

**SUGAR GROVE FIRE PROTECTION DISTRICT
TRUSTEE'S MEETING
OPEN MINUTES**

DATE: July 18, 2013
TIME: 5:30 pm
PLACE: Sugar Grove Fire Station

Board of Trustees: Christopher Ruchaj, President
John Lehman, Secretary
David Linden, Treasurer
Mike Fagel, Trustee
Cheryl Wojciechowski, Trustee

Roll Call – All Trustees present

President Ruchaj called to order the July 18, 2013 Annual Budget and Appropriations Hearing.

The Pledge of Allegiance was recited.

Public to Address the Board on the Annual Budget and Appropriations Ordinance – Members of the public were present, no comments.

Close of public comments.

It was motioned by Ruchaj and seconded by Lehman to:
'Adjourn the Budget and Appropriations Hearing'

Roll call vote – Motion carried

President Ruchaj called to order the July 18, 2013 Sugar Grove Fire Protection Districts Board of Trustees Meeting

Roll Call – All Trustees present.

Approval of Minutes-

It was motioned by Lehman and seconded by Fagel to:
'Approve the June 17, 2013 open session meeting minutes'

Roll Call vote – Motion carried

It was motioned by Lehman and seconded by Linden to:
'Approve June 17, 2013 closed session meeting minutes and open them'

Roll call vote – Motion carried

Treasurers Report –

Operations Account – \$2,129,375.26, Construction Account – \$527,228.20, total \$2,656,603.46.

It was motioned by Lehman and seconded by Ruchaj to:
'Accept the Account Balance and Budget Percentage Report dated June 2013'

Roll call vote – Motion carried

Expenditures – Chase Checking - \$206,324.32, Chase HRA - \$3,244.40, total \$209,568.72.
OshKosh Capital is included in the payouts and well as two payroll periods this month.

Lehman questioned what FSA stood for – Flexible Spending Account.

It was motioned by Linden and seconded by Fagel to:

‘Approve Expenditures for June 2013 in the amount of \$209,568.72’

Roll call vote – Motion carried

Consent Agenda Items –

Alexis Fire Equipment - \$3,762.50

This is for seven 4500 PSI 30 min cylinders; these are in the new budget.

It was motioned by Fagel and seconded by Ruchaj to:

‘Approve the consent agenda for Alexis Fire Equipment in the amount of \$3,762.50’

Roll call vote – Motion carried

Report from Chief and Command –

Bond refunding is moving along quickly as the interest rates are moving back up.

Montgomery TIF – Chief and Chief Meyer of Montgomery had a meeting with the new Mayor that he feels went very well. He feels the new Mayor and two new trustees are very uneducated about the TIF. This has moved forward for final design. Two trustees were very surprised how it affects the taxing bodies in a negative way. Chief stated he and Chief Meyers will continue to attend the meetings and be vocal.

ARFF Vehicle – this has come a long way, but has air and water issues. It is being serviced in-house. Should be up and running soon.

Discussions with Local – appointed rank discussion, Local will come back with language. Should have something by August.

Initial Eligibility List – Commissioners have interviews tonight – 8 applicants to interview.

DC Perkins –

Increase in calls – this June 110 compared to last June 87. Structure fire on Prairie, our crew did very well, took a while to get mutual aid. One civilian injury – don’t believe life threatening.
Cause not determined as of yet.

Old Business –

Annual Budget – This was posted for public review, this has not changed at all since last month. Shows a deficit of \$228,000, if all revenue was spent, Chief stated there is some buffer in there.

Fagel said he is concerned about the nearly quarter million, it can catch up to us. Chief stated that we need to look at other forms of revenue. Eight new homes have been built. We are still under the tax cap, we will see a CPI of 2%.

Discussions with Shawn have taken place about us doing BLS transports, similar to what the privates do. Shawn has concerns about Tort immunity issues. There are a few other departments that do this. Chief stated that we are looking at the revenue and expense side, looking into a Medi-Van. We have POCs that are EMT-Bs, that would be available while working shifts.

Lehman questioned what we have built in for salaries and benefits, as far as escalating costs. Chief stated those all are put in.

Lehman questioned what the Employee Retirement Benefit is – Chief stated IMRF for Paula.

It was motioned by Ruchaj and seconded by Lehman to:

‘Approve the Annual Budget and Appropriation Ordinance 2013-01 for the Sugar Grove Fire Protection District’

Roll call vote – Motion carried

Surplus Equipment –

1978 Monon SCBA Trailer - this has been costly to maintain and move around. Gary Baum from the Fox Valley Career Center would like to have it. Chief would like to have it classified as surplus.

It was motioned by Fagel and seconded by Lehman to:
'Designate the 1978 Monon SCBA Trailer as surplus'

Roll call vote – Motion carried

Nine different types of monitoring equipment – these are of non-use. Thirteen air bottles; remove valves and scrap them.

Fagel questioned if we sell or give away detectors, is there a danger to us. Chief stated anytime we sell or give something away, they have to sign a hold harmless agreement.

It was motioned by Lehman and seconded by Wojciechowski to:
'Declare the items as surplus equipment listed on the memo dated 07/18/13'

Roll call vote – Motion carried

ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD

Nothing heard

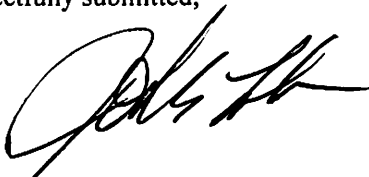
Public to Address the Board

Nothing heard

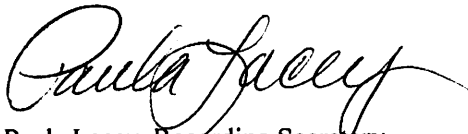
It was motioned by Ruchaj and seconded by Linden to:
'Adjourn at 6:15'

Roll call vote – Motion carried

Respectfully submitted,



John Lehman, Secretary



Paula Lacey, Recording Secretary

Sugar Grove Fire Protection District

25 S. Municipal Dr.

Sugar Grove, Illinois 60554

Phone: (630) 466-4513 Fax: (630) 466-0911

MEMO

DATE: 7-18-13
TO: Board of Trustees
FROM: Chief Kunkel
RE: Surplus Equipment



The Department has determined that the following equipment is no longer of an operational use and should be classified "surplus equipment".

Qty: 3 Orion Multi Gas Detector, charge bases and miscellaneous accessories.

S/N A6-16517-CO3

S/N A3-2535-E01

S/N A6-16537-C03

Qty: 2 MSA Mini CO Meter

S/N B1-33981-102

S/N B1-41652-H05

Qty: 4 3M 110XI Single Gas Detector

S/N 09-908854

S/N 09-908856

S/N 09-908857

S/N 09-908858

Qty: 13 MSA Stealth H-30 4500 PSI 30 Minute Carbon Fiber SCBA Bottles

S/N OK4916

S/N OK5005

S/N OK5125

S/N OK5153

S/N OK5210

S/N OK5718

S/N OK5783

S/N OK5822

S/N OK5826

S/N OK5863

S/N OK12439

S/N OK12441

S/N OK22669