

**SUGAR GROVE FIRE PROTECTION DISTRICT
TRUSTEE'S MEETING
OPEN MINUTES**

DATE: February 25, 2014
TIME: 4:30 pm
PLACE: Sugar Grove Fire Station

Board of Trustees: Christopher Ruchaj, President
John Lehman, Secretary
David Linden, Treasurer
Mike Fagel, Trustee
Cheryl Wojciechowski, Trustee

GUESTS: Attorney Shawn Flaherty, Attorney Tim Hoppa

The Pledge of Allegiance was recited.

Roll Call – Trustee Fagel - Deployed

Approval of Minutes-

It was motioned by Lehman and seconded by Linden to:

‘Approve the January 20, 2014 open session meeting minutes’

Roll Call vote – Motion carried

It was motioned by Lehman and seconded by Wojciechowski to:

‘Approve the January 20, 2014 closed session meeting minutes and open them up’

Roll call vote – Motion carried

Correspondence – Trustee Fagel sent Chief Kunkel an article regarding proper vehicles for today’s EMS response. Chief gave copies to all trustees.

Treasurers Report –

Operations - \$2,099,643.36, Construction - \$532,731.72 Total cash on hand – \$2,632,375.08. This month there are two (2) budget percentage reports; one of them shows the bond money coming in and out. A budget amendment will be done next month; the public hearing publication was published 30 days prior. It is $\frac{3}{4}$ of the way through the year, budget is on target.

It was motioned by Lehman and seconded by Linden to:

‘Accept the Account Balance and Budget Percentage report dated Jan 2014 that is 133% over the budget’

Expenditures –

Operations - \$193,048.47, HRA – \$1701.79, BNY Mellon - \$253,625.00, Total – \$448,411.26

Chief Kunkel stated that the BNY Mellon - \$253,625.00 is the last payment for the old bond.

Linden questioned what the AppRiver payment is – this is the spam filter.

Wojciechowski questioned what Cougar Mountain is – this is the accounting software.

Linden questioned what the BioTron payment is – this is for cardiac monitor upgrades.

It was motioned by Ruchaj and seconded by Wojciechowski to:

Approve the Expenditures for Jan 2014 in the amount of \$448,411.26’

Roll call vote – Motion carried

Consent Agenda Items – These are all budgeted items

Romeoville Fire Academy - \$3,690 Classes for personnel, Turnout Rental - \$1,560 three months of rented gear, Health Endeavors - \$6,180 Physicals for 2 full timers and all POCs, Municipal Emergency Services- \$4,206 Uniforms, Accurate Equipment and Truck Repair - \$3,909.41 Replace brakes on Medic Dell \$5,138.30 Dell \$1,138.16 – Replacement computers

Trustees Report – Lehman stated he has his house for sale, once sold he will only be at a few more meetings, they need to start thinking about a replacement for him.

Report from Chief and Command – everything is in the Ops reports.

Chief stated that he received the signed contract for the vehicles; the monies were deposited the next morning.

Deputy Chief Perkins discussed the new layout of the Ops Report – the new layout expands on the call specs. E1 and Pierce left vehicles for 3 days to be looked at by all shifts.

Attorney's report –

Had commissioners meeting, two Lieutenant Positions are open, one was filled one will be filled. Need to ratify the one Lt. Position.

New Business –

Once Battalion Chief positions were approved the need for Lieutenants increased, needing one more. As of this month, one Lieutenant resigned his rank, creating another open spot.

It was motioned by Lehman and seconded by Linden to:

‘Ratify the Appointment of Sara Naden to the Rank of Lieutenant effective February 23, 2014’

Roll call vote – Motion carried

It was motioned by Lehman and seconded by Ruchaj to:

‘Approve the Promotion of Erik Carlson to Rank of Lieutenant on February 25, 2014’

Roll call vote – Motion carried

Grant – Deputy Chief Perkins stated that the grant he applied for in November was awarded to the district in the amount of \$26,000.00. This will be used for new turnout gear.

It was motioned by Ruchaj and seconded by Linden to:

‘Go into closed session to discuss a Chiefs contract for the Deputy Chief’

Roll call vote – Motion carried

It was motioned by Ruchaj and seconded by Lehman to:

‘Go back into open session’

Roll call vote – Motion carried

It was motioned by Ruchaj and seconded by Linden to:

‘Have the Attorney and Trustee Committee work on a Chief's Contract for DC Perkins’

Roll call vote – Motion carried

ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD - None heard

Public to Address the Board – None heard

It was motioned by Ruchaj and seconded by Linden to:

‘Adjourn’

Roll call vote – Motion carried

Respectfully submitted,


John Lehman, Secretary


Paula Lacey, Recording Secretary