

**Sugar Grove Fire Protection District
Trustee's Meeting
Open Minutes**

DATE: November 17, 2014
TIME: 7:00pm
PLACE: Sugar Grove Fire Station

Board of Trustees: Christopher Ruchaj, President
David Linden, Treasurer
Mike Fagel, Trustee
Cheryl Wojciechowski, Trustee

GUESTS: Attorneys Shawn Flaherty, Tim Hoppa

The Pledge of Allegiance was recited.

Roll Call – Wojciechowski absent

Approval of Minutes-

It was motioned by Fagel and seconded by Linden to:
'Approve the open session minutes of October 20, 2014'

Roll Call Vote – Motion Carried

It was motioned by Fagel and seconded by Linden to:
'Approve the closed session minutes of October 20, 2014 and keep them closed'

Roll Call Vote – Motion Carried.

It was motioned by Ruchaj and seconded by Linden to:
'Elect Trustee Fagel as Secretary Pro-Tem'

Roll Call Vote – Motion Carried

Treasurers Report-

Operations Account - \$2,685,303.20, Construction Account - \$546,607.26, Total - \$3,231,910.46
Almost halfway through the year, budget is at 47%.

It was motioned by Ruchaj and seconded by Fagel to:
'Accept the October 2014 Budget Percentage Report and Balance Sheet'

Roll Call Vote – Motion Carried

Expenditures-

Chase Checking - \$359,308.25, Chase HRA - \$5,627.60, Total expenditures - \$364,935.94.

It was motioned by Ruchaj and seconded by Linden to:
'Approve the Expenditures for October 2014 in the amount of \$364,935.94'

Roll Call Vote – Motion Carried

Consent Agenda-

Aurora Area Spring Replace Leaf Springs E 901	\$2,750.38
Aurora Area Spring Replace Brakes E 901	\$2,672.33
Ferno- Scoop Stretchers	\$1,938.30

Foreign Fire Fund:

Paul Conway Fire Helmet Shields	\$2,227.25
---------------------------------	------------

It was motioned by Ruchaj and seconded by Fagel to:
'Accept the Consent Agenda dated November 2014'

Roll Call Vote – Motion Carried

Report from Fire Chief and Command-

Call Summary Report – 103 calls in October – over on total calls from last year at this time.
2014 Calls thru October - 1027 2013 Total Calls - 1053

Received letter from Sean Michel's regarding a semi-annual community newsletter. Cost would be around \$1,500.00 per government body. Will advise Trustees on any new information received.

Grant season, will be watching for opportunities. Received just over \$15,000 from IPRF Grant – researching air packs. Received information on grant for new recruitment of Paid on Call personnel, will be looking into that further.

Three Recruits graduated from Firefighter Academy, the fourth to graduate end of December.

Received resignation letter from Recruit Hamblen.

It was motion by Ruchaj and second by Fagel to:

'Accept the resignation from Recruit Hamblen dated 11/14/14'

Roll Call Vote – Motion Carried

Attorney Report –

Discussion of new bidding requirements for Fire Districts effective January 1, 2015. Items over \$20,000 to be bid in accordance with state requirements and the joint purchasing agreement options were outlined.

Old Business –

All old business is tabled until next month –

New Business –

Discussion of 2014 Levy Ordinance,

Approve Hybrid ordinance of 3.0 percent after discussion of funding and its effect on the ability to serve the residents, and it was determined that the hybrid as presented would be acceptable.

It was motioned by Ruchaj and seconded by Fagel to:

'Adopt Tax Levy Ordinance 2014-03 for \$3,141,025.00, showing five funds, Corporate, Ambulance, Pension, Medicare, and Social Security'

Roll Call Vote – Motion Carried

Discussion held on MCDC Bond issuance SEC filing notice.

It was motioned by Ruchaj and seconded by Fagel to:

'Approve the filing of questionnaire and Chapman & Cutler limited engagement letter'

Roll Call Vote – Motion Carried

Discussion of proposed rule book changes to Chapter 2 of the Trustees manual, agenda format, election of officers and other changes. It was agreed upon to create a manageable block of changes to sections and present it at a later date.

It was motioned by Ruchaj and seconded by Linden to:

'Go into closed session at 8:12pm'

Roll Call Vote – Motion Carried

It was motioned by Ruchaj and seconded by Linden to:

'Go back into open session at 8:44 pm'

Roll Call Vote – Motion Carried

Ruchaj stated discussion was held on the open trustee position, and that the board was deadlocked in selection, so the suggestion was to reach out to the unsuccessful candidates of previous board elections. Trustee Ruchaj contacted John Guddendorf - who ran twice - to see if he would be interested in serving the unexpired term until the next election.

It was motioned by Ruchaj and seconded by Linden to:

‘Appoint John Guddendorf to the unexpired board seat vacated by the resignation of Trustee John Lehman in May of 2014, for the term effective 12:01am, November 18, 2014 through May 18, 2015’

Roll Call Vote – Motion Carried

Any Other Matters that May Lawfully Come Before the Board:

None heard

Public to Address the Board-

None heard

It was motioned by Ruchaj and seconded by Linden to:

‘Adjourn at 8:46pm’

Roll Call Vote – Motion Carried



Mike Fagel, Secretary Pro-tem



Paula Lacey – Recording Secretary