

**SUGAR GROVE FIRE PROTECTION DISTRICT
TRUSTEE'S MEETING
OPEN MINUTES**

DATE: May 20, 2013
TIME: 7:00 pm
PLACE: Sugar Grove Fire Station

Board of Trustees: Christopher Ruchaj, President
John Lehman, Secretary
David Linden, Treasurer
Scott Stalcup, Trustee
Mike Fagel, Trustee

GUESTS: Attorney Tim Hoppa

The Pledge of Allegiance was recited.

Roll Call – Fagel absent – on deployment

New Trustee Swearing In:

Attorney Hoppa performed the swearing in of Cheryl Wojciechowski as Fire District Trustee.
Attorney Hoppa performed the swearing in of Dave Linden as Fire District Trustee.

Election of Officers

It was motioned by Ruchaj and seconded by Lehman to:
'Nominate Dave Linden as Treasurer'

Roll Call vote – Motion carried

It was motioned by Lehman and seconded by Wojciechowski to:
'Nominate Chris Ruchaj as President'

Roll Call vote – Motion carried

It was motioned by Linden and seconded by Ruchaj to:
'Nominate John Lehman as Secretary'

Roll Call vote – Motion carried

Approval of Minutes-

It was motioned by Lehman and seconded by Linden to:
'Approve the April 15, 2013 open session meeting minutes'

Roll Call vote – Motion carried

Approval of closed session minutes is tabled until after closed session.

Treasurers Report – End of Fiscal Year total cash on hand \$1,606,621.89.

Received 99.8% of income, spent 94% of budgeted expenditures. Chief stated that that the district did not spend \$217,262.10 of the 2012-2013 Budget.

It was motioned by Lehman and seconded by Ruchaj to:

'Approve the April Account Balance and Budget Report dated 04/30/2013 as presented'

Roll Call vote – Motion carried

Expenditures –

Chase Checking - \$559,521.10, HRA - \$8,189.68, Total Expenditures \$567,710.78.
This includes the balloon payment to Oshkosh Capital in the amount of \$332,388.28.

Questions: Airone – fire gear. ACS Firehouse Solutions – upgrades to the firehouse system, and two new licenses. Jason Nichols, 7g – CPR and Training. Midwest Quick Lube – Tire on Chiefs Car.

It was motioned by Linden and seconded by Ruchaj to:

‘Approve the Expenditures of April 2013 in the amount of \$567,710.78’

Roll Call vote – Motion carried

Consent Agenda Items –

Barretts Soft Water Company – \$1066.00 – reverse osmosis systems for two kitchens.

Foreign Fire Tax Fund consent items -

Firehouse Software Support –\$1840.00 – Bar code reader and support

IKEA – up to \$400.00 – Kitchen items

It was motioned by Lehman and seconded by Linden to:

‘Approve the consent agenda for May 2013 for \$1066 from account 11-514-999, and two items from the Foreign Fire Tax Fund for \$1840 and up to \$400.’

Roll Call vote – Motion carried

Report from Chief and Command –

D/C –

Calls are up in April from the year before – 77vs 73. More major calls than usual coinciding with changeover to Tri-Com. Had a smooth transition on April 17.

Fire Commission is in process of running eligibility list. This list should be in place by the end of July.

D/C and Chief attend monthly Tri-Com meetings.

Lehman questioned how call back is going (i.e. Lisle Woodridge call); Perkins stated call back is up and down, but for the Lisle Woodridge call, that was filled extremely quick, crews worked for 11 hours.

Nine candidates graduating on Thursday. Should be operating for call backs as soon as June 1.

Chief stated that they still need drive time so they can get their license. Another recruit class should be put on by this fall.

Chlorine Leak – called out HAZMAT Team from MABAS Division, once everything dissipated, Public Works was able to go in and take care of actual leak.

Chief –

On May 10, Montgomery had Steering Committee Meeting. Chief went with Chief Meyers of Montgomery. Chief gave info on how it the TIF affects the district. The area that they need in the TIF is not in their district, it is owned by Mr. Hammond, who, chief believes, has no intentions to annex into their village at this time.

After discussion the Steering Committee did vote to pass it on to the Village Board to create the TIF District.

