit report for the 2016-2017 fiscal year.

It was motioned by Linden and seconded by Fagel to:

‘Accept the Annual Audit Report for FY 2016-2017 as presented by Andy Miriani’

Roll call vote – Motion carried

**Report from Chief and Command – continued**

Plane crash- occurred just outside of district – pilot was very pleased with response.

Fire Commission - Oral Interviews will be next week. Following that will be a 10 day period in which they can submit preference points. First part of November, the list should be established.

Guddendorf – going back to plane crash, if it wasn't for the communication between the pilot and the tower, without a ladder truck, how would plane have been found? (Perkins) would have found them if weather wasn't bad, news media would have been over them. Next phase would have been plowing down the corn.

Ambulance – has been ordered, prepayment has been made

Living Quarters Remodel – progressing very well. Rooms are painted. Crews have spent a lot of time helping out.

Workers Comp – one FT FF still out, slated to come back early January. The other FT FF should be back on Monday. One POC still out. (Guddendorf) the one injured a year ago – is he going to have full mobility. (FF Cahill) good leg 145 – affected leg 143.

Fagel – questioned how recruits like academy. (Perkins) they just started this morning.

BBP – met with Joe Liberty from BBP – under traditional medical plan, went up 6.1%.

COOP Planning – set up for Oct 31, Nov 1 and Nov 2.

119 Galena – Trustees Fagel and Linden requested the amount of calls that have been made there - since Oct 2015 it has been 67 times, majority are ambulance calls.

Community Hero Award – Chief Perkins gave the trustees the requested information on what the district did for the gentlemen who assisted on the Rt56 accident years ago. Flaherty has a contact if interested.

GETS – Priority phones for apparatus during an emergency. One time activation. Chief will get the ambulance, Bats and engine on it.

Payroll report requested by trustees was given to them.

**Attorney's report –**

Have not heard from Appellate Court on appeal.

Documents have been drafted that are in legislation to allow for consolidation of pension funds. There are four different plans. Putting them all into IMRF; creating a statewide wide plan, not including Chicago; to keeping the same plan but having the state handle it.

**Old Business –**

**Airport Response and Fees** – Fagel and Linden met with the Village and this was one of the topics. Nothing to report.

**TIF#2** – (Fagel) same discussion with Village Officials. Another TIF will be coming – all the way to 88. Village claims they need it to bring in businesses. Brought up impact fees. Goal of meeting was to let them know district needs their support in acquiring impact fees.

**Boundary Discussion** – Fagel and Guddendorf spoke with trustees in Elburn, not happy with TIF. (Fagel) does not want village having different boarders. (Fagel) Spoke with Trustees in Elburn about revenue share or cost split and they would like to meet again. (Fagel) Benefits of having open and honest discussions.

**Generator Service and Testing** – (Perkins) Defer to A/C Parson. (Parson) Gave packet to Trustees, explained the quotes he received. (Blankenship) who has done this in past. (Parson) no one for the last 8-10 years. (Fagel) will send names of diesel mechanics to AC Parson. (Blankenship) need a contract to maintain it. (Fagel) is a generator guy at FEMA, would like to know how many KW it is, questioned the amp panel. (Blankenship) 200 on spec sheet. (Perkins) would like to have service on it now and put in budget next year for a maintenance contract. (Parson) inspection would be \$613.00. (Fagel) is there money in budget to support this. (Perkins) he will find it.

**Station Maintenance** – Nothing to report

**Overtime** – Discussed in Chiefs report

**Training for Officers** – nothing other than the COOP training coming up

**Apparatus Status** – (Perkins) typical repairs (Fagel) Status on ARFF trucks (Perkins) small one is operational, large one has steering issues. On list to be looked at by mechanic. Did not want to put a whole lot into it, since reviewing contract, waiting to see if going another route.

**Medical Billing** – (Perkins) since last meeting, had discussion with Trustee Fagel as to if issues have been corrected with Andres. (Perkins) as Paula had stated, during conversation with Trustee Fagel, we would like to give them the chance to work on the changes they said they would make. (Perkins) Did not schedule any other medical billing companies to come in, would like to have someone from Andres come in December to explain the process of the billing and see what we can do for revenue sources or look at rates. (Fagel) is chief and Paula comfortable with Andres. (Perkins) Yes, for now.

**Station Remodeling** – Two quotes were handed to the trustees for the ceramic tile installation, difference being one was adding clips (about 8 clips under each 4'x8" tile, to help keep lippage from occurring), and fabric vs. strata mat over the mortar under the tiles. Second quote also includes the mortar and grout. Cost difference is around \$2500. (Fagel) questioned Wayne on which quote he would recommend (Parson) Quote 650 for \$12,958.00. (Fagel) this has the material (Perkins) that has everything except the MLT clips (Fagel) would like to have the clips, it would give a better floor surface. (Parson) that would be quote 649 for \$15,351.00. (Fagel) would like to motion for quote 649.

It was motioned by Fagel and seconded by Linden to:

‘Accept Quote 649 for the Installation of the Ceramic Tile’

Roll call vote – Motion carried

**COOP Planning** – this has been scheduled for Oct 31, Nov 1 and Nov 2. Trustees can attend, although attorney would like no more than 2 at a session.

