

**SUGAR GROVE FIRE PROTECTION DISTRICT
TRUSTEE'S MEETING
OPEN MINUTES**

DATE: January 20, 2014
TIME: 7:00 pm
PLACE: Sugar Grove Fire Station

Board of Trustees: Christopher Ruchaj, President
John Lehman, Secretary
David Linden, Treasurer
Mike Fagel, Trustee
Cheryl Wojciechowski, Trustee

GUESTS: Attorney Shawn Flaherty, Attorney Tim Hoppa

The Pledge of Allegiance was recited.

Roll Call – All Trustees present

Approval of Minutes-

It was motioned by Fagel and seconded by Linden to:
'Approve December 16, 2013 open session meeting minutes'

Roll Call vote – Motion carried

Treasurers Report – Operations - \$2,040,095.41, Construction - \$532,721.53 Total cash on hand – \$2,572,816.94.
This month there are two (2) budget percentage reports, one of them shows the bond money coming in and out.
We will check with the accountant if we have to do a budget amendment for those line items.
At 97.20% revenue – at 62% expenditures – 4.66 % under budget.
Lehman questioned what the underfunded accounts are – Chief said 2% money, workmans comp, misc income, misc grants.

It was motioned by Lehman and seconded by Ruchaj to:
'Accept the Budget Percentage Report and Account Balance Sheet dated Dec 31, 2013'

Roll Call vote – Motion carried

Expenditures –
Operations - \$169,721.13, HRA – \$5848.25, Total – \$175,569.38

Lehman questioned what we are paying into the Kane County Fireman's Death Benefit Fund for.
Chief stated all personnel and some retirees.

It was motioned by Lehman and seconded by Fagel to:
'Accept the Expenditures in the amount of \$175,569.38 dated Dec 2013'

Roll Call vote – Motion carried

Consent Agenda Items –
Consent Agenda Items are for Foreign Fire Tax Items.
WS Darley – 4" Hyrdo Ram - \$1560, Darley.com – Carabiners - \$209.50, Superior Knife – 1 year supply of knives - \$260, Vitamix.com – Vitamix blender - \$479 + tax.

Chief stated that he neglected to put in the treasurers report in with it. Nichols stated the balance is \$22,107.39, before these purchases

It was motioned by Fagel and seconded by Wojciechowski to:
'Accept the consent agenda'

Roll Call vote – Motion carried

Trustees report – Fagel presented a book to Chief Kunkel for the department. Fagel stated he attended last week a training session at Kane County on Indicators of Terrorist Attack Cycle, it was a 16 hour course, and they are looking for other venues. Fagel would like to offer our facility as a host facility; cost would be to print the manuals at approx. \$8 ea. Chief stated we always offer this facility for projects of that nature. Fagel stated he would get chief a brochure on it.

Report from Chief and Command –

Operations report is in packet. Calls were up about 100 from previous year: 2012 – 964, 2013 – 1055. Chief stated we are at almost 100 calls for January. Fagel questioned the nature of calls – Chief stated it is a full gamut from EMS: auto accidents to cold weather: frozen pipes, broken sprinklers, carbon monoxide issues, slips and falls. Slowed down a bit, but above last year's pace.

Montgomery TIF was passed. Does not affect Sugar Grove, but does Montgomery. Chief stated that he and Chief Meyers proposed to rebate back to baseline EAV to all taxing districts. Flaherty stated this is about the best you can do in a TIF.

Chief stated he went to the end of year TIF meeting for Sugar Grove. When this started two years ago the assessed value was at \$9.16 million, now the EAV is at \$8.1million, they lost a million and are now \$39,000 in the hole.

Attorney's report –

The district is subject to the conceal carry requirements, chief is working on the signage for the front of the entrance. The one on the website is not the right size. Fagel suggested that we should have an awareness course for our employees. Ruchaj stated he will help out with that.

CPI is 1.5 dropped from 1.7 for next year. A little worse than last year.

