

**SUGAR GROVE FIRE PROTECTION DISTRICT
TRUSTEE'S MEETING
OPEN MINUTES**

DATE: January 15, 2018
TIME: 6:00 pm
PLACE: Sugar Grove Fire Station

Board of Trustees: Mike Fagel, President
David Linden, Treasurer
John Guddendorf, Jr., Secretary
David Blankenship, Trustee
Harry Davis, Trustee

GUESTS: Chief Perkins, Attorney

The Pledge of Allegiance was recited.

Roll Call – All Trustees present

Public to Address the Board – Nothing heard

Approval of Minutes-

It was motioned by Linden and seconded by Blankenship to:
'Approve December 18, 2017 open session meeting minutes'

Roll call vote – Motion carried

It was motioned by Fagel and seconded by Guddendorf to:
'Approve the December 18, 2017 closed session meeting minutes and keep them closed'

Roll call vote – Motion carried

Correspondence – None

Treasurers Report –

Operations Account – \$2,655,952.58, Capital Account - \$948,202.14, Total \$3,604,154.72
At -% 61%, should be around 66%.

It was motioned by Blankenship and seconded by Davis to:
'Accept the December 2017 Cash Balances and Budget vs Actual Reports'

Roll call vote – Motion carried

Expenditures –

Chase Checking - \$225,806.28, Chase HRA - \$2,421.23, Total expenditures \$228,227.51

It was motioned by Guddendorf and seconded by Fagel to:
'Approve the Expenditures for December 2017 in the amount of \$228,227.51'

Roll call vote – Motion carried

Report from Chief and Command –

December 96 calls – down from the 110 from previous year. Total 1265 for year.

North Aurora – will place new 107' straight stick into service in March.

Attended Kane County Fire Chiefs meeting – Met Chief Christian who is the new President of the Illinois Fire Chiefs Association. Discussions were held on recent Mobile Stoke Team stationed at Central DuPage, will be back next month.

MABAS Division XIII – Attended meeting held on January 11. Many items were discussed.

Tri-Com BOD – numerous items discussed affecting all Tri-Com agencies. Discussion on radio system, equipment needs to be replaced, staffing, full time GIS person.

Radio system status – Discussion on radio system in need of updating; could cause an enormous financial impact on all fire agencies involve – it was decided that the fire agencies would apply for a regional grant through the DHS-AFG Grant under the lead agency of the St. Charles Fire Department. All agencies involved will forward the necessary demographic and statistical information to the Tri-Com Director by next week.

Pickup Truck/Plow – arrived, is at station.

Water Tanks – Installed. Had a few problems to begin with, should be good now.

FF Cahill – back on duty, progressing very well. **FF Blazina** – due for surgery in February. **Kellie** - in new role – doing well.

Trustee Linden questioned how long the battery was out on the tower. Power is on – box did not like cold weather – wrapped it in bubble wrap to keep it warm.

Trustee Fagel stated the pickup truck is not capable to have that snow plow; plow for ¾ ton truck, spec book says not a match. Chief to check with Moran on truck specs.

Trustee Fagel – concerned about Tri-Com contract with new radios; would like chief to look into all contract the district has to see what obligations and potential inspections the district has. [Perkins] gas and electric have 3rd party contracts.

Attorney's report –

Continental Western offering to make a determination if they would cover cost of attorney fees for pension – invoices were sent to adjustor – will send check to pension fund. Nothing new from Appellate Court – all else for closed session.

Trustee Fagel- would like to go back to correspondence – he received a letter where the lawyer fighting against Heartland Recycling is looking for money to help pay fees. [Fagel] has concerns what this would do to the district if this was approved. [Parson] called EPA; until a permit is applied for, they cannot do anything. [Blankenship] area is very shallow; susceptible to contamination. [Guddendorf] planning commission meeting on January 25, Village meeting to follow later in month.