**Impact Fees for the Fire District** – (Fagel) still working on this.

**Management Consultant (Tabled from 10-12-17)** – (Fagel) Table until the next meeting. (Blankenship) why is this tabled. (Linden) asked for it. (Blankenship) this has been discussed before, and tabled. (Guddendorf) if this is going to be tabled, it will be tabled for at least 6 months, it is time to move on. (Guddendorf) is not for it, never has been, and won't be until Chief has been given the chance to do what has been asked. It is confusing and getting everyone upset, wants the dust to settle. If it does not work in 6 months to a year, then it can be looked at. (Blankenship) stand by his comments he has made at the last few meeting, he has made a commitment to that man [Perkins] and he is going to stand behind him. [Applause from the public]. (Blankenship) he was contracted and if they [the trustees] did not like what he was doing then why for years was he told what a great job he was doing. (Blankenship) going to stand by that man [Perkins], signed a paper and will stick by it, and will go against anyone who wants to go up against him. (Perkins) thanked him for his support.

It was motioned by Blankenship and seconded by Davis that:

‘The Management Consultant is tabled to a minimum of 6-months to a year. At which time it can be revisited, with the stipulation if it comes to that, it will be an outside consultant that has no ties to anyone on this department. Credentials and background will be required’

(Guddendorf) would like it to be 6 months

(Fagel) 6 months

Roll call vote – Motion carried

**New Business –**

**Pro-Force Fitness Program** – (Perkins) would like to continue this for the next four months and have the district cover the cost. (Perkins) explanation of program deferred to Captain Wade. (Wade) he comes in for an hour three days a week, he works on basic functional fitness, basic movements that can help eliminate injury. (Fagel) do you believe it is helping (Wade) absolutely. (Perkins) we would be picking up Dec-March, and check on availability of funds for April. It is \$1200 a month. (Fagel) any discount from WC Carrier (Perkins) can check with BCBS. It promotes physical activity, conditioning and is liked by the members. Cost up to now has been split by Association, 2% and Union. (Fagel) just want to finish up this year. (Perkins) would like to find funding to continue it next year.

It was motioned by Guddendorf and seconded by Davis to:

‘Approve the funding of \$5000’

Blankenship made a motion to approve it all way through the new budget year.

Guddendorf and Davis rescinded the prior motion.

It was motioned by Blankenship and seconded by Linden to:

‘Approve the payments to Pro-Force until the end of the budget year, not to exceed \$6000’

Roll call vote – Motion carried

**Part-Time Administrative Assistant** – (Perkins) this falls in line with the transitioning of back up staff. Most places have an HR, but this is all on Paula, vacations cannot be taken on payroll weeks, there is no backup that allows that time off. Would like to see Kellie Blankenship work towards this position. Will work with Paula on list of job duties and hours and pay. (Flaherty) as long as she is still under the union, it would be 7G work, as long as the union would agree to it. (Perkins) feel confident it can be worked out. (Blankenship) would like to know if he has to abstain his vote. (Flaherty) by law he does not have to abstain. (Davis) would like to have Chief define the job duties, number of hours, and pay, and bring back next month. (Perkins) would like a motion that he can proceed with this. (Flaherty) does any Board member oppose the concept? (All Trustees) no. (Flaherty) that is your authorization.

**Treasurers Report - Annual Receipts and Disbursements –**

It was motioned by Guddendorf and seconded by Fagel to

‘Approve the Annual Receipts and Disbursements’

Roll call vote – Motion carried

It was motioned by Linden and seconded by Blankenship to:

‘Go in to closed session at 7:34 pm for Discussion on Performance/Goals on Specific Employees of the District, Complaint Against an Employee, Contract Negotiations with Local 4748 and 6-Month Review of Closed Session Minutes’

Roll call vote – Motion carried

It was motioned by Guddendorf and seconded by Blankenship to:

‘Go back in open session at 9:30 pm’

It was motioned by Guddendorf and seconded by Davis that:

‘The Board will make a Finding to Uphold the Verbal Reprimand given by Chief Perkins to Battalion Chief Moran dated 09/06/17’

Roll call vote – Motion carried

It was motioned by Fagel and seconded by Linden that:

‘The Board will make a Finding to Overturn the Written Reprimand given by Chief Perkins to Battalion Chief Moran dated 09/06/17’

It was motioned by Blankenship and seconded by Linden that:

‘After the 6-month review of closed minutes - all closed session minutes will remain closed’

**ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD**

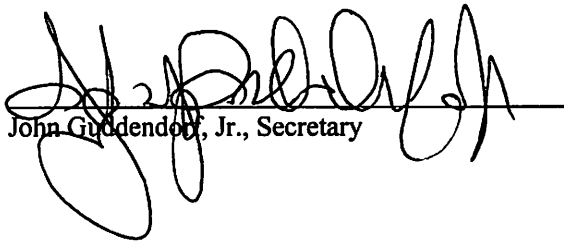
**None**

It was motioned by Blankenship and seconded by Linden to:

‘Adjourn’

Roll call vote – Motion carried

Respectfully submitted,



John Guddendorf, Jr., Secretary



Paula Lacey, Recording Secretary