

**SUGAR GROVE FIRE PROTECTION DISTRICT
TRUSTEE'S MEETING
OPEN MINUTES**

DATE: August 21, 2017
TIME: 6:00 pm
PLACE: Sugar Grove Fire Station

Board of Trustees: Mike Fagel, President
David Linden, Treasurer
John Guddendorf, Jr., Secretary
David Blankenship, Trustee
Harry Davis, Trustee

GUESTS: Chief Perkins, Attorney Motulinski

The Pledge of Allegiance was recited.

Roll Call – All Trustees present

Approval of Minutes-

It was motioned by Linden and seconded by Blankenship to:
'Approve July 24, 2017 open session meeting minutes'

Roll call vote – Motion carried

Treasurers Report –

Operations Account – \$2,343,335.40, Capital Account - \$1,243,810.88, Total \$3,587,146.28
At -25.2%

It was motioned by Guddendorf and seconded by Linden to:
'Accept the July 2017 Cash Balances and Budget vs Actual Reports'

Roll call vote – Motion carried

Expenditures –

Chase Checking - \$221,883.37, Chase HRA - \$3,199.41, Total expenditures \$225,082.78

It was motioned by Linden and seconded by Davis to:
'Approve the Expenditures for July 2017 in the amount of \$225,082.78'

Roll call vote – Motion carried

Consent Items –

Brent Czekala – Safer R&R Grant – reimburse for paramedic class - \$5,335.00

It was motioned by Fagel and seconded by Linden to:
'Approve the consent agenda item for Brent Czekala in the amount of \$5,335.00'

Roll call vote – Motion carried

Report from Chief and Command –

Call report – calls this month were 121 – up 12 from last year. We are up 130 calls overall this year.

New POCs – two new POCs will be starting, 21 on staff.

Fagel questioned if the engine goes out on every medic: it goes out on advanced medic, when more manpower is needed. Fagel questioned call times, are kanecom, kencon etc clocks in sync? Fagel would like this checked out to make sure.

Attorney's report – John Motulinski is standing in for Shawn. – No report.

Old Business –

Bond Issue – This was an issue where there were two different payment schedules, this has been corrected.

New Ambulance – looked at a demo, but Flaherty stated that it does not meet the requirements of a demo. Meeting with a vehicle manufacturer tomorrow; EMS Coordinator Blankenship and FF Olmstead will be present at the meeting. Chief will have bid specs put in paper within the next week and will try to have bids ready by the September meeting. Fagel questioned manufacturer and cost: Chief stated Osage and around \$252,000 with cot and power load system. It is a Ford F450 4x4.

Chief is getting with BC Warner to set up a better system to track vehicle maintenance and costs. Fagel questioned if there is a different folder for each rig: yes.

TIFs – TIF consultant came in and reported on the TIF 2 and showed it did not have a lot of criteria for a TIF. District feels there could be another TIF coming. Flaherty found a TIF attorney, and the district would like to secure him for future TIFs. Ninety percent of our funding comes from tax dollars. District tried to work with the village, but nothing has come from the talks. Discussion continued.

New Business –

IGA with North Aurora – Where North Aurora has offered to permit the SGFPD to temporarily use NAFPDs reserve fire engine, set forth in the IGA.

It was motioned by Fagel and seconded by Blankenship to:

‘Approve the IGA with North Aurora FPD for the temporary use of their reserve fire engine’

Roll call vote – Motion carried

IGA with Oswego – Transfer of water rescue vehicles – SGFPD and OFPD have agreed to exchange water rescue vehicles, as SGFPD is in need of a smaller rescue boat that is more conducive to the water areas in the district and OFPD would like to obtain a larger rescue boat.

It was motioned by Blankenship and seconded by Fagel to:

‘Approve the IGA with Oswego FPD for the exchange of water rescue vehicles, trailers and all related accessories, excluding the motors’

Roll call vote – Motion carried

Trade/ Replacement of Boat Motor – Discussion on either trading or replacing the boat motor. Trustee Blankenship stated that we need to take more time in the decisions we make regarding purchasing

It was motioned by Guddendorf and seconded by Linden to:

‘Trade or replace the boat motor’

Roll call vote – Motion carried

Fagel questioned if the boat needed to be licensed. Chief Perkins said he would look into it.

Blankenship stated that we need to take more time in the decisions we make regarding purchases the district makes; the district cannot afford to keep doing this, it is money that is being misused.

‘Trade or replace the boat motor’ motion was amended to say up to \$1000.

Roll call on amendment – Motion carried

Medical Billing – Discussion was held regarding ambulance billing companies. Information will be needed for next month’s meeting: who handles in process claims, question other FDs who have went to Paramedic Billing Services. Tabled until next month.

Off-site Back-up Data Storage – over the last four years, a lot of updates have occurred, currently have one of the best on-site data backups you can get, it is on a data server that has 5 backup drives. Chief stated there has been some concerns about what would happen during a catastrophic event, the only concern he has is if there were a tornado and our server winds up states away. Using off-site data storage is costly, and it would be cloud based. Chief stated if the board wants to go that way, it is around \$374 a month. Suggestions included getting a few 2-terabyte hard drives and store it at someone’s house and exchange them out, or get a safety deposit box at the local bank. Discussion continued. Chief will get pricing on the drives and the deposit box. Tabled until next month.

Impact Fees for Fire District – no building in Montgomery; Sugar Grove only collects for residential, we get no commercial impact fees. Chief stated that per the attorney we cannot dictate what impact money we get. Fagel would like to have letter explaining the need for increasing impact fees or a Board to Board meeting. Chief will get impact fee study from the surrounding fire departments for the next meeting.

COOP Planning – Trustee Fagel has a concern that if anything happens to someone that another person can come in and take over. Fagel stated that a Huntley Battalion Chief died of a bee sting and there was no backup for him. Fagel stated there needs to be a backup for all the administration. Discussion continued.

Boundary Agreements and Village Continuity of Borders – Trustee Fagel would like the district to follow where the village boundaries go. Fagel stated the village agreed to it in their pre-annexation agreements, but it was three years ago, and has not followed through with it. Fagel stated that we would need legal advice, and we cannot use Shawn, because he represents both districts. Discussion continued. Fagel would like to see a map with the neighboring fire district boundaries. Chief stated he will ask Wayne if he can get a map, if not, Chief will call Trustee Fagel. Chief will have Trustees would like to see this accomplished by Dec 1, 2017.

It was motioned by Fagel and seconded by Davis to:
‘Go into closed session at 7:47’

Roll call vote – Motion carried

It was mentioned there was nothing to go into closed session for. Fagel stated they have a work session for tomorrow.

ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD

Chief would like the Trustees to see the progress on the kitchen remodel.

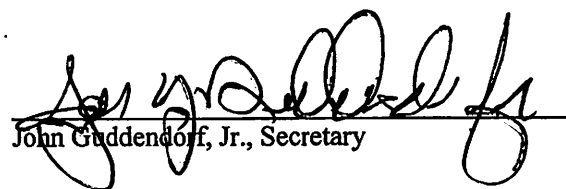
Public to Address the Board

None

It was motioned by Blankenship and seconded by Linden to:
“Adjourn”

Roll call vote – Motion carried

Respectfully submitted,


John Guddendorf, Jr., Secretary