

**SUGAR GROVE FIRE PROTECTION DISTRICT
TRUSTEE'S MEETING
OPEN MINUTES**

DATE: March 21, 2014
TIME: 4:15 pm
PLACE: Sugar Grove Fire Station

Board of Trustees: Christopher Ruchaj, President
John Lehman, Secretary
David Linden, Treasurer
Mike Fagel, Trustee
Cheryl Wojciechowski, Trustee

GUESTS: Attorney Shawn Flaherty, Attorney Tim Hoppa

The Pledge of Allegiance was recited.

Roll Call – Trustee Lehman absent

It was motioned by Linden and Seconded by Wojciechowski to:

‘Have Trustee Wojciechowski as Secretary Pro-Tem and Trustee Fagel as President Pro-tem for March 21, 2014’

Roll Call vote – Motion carried

Approval of Minutes-

It was motioned by Linden and seconded by Wojciechowski to:

‘Approve February 25, 2014 open session meeting minutes’

Roll Call vote – Motion carried

It was motioned by Linden and seconded by Wojciechowski to:

‘Approve February 25, 2014 closed session meeting minutes and open them up’

Roll call vote – Motion carried

Treasurers Report –

February Account Balance and Budget Percentage Report-

Operations Account – \$1,929,924.49, Construction Account - \$532,740.92, Total \$2,462,665.41

First report has bond money going in and out, making percentages amiss, second report attached does not have bond monies on it, shows actual percentages. We are at 81%, could be at 83.33%, 2.33% under budget at 10 months into fiscal year. After the Amended Budget and Appropriation Ordinance has been approved, the budget figures will be changed and next month it will reflect properly.

At 4:25 Chris Ruchaj entered the meeting. Fagel relinquishes being President Pro-tem.

It was motioned by Ruchaj and seconded by Linden to:

‘Accept the February 2014 Account Balance and Budget Percentage Report’

Roll Call vote – Motion carried

Expenditures -

Chase Checking \$203,522.98 – Chase HRA \$5,954.59 – Total Expenditures \$209,477.57

It was motioned by Linden and seconded by Ruchaj to:

‘Approve the Expenditures for February 2014 in the amount of \$209,477.57’

Roll Call vote – Motion carried

Consent Agenda Items – All budgeted Items

Firehouse – \$2,975 - Annual Fee for Software, **Paul Conway Shields** – \$1,451 – replacement of 2 Hazmat monitors, **AID** – \$1000 – Annual Professional Fee – Disaster Services – Chief stated that this is more of a donation that we give on an annual basis. Fagel questioned chief if this is a donation instead of a fee for services, Chief stated yes.

It was motioned by Fagel and seconded by Linden to:

‘Approve the consent agenda for March 2014’

Roll Call vote – Motion carried

Trustees report – Fagel talked about the Los Angeles TSA Officer that was killed, he stated that he has a 90 page report that can be handed out, it talks about the lack of communication between Los Angeles Fire, Los Angeles EMS, Los Angeles City, Los Angeles County, and the Airport Authority.

Report from Chief and Command – Chief stated everything he has is on the agenda.

DC Perkins – Operations Report – Increase in calls since last year - have had some demos come in for all three shifts to look at.

Chief stated that last month was talked about sharing resources with North Aurora. With the promotion of Lt. Carlson, have since removed him as mechanic, N. Aurora has full time mechanic and we are using him at a good hourly rate. Fagel questioned if there is anything else we are going to share with N. Aurora, Chief stated that he has had some talks with them and is looking at a reserve vehicle to share with them.

Flaherty stated that he can get some examples of an IGA, we should have one with N. Aurora.

Linden questioned how the program was going, as far as training hours. DC Perkins said it was going good, Moran is Training Officer and he is keeping up on it. POC Program is moving right along.

Fagel stated it looks like red shift is the busiest shift, Chief stated it can change anytime. Fagel stated that we were very busy in January, is this normal. Chief stated this is not normal for us, the weather has a lot to do with it.

New Business –

Resolution Supporting Improvements to US 30, Dugan, Dauberman, and Granart Roads – Chief stated that he has been asked to participate in this; this will extend Dauberman to Granart Road, to reduce traffic issues. Chief had legal counsel advice on this, and he believes this is a good thing. Fagel stated that he does not believe that we should be a part of this, he believes this is county politics and whether we approve this or not, it will not change what the county is going to do. Ruchaj stated he does not have a problem with it, he believes it is favorable to us. Flaherty stated all the district is doing is making a public statement. Discussion continued.

It was motioned by Ruchaj and seconded by Linden to:

‘Approve Resolution 2014-01 Supporting Improvements to US 30, Dugan, Dauberman, and Granart Roads’

Roll Call vote-

Ruchaj-Yes, Linden-Yes, Fagel-No, Wojciechowski-No – Motion Failed

Amended Budget and Appropriation Ordinance – This is to get the budget in line with the expenditures.

It was motioned by Ruchaj and seconded by Fagel to:

‘Approve the Amended Budget and Appropriation Ordinance No 2014-01’

Roll Call vote – Motion carried

2014/2015 Budget -

End of last week received tax Levy information from the county, we are going to see an increase of \$61, 299.31 over last year’s revenue. Plugged new income into draft budget. In past taken last year’s budget and worked

off that. Made salary adjustment for BCs and Captains Rank. DC Perkins is now reviewing budget request for other areas. Items on the draft now are typical ongoing costs. This fiscal year is the final payment on the engine. This shows a shortfall of \$244,080, less the lease payment it is \$43,831. Chief stated that the budget categories have a bit of fat in them, so if we go over budget we don't have to do a budget amendment; this is why we don't go over budget. Chief put in an 8% increase on employee health benefits, as we don't know what is going to happen there, they come up for renewal in December. Ruchaj questioned if there is anything in there for raises, chief stated not in this document, he will talk about that in closed session.

Financial Forecasting Software – Shows fiscal year 2014 we would be in the red, but we are not coming close to spending that amount. FY 2015 – in red \$244,080. This software has ability to put in assumptions. Last three years in a row we have lost 7.4 to 7.5% every year, though we still capture the CPI. Our tax rate is .71 for this coming year. FY 2016 shows in the red at \$22,097. FY 2017 starting to show in the positive. Ruchaj questioned if we can use money from sale of vehicles for final payment on engine. Chief stated we have that money in a separate account already.

It was motioned by Ruchaj and seconded by Linden to:

'Go into closed session at 5:07pm to discuss Chief's Contract for Deputy Chief and discuss Labor Negotiations for Local 4748'

Roll Call vote – Motion carried

It was motioned by Ruchaj and seconded by Linden to:

'Go back into open session at 6:48pm'

Roll Call vote – Motion carried

No action taken in closed session

ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD

Chief stated that Trustee Lehman wanted to let the Board know that he sold his house and will be giving his resignation forthcoming. Chief Kunkel stated that he is interested in filling that position.

Public to Address the Board

None Heard

It was motioned by Ruchaj and seconded by Linden to:


'Adjourn'

Roll Call vote – Motion carried

Respectfully submitted,



Cheryl Wojciechowski, Secretary Pro-Tem



Paula Lacey, Recording Secretary