New Business –

Surplus Equipment – 2 Harrington 5" Adaptor Hydrant. Chief stated these were bought 2006 by Adler as an operational program that never worked. Chief would like to donate them to the Fox River Fire Protection District. Ruchaj questioned if we ever use them. Chief stated that we have used them for training and determined they are not an operational value to the district. Ruchaj questioned how long we have had them. Chief stated since 2006. Ruchaj questioned that we never used them since 2006. Chief stated that they you have to have a fire to use them, and the ones we did have, we didn't use them. They have been up stairs for two years.

It was motioned by Lehman and seconded by Linden to:

'Donate surplus equipment 2 Harrington 5" Adaptor Hydrant to Fox River FPD for \$1.00'

Roll call vote, Lehman yes, Linden Yes, Fagel Abstain, Ruchaj Yes, Wojciechowski Yes. Motion Carried.

POC call and drill pay – Chief stated that he wants to withdraw this and put in process in the new fiscal year, so he can have better numbers to look at.

Legal Services Retainer – Flaherty stated that they have reviewed the month to month breakdown and this year did not keep pace with the cost. The new monthly cost will be \$650.00.

It was motioned by Fagel and seconded by Linden to:

'Approve the agreement between OBKCG&D and the Sugar Grove Fire Protection District for a monthly retainer of \$650.00'

Roll Call vote – Motion carried

It was motioned by Ruchaj and seconded by Lehman to:

'Go into closed session to discuss the possible sale of district owned property, appointment of a Fire Commissioner and employment of POC candidates'.

Roll Call vote – Motion carried

It was motioned by Ruchaj and seconded by Fagel to:
'Go into open session at 8:49'

Roll Call vote – Motion carried

It was motioned by Ruchaj and seconded by Linden to:
'Declare as surplus the 2000 Alexis Pumper and 2006 Pierce Platform Apparatus from the District'

Roll Call vote – Motion carried

It was motioned by Ruchaj and seconded by Fagel to:
'Sell the two apparatus as listed from the previous motion, the 2000 Alexis Pumper and 2006 Pierce Platform Apparatus to Bindell Mountain Apparatus LLC in the amount of \$490,000.'

Roll Call vote – Motion carried

It was motioned by Ruchaj and seconded by Fagel to:
'Re-appoint Ross Scimeca for a three year term retroactive to July 2013'

Roll Call vote – Motion carried

It was motioned by Lehman and seconded by Linden to:
'Accept the POC candidates listed on the memo dated January 20, 2014, nine listed, subject to passing criminal background and physical'

Roll Call vote – Motion carried

ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD

Nothing Heard

Public to Address the Board

Firefighter Jason Nichols questioned why they decided to sell the ladder truck. Chief stated it was not a decision made overnight, they have put a lot of time and effort evaluating operational objectives and how to best serve the district. It was determined that equipment here is not going out the door because we don't have the manpower to man it; we are utilizing auto-aid and mutual aid to provide those services using that equipment because we can't get it out the door. Chief stated it is extremely costly to keep and maintain, and we are using other departments to provide that vehicle and equipment as a first response for us because we can't get it out the door; therefore in order for the district to be fiscally responsible for the future we need to take advantage of opportunities and this opportunity came and felt it was reasonable.

Trustee Linden stated that this was a hard decision to make. Chief stated he feels very confident in his decision and that we have a responsibility to our taxpayers to provide a service to them and be fiscally responsible in doing the right things, and this suits that purpose. Chief stated that this will give us some funding to look at other apparatus that will help specialize in performing our functions with the daily personnel we have.

Ruchaj stated that this was a tough decision, this piece of equipment was not used to the extent it should be.

It was motioned by Ruchaj and seconded by Linden to:
'Adjourn at 9pm'

Roll Call vote – Motion carried

Respectfully submitted,



John Lehman, Secretary



Paula Lacey, Recording Secretary