

**SUGAR GROVE FIRE PROTECTION DISTRICT
TRUSTEE'S MEETING
OPEN MINUTES**

DATE: May 16, 2016
TIME: 6:00 pm
PLACE: Sugar Grove Fire Station

Board of Trustees: Mike Fagel, President
David Linden, Treasurer
John Guddendorf, Jr., Secretary
David Blankenship, Trustee
Harry Davis, Trustee

GUESTS: Chief Perkins, Attorney Shawn Flaherty, Attorney Tim Hoppa

Call to Order

It was motioned by Guddendorf and seconded by Davis to:
'Appoint Trustee Blankenship as President Pro-tem'

Roll call vote – Motion carried

The Pledge of Allegiance was recited

Roll Call – Fagel –Deployed to DC

Approval of Minutes-

It was motioned by Guddendorf and seconded by Davis to:
'Approve April 18, 2016 open session meeting minutes'

Roll call vote – Motion carried

It was motioned by Linden and seconded by Blankenship to:
'Approve the April 18, 2016 closed session meeting minutes and keep them closed '

Roll call vote – Motion carried

Bid Opening for Cardiac Monitors – Received One Sealed Bid

Zoll - \$57, 403.50

Chief Perkins stated that there were no other bids received.

It was motioned by Guddendorf and seconded by Davis to:
'Approve the bid, pending Chiefs review that it meets all required specs, and does not exceed the
\$57,403.50'

Roll call vote – Motion carried

Chief stated that part of the bid was knowing the bill is going to be paid ½ by the Foreign Fire and Association.
Chief Perkins stated that the actual purchase price is \$58,211.09, which doesn't take into consideration the
trade.

It was motioned by Guddendorf and seconded by Davis to:
'Amend the bidding price from Zoll to \$58,211.09'

Roll call vote – Motion carried

Treasurers Report –

Operations Account – \$1,900,662.17, Construction Account - \$562,763.55, Total \$2,463,425.72
Ended Fiscal Year at 92.2%.

It was motioned by Linden and seconded by Guddendorf to:

‘Accept the April 2016 Cash Balances and Budget vs Actual Reports’

Roll call vote – Motion carried

Expenditures –

Chase Checking - \$190,416.98 Chase HRA - \$9,586.46, Total expenditures \$200,003.44

It was motioned by Linden and seconded by Blankenship to:

‘Approve the Expenditures for April 2016 in the amount of \$200,003.44’

Roll call vote – Motion carried

Consent Items –

Turnout Rental – four coats and pants – \$3440.00.

It was motioned by Guddendorf and seconded by Davis to:

‘Approve the Consent Agenda in the Amount of \$3440.00’

Roll call vote – Motion carried

Report from Chief and Command –

89 calls for the month – down 4 from last year – total of 30 down from previous year.

Chief reviewed the updates on call changes with Oswego and Bristol Kendall.

Budget – discussion was held on the 2016-2017 budget.

Budget needs to be posted 30 days prior to approval. Budget approval set for July meeting.

Discussion was held on purchasing a new ambulance – will include in this budget year.

Discussion was held on updating the living quarters kitchen area – will include in this budget year.

Discussion was held on having a landscaper come in one time to kill weeds.

Attorney’s report –

State made a mistake on the amount of money they gave for Personal Property Replacement Tax. Will have to repay. Not sure how if they will send an invoice or take it out of future payments.

Reminder of Trustee Conference in June and TIF meeting for June also.

New Business –

Medical Billing – table until next month.

Audit Engagement Letter with Miriani and Associates – Service fees including expenses not to exceed \$8000.

It was motioned by Guddendorf and seconded by Davis to:

‘Approve the Engagement Letter with Miriani & Associates, not to exceed \$8000’

Roll call vote – Motion carried

Termination of Employee – Michael Brown POC, no issue with work ethic or disciplinary action, just has not been here. Have not been able to get ahold of him to get a resignation – would like a friendly termination for non-participation.

It was motioned by Blankenship and seconded by Linden to:

‘Terminate the employment of Michael Brown from the Sugar Grove FPD for lack of participation’

Roll call vote – Motion carried

Resignation of Employees - two employees handed in their resignations

1. Alex Negro – getting his Bachelors and time with family
2. Nick Weber – hired full time by Aurora FD

Both great employees, so with regret, Chief asks board to approve letters of resignation

It was motioned by Guddendorf and seconded by Linden to:

‘Accept the resignations of Alexander Negro and Nick Weber’

Roll call vote – Motion carried

Review of Closed Session Minutes tabled until next month.

ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD

Trustee Fagel would like to move next month’s meeting to the night of the 13th.

It was motioned by Blankenship and seconded by Guddendorf to:

‘Move the meeting from June 20th to June 13th next month’

Roll call vote – Motion carried

Public to Address the Board

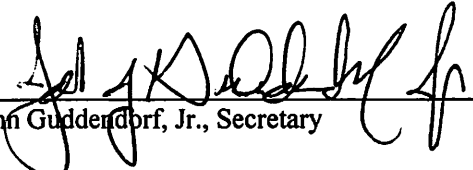
None

It was motioned by Linden and seconded by Blankenship to:

“Adjourn at 7:08pm”

Roll call vote – Motion carried

Respectfully submitted,



John Guddendorf, Jr., Secretary



Paula Lacey, Recording Secretary