Old Business –

a) **Airport response and fees** – Discussion held on the ARFF Truck and the agreement with the City of Aurora. It was decided that Attorney Flaherty and Chief Perkins will draft a letter and send to City of Aurora/Aurora Airport regarding the ARFF Trucks. [Davis] put both AFRR trucks on agenda for surplus property, so that the district can dispose of them.

b) **TIF #2** – Nothing new.

c) **Boundary discussions and meetings** – Trustees Fagel and Guddendorf to contact Elburn Trustees for meeting.

d) **Generator Service and Testing** – [Parson] two quotes came in. [Perkins] have someone come in for a one time inspection and put in new budget year for contract.

e) **Station Maintenance** – small roof leak repaired, water heater issues resolved.

f) **Overtime** – [Perkins] monitoring it.

g) **Training for Officers** – Feb/March Cornerstone class – can come out 4 times a year. IFSI Basic Company Officer/Command Staff – all encompassing, waiting on date.

h) **Apparatus Status** – Ambulance still in production.

i) **Medical Billing** – Long discussion on adjusting fees – Chief gave trustee handout on costs.

j) **Station Remodeling** – cabinets in, waiting on stove, tile baseboard and back of island. [Perkins] want to give credit to Lt. Carlson, who is here a lot.

k) **COOP Planning** – Moving forward.

l) **Impact Fees for the Fire District** – [Fagel] will meet again with the Village, can't keep being told no. Would like another board member and AC Parson to attend.

m) **Capital Plan** – Tabled until February.

n) **Additional Expense for Water Heaters** – Three systems needed not two – add an additional \$4000.

It was motioned by Blankenship and seconded by Guddendorf to:

'Approve the additional \$4000 for the tankless water heater'

Roll call vote – Motion carried

[Parson] company wanted \$2300 to make system work. [Guddendorf] questioned if there is a cost savings with the tankless version. [Parson] there is an additional annual maintenance of \$600 on the tankless versions.

New Business –

Resolution 2018-01 Amending the Sexual Harassment Policy of the Sugar Grove Fire Protection District
State of Illinois – Adopt by Ordinance or Resolution – need to add verbiage pertaining to retaliation/whistleblower.

It was motioned by Fagel and seconded by Linden to:
'Accept Resolution 2018-01'

Roll call vote – Motion carried

Discussion: [Blankenship] should trustees have training on this. [Flaherty] if never been or has been awhile. [Fage] have firm come out.

Retainer – [Flaherty] proposal - updated retainer – last few months emails, calls and time spent for meetings has increased. Update retainer to \$875.00 from \$650. This will be looked at on an annual basis.

It was motioned by Guddendorf and seconded by Fagel to:
'Increase the retainer to \$875 a month.'

Roll call vote – Motion carried

Employment Agreement – hold until after closed session

It was motioned by Blankenship and seconded by Linden to:
'Go in to closed session at 7:23 for Discussion on the following: Performance/goals on specific employees of the District, Contract Negotiations with Local 4748, and Pending Litigation'

Roll call vote – Motion carried

It was motioned by Guddendorf and seconded by Linden to:
'Go back in open session at 9:03pm'

Roll call vote – Motion carried

Trustee Fagel asked Attorney Flaherty for assistance on the motion.

[Flaherty] The motion reads as follows:

'To amend the Fire Chiefs employment contract to revoke the non-extension clause in section 14, effective today.'

Fagel approved motion and Linden Seconded.

Roll call vote – Motion carried

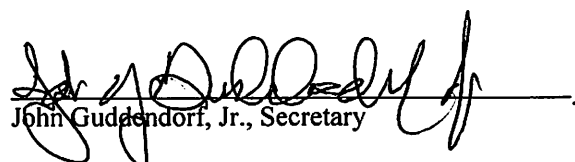
ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD

FF Jason Nichols requested verification on the amendment. [Fagel] section 14 of the employment agreement had what they called an evergreen clause, we just acted to not have the evergreen clause continue, so it is two years.

It was motioned by Guddendorf and seconded by Blankenship to:
"Adjourn at 9:05pm"

Roll call vote – Motion carried

Respectfully submitted,


John Guddendorf, Jr., Secretary


Paula Laeey, Recording Secretary