The two new Trustees want to ride w/Chief and Chief Meyers to see the district and our boundaries.

Lehman questioned what percent is in Sugar Grove vs. Montgomery. Chief stated that if Hammond came in it would be about 40%, if he does not, then it would be nothing.

Village of Sugar Grove’s acting Police Chief interviewed new candidates. They used our facility and also Chief Kunkel was involved in the interviews. The Village is to name the new chief tomorrow.

Wojciechowski asked Chief why he would not just give those trustees a map to look at. Chief stated that it is more than just knowing where the boundary is, it is looking at the district and seeing what our challenges are.

Attorney’s report – Statement of Economic statements were due by the beginning of this month.

Reminder that the new Trustees have to take the Open Meetings Act Training within 90 days. This can be done on the Attorney Generals website.

Old Business –

Bonding Company – Chief discussed the idea of a Financial Advisor; one was recommended by the Village of Sugar Grove. For a fee they will get us rated. We do not have a financial rating, and with one we could get a cheaper rate on the bonds. The financial advisor will get us rated and go out for proposals for the bonding. The estimated fee for this is \$7200, which if we do not get the bonds sold; we do not pay the fee. Trustee Lehman suggested to table until next month. Chief stated that he will have him come in next month and discuss the proposal. Tabled.

Budget – the draft budget was given to the Trustees. Chief explain to Trustee Wojciechowski how the budget works. It is usually approved in the 3rd month of the new fiscal year. Chief stated this is still a document in working. Ruchaj questioned how much the health insurance went down. Chief stated 15%, and the property insurance is in a 3 year lock, it is status quo this year and the next two years will be reduced 2%. Work Comp cost is extremely well compared to the industry; we are at about 1/5 the cost.

Trustee Linden would like to see the changes in Yellow or Red.

New Business –

Bank Authorization – Bank of Montgomery –new signature cards need to be filled out.

Pension Board Appointments – Dave will be kept on as Treasurer. Chief would like to see DC Perkins appointed in his place. Chief stated that he is only here until next year, and since Perkins has a vested interest it would be beneficial to appoint him to the Board.

It was motioned by Lehman and seconded by Linden to:

‘Retain Trustee Linden on the Sugar Grove Fire Protection District Pension Board and Appoint DC Perkins to the Sugar Grove Fire Protection District Pension Board’

Roll Call vote

Discussion: Wojciechowski questioned what this is about. Chief explained the Pension Board to Trustee Wojciechowski. Trustee Wojciechowski questioned DC Perkins if he wanted that responsibility. DC Perkins stated yes.

Motion carried

Bonding of Treasurer – the treasurer should be bonded, Chief will call the insurance company to get him bonded.

It was motioned by Ruchaj and seconded by Linden to:

‘Go into closed session at 8:16 pm to discuss the Deputy Chief Contract, Wages and Benefits of Non-Sworn and POC Employees and negotiations with Local 4748 concerning appointed and tested rank positions’

Roll Call vote – Motion carried

It was motioned by Ruchaj and seconded by Linden to:

‘Go back into open session’

Roll Call vote – Motion carried

It was motioned by Ruchaj and seconded by Linden to:

‘Approve the Deputy Chief contract dated May 20, 2013’

Roll Call vote – Motion carried

It was motioned by Ruchaj and seconded by Lehman to:

‘To approve the recommendation for the Fiscal Year 2013-2014 marked Exhibit A, for POC and Civilian Employees, retro to first pay period in May 2013’

Roll Call vote – Motion carried

Trustee Lehman stated that he would like to go back to 6B on the agenda.

It was motioned by Lehman and seconded by Ruchaj to:

‘Accept the closed session minutes as written, dated April 15, 2013 and open them’

Roll Call vote – Motion carried

ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD

None heard

Public to Address the Board

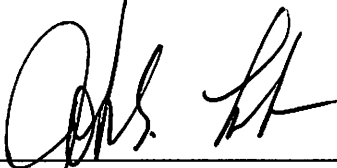
None heard

It was motioned by Linden and seconded by Lehman to:


‘Adjourn at 8:55pm’

Roll Call vote – Motion carried

Respectfully submitted,



John Lehman, Secretary



Paula Lacey, Recording Secretary