

**SUGAR GROVE FIRE PROTECTION DISTRICT
TRUSTEE'S MEETING
OPEN MINUTES**

DATE: September 16, 2013
TIME: 7:00 pm
PLACE: Sugar Grove Fire Station

Board of Trustees: Christopher Ruchaj, President
John Lehman, Secretary
David Linden, Treasurer
Mike Fagel, Trustee
Cheryl Wojciechowski, Trustee

GUESTS: Attorney Shawn Flaherty, Attorney Tim Hoppa

The Pledge of Allegiance was recited.

Roll Call – Ruchaj absent, Fagel deployed.

It was motioned by Linden and seconded by Wojciechowski to:

‘Designate Lehman as President Pro-tem, and Wojciechowski as Secretary Pro-tem’

Roll Call vote – Motion carried

Approval of Minutes-

It was motioned by Linden and seconded by Wojciechowski:

‘Approve August 19, 2013 open session meeting minutes’

Roll Call vote – Motion carried

It was motioned by Linden and seconded by Wojciechowski to:

‘Approve August 19, 2013 closed session meeting minutes and open them up’

Roll call vote – Motion carried

At this time Trustee Lehman amended the agenda to move up 11b - Discussion of and Possible Action on the Approval of an Ordinance authorizing and providing for the issue of General Obligation Limited Tax Refunding Debt Certificates, Series 2013, evidencing the rights to payment under an Installment Purchase Agreement, for the purpose of refunding certain outstanding debt certificates of the District, for discussion now.

Kevin McCanna from Speer Financial: there is a bid from Robert W. Baird and West Suburban Bank. West Suburban Bank took the first four maturities without any fees, saving the district a considerable amount of money. The percentage the district has now is 5%, this is 3.26%, which will save the district \$119,000.00. The District’s bond rating is Single A which is a good rating.

Flaherty stated that we are adopting the Ordinance tonight, will sign the bond purchase agreement, and the tax escrow agreement, which means Kane County will still intercept the payment, as in the past. Flaherty stated they will look at all the other documents as they come through.

It was motioned by Lehman, and seconded by Linden to:

‘Adopt Ordinance No. 2013-02, An Ordinance authorizing and providing for the issue of \$1,960,000 General Obligation Limited Tax Refunding Debt Certificates, Series 2013, evidencing the rights to payment under an Installment Purchase Agreement, for the purpose of refunding certain outstanding debt certificates of the Sugar Grove Fire Protection District, Kane County, Illinois.’

Roll call vote – Motion carried

Correspondence –

Trustee Wojciechowski is taking the Advanced Trustee Training in October

Treasurers Report –

Operations balance - \$1,701, 948.41
Construction balance - \$532,672.75
Total both accounts - \$2,234,620.89

Budget Balance Sheet shows the District at 32%, 1.3% under budget. Last year at this time the district was 5% under, but we are not carrying the balloon payment anymore.

A few line items were questioned about the percentage they are at... it was explained some line items are paid at a certain time of the year, nothing else is going to be coming out of those line items.

It was motioned by Lehman and seconded by Wojciechowski to:

‘Accept the Account Balance and Budget Percentage Report with total cash on hand of \$2,234,620.89’

Roll call vote – Motion carried

Expense Report –

Disbursements from Chase Checking - \$356,012.76
Disbursements from HRA Account - \$2,579.45
JP Morgan BNY Mellon - \$53,625.00
Total Expenditures - \$412,217.21

First payment to the Pension Fund and the engine lease was paid this month.

It was motioned by Linden and seconded by Wojciechowski to

‘Approve the expenditures for August 2013 in the amount of \$412,217.21’

Roll call vote – Motion carried

Consent Agenda Items –

Weisbrook Sheet Metal - \$4510.00 – this is for both sides of the roof. Trustees approved one side, both sides needed to be repaired.

Foreign Fire Tax –

Superior Knife Sharpening - \$60.00 – this is for a three month service, trial period.

Sikich - \$165.60 – Audit prep

It was motioned by Lehman and seconded by Wojciechowski to:

‘Approve the Consent Agenda for Sept 2013 as written’

Expense Report –

Disbursements from Chase Checking - \$213,151.59
Disbursements from HRA Account - \$4,238.65
Total Expenditures - \$217,390.24

It was motioned by Linden and seconded by Wojciechowski to

‘Approve the expenditures for July 2013 in the amount of \$217,390.24’

Roll call vote – Motion carried

Trustees report – Lehman questioned how the Foreign Fire funds are collected. Chief stated this comes from the Illinois Municipal League directly to the district.

Report from Chief and Command –

Chief stated that the Daily Herald put out a FOIA request for the Foreign Fire Fund for the last three years of invoices and amounts received.

Deputy Chief has been off for the last few days, the operations report will be emailed to the Trustees.

Attorney's report – Flaherty stated that it has been quiet. Districts have been scurrying to get out of the fire alarm business. Flaherty stated a special meeting should be scheduled before Oct 11 for signatures.

New Business –
Annual Statement of Receipts and Expenditures –

This is the annual report that is required to do every year.

It was motioned by Lehman and seconded by Wojciechowski that:

‘The Annual Treasurer’s Statement of Receipts and Disbursements for the Sugar Grove Fire Protection be approved as written beginning May1, 2012 through April 30, 2013’

Roll call vote – Motion carried

It was motioned by Lehman and seconded by Linden to:

‘Go into closed session for discussion of full time appointed and tested rank positions, and collective bargaining matters’

Roll call vote – Motion carried

It was motioned by Lehman and seconded by Linden to:

‘Go back into open session’

Roll call vote – Motion carried

Lehman stated no action was taken in closed session

ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD

Nothing heard

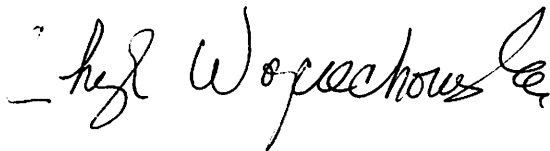
Public to Address the Board

Nothing heard

It was motioned by Linden and seconded by Lehman to:

‘Adjourn at 7:51pm’

Respectfully submitted,



Cheryl Wojciechowski, Secretary Pro-tem



Paula Lacey, Recording Secretary