

**SUGAR GROVE FIRE PROTECTION DISTRICT  
TRUSTEE'S MEETING  
OPEN MINUTES**

**DATE:** February 18, 2013  
**TIME:** 7:00 pm  
**PLACE:** Sugar Grove Fire Station

**Board of Trustees:** Christopher Ruchaj, President  
John Lehman, Secretary  
David Linden, Treasurer  
Scott Stalcup, Trustee  
Mike Fagel, Trustee

**GUESTS:** Attorney Shawn Flaherty

The Pledge of Allegiance was recited.

Roll Call – Lehman absent

**Approval of Minutes-**

It was motioned by Linden and seconded by Ruchaj to:

‘Approve the January 21, 2013 open session meeting minutes’

Roll Call vote – Motion carried

It was motioned by Ruchaj and seconded by Linden to:

‘Approve the January 21, 2013 closed session meeting minutes and open them up’

Roll call vote – Motion carried

**Treasurers Report –**

Operations - \$2,027,389.84, Construction - \$526,436.44, total both accounts - \$2,553,826.28  
Revenue - over 99% of income received. 14% above on Ambulance fees. Office of State Fire Marshal – under budget. Expenditures – at 75%. Few accounts are over, will do an allocation of funds in budget at fiscal year-end.

It was motioned by Stalcup and seconded by Linden to:

‘Approve the Balance Sheet as of Jan 31, 2013 and Percentage Report’

Roll call vote – Motion carried

**Expenditures –**

Total disbursements for month - \$261,259.90. HRA Account - \$4,479.26, Chase Checking - \$256,780.64.

Ruchaj questioned the Chicago International Trucks for \$2297.00. This was for turbo repair.

It was motioned by Ruchaj and seconded by Stalcup to:

‘Approve the Expenditures dated Jan 2013 in the amount of \$261,259.90’

Roll call vote – Motion carried

**Consent Agenda Items – Three operational items –**

Signs Now – graphics for ARFF truck – \$1462.69  
Air One Equipment – Turnout Gear for Full Time FF’s - \$3,249.50  
The Tranz Shop – Trans went out on Duty Chief vehicle - \$2,200.00

**Three Foreign Fire Tax items –**

Olmstead TV’s – 70” TV for training room and 47” TV in radio room – \$3,108.00  
Global Industrial – small lockers for bathrooms, to keep bathrooms clean – \$ 1284.22  
Fire Station Outfitters – recliners, these are made specifically for Firefighters – \$3375.00

Ruchaj questioned if the old projector was going to be repaired – Chief stated he is going to send it in and get it checked out and see if it can be repaired.

It was motioned by Ruchaj and seconded by Fagel to:

‘Approve the Consent Agenda items as listed – Signs Now, Air One Equipment, The Tranz Shop, Olmstead TV’s, Global Industrial, and Fire Station Outfitters for the amounts listed.’

Roll call vote – Motion carried

**Trustees report** – Fagel stated that he just came back from several deployments. He leaves again Feb 21.

**Report from Chief and Command –**

Building and Grounds – Administrative side needs painting – an RFP went out. Will be seeing more on the budget for this as the building is aging.

FPB – new restaurant is opening this weekend. Fire inspections are going well.

Commission ruling changes – working through that – next meeting is February 28.

Draft Budget – most accounts are typical on what they have been in the past, slight adjustments. Health benefits, waiting to see what happens there. So far deficit of \$73,000.

Cash Back Credit Cards – would like thoughts using a cash back credit card for paying bills. The district uses a card now for some things, but it is not a cash back card. Would look into who accepts, and issues with it.

ISO Evaluation – improved from a 4/9 to a 3/8b. The 8b is a new category – exemplary fire department with lack of water.

Energy Audit – this Thursday we are having an energy audit. This is no cost to the district, they will evaluate our energy source.

Village of Montgomery – TIF District of their commercial area. This TIF encompasses all of the Montgomery Fire commercial area, an area that is not even in Montgomery as of yet, and prime areas. Chief Kunkel stated that the President of the steering committee is a major real estate developer that has property listed. The areas they want to TIF are not blighted areas. Chief Kunkel stated there is nothing scheduled until after the election.

**Operations Report** – Deputy Chief Perkins stated he handed out his report and will answer any questions. Linden questioned if the program has not changed yet. DC Perkins stated that is correct, changes should be made in the next couple months.

**Attorney’s report** – Feds looking into how firefighter testing has been conducted – perceived discrimination impact against minorities. Proceed as usual, follow the law.

**Old Business –**

**Tri-Com** – Chief stated making considerable movement here. Connection to Prestbury Water tower, Tri-com needs direct link – Options include T-1 line or Microwave link. After last month, had microwave link investigated, hired Jerry Bleck to investigate. Tri-com stated our system is of interest to them, doing study, should be complete in three months. Chief stated would need to get Homeland Security permission to transfer ownership, since this was purchased with grant. Chief Kunkel’s recommendation would be to move forward with service agreement and transfer system to Tri-com, under contract language that they provide microwave link to Prestbury and they maintain system and operation of it. Fagel stated that he is concerned about giving up right to own our system, he would rather pay the money for the microwave and still own our system and keep our license. Ruchaj questioned what the cost is to maintain this. Chief stated right now about \$1500.00 but the older it gets, if it fails, it would be astronomical to replace and maintain down the road. Chief stated this is just for the infrastructure, three water tower sites. Fagel stated if it is just infrastructure, let them have it.

Ruchaj questioned if Chief asked if we handed over infrastructure but maintained the actual ownership of the frequency. Chief stated he will look into it.

**Bond Restructuring – Review** – No need to act now, cannot do anything until January. Flaherty stated bring in three banks; tell them to bring in their best rates. Chief to bring in a few more banks next month.

**New Business –**

**Sworn Personnel rank Structure** – Chief identified each station should have full time Capt. in charge of Lieutenants. Would not add any new people, would just promote one person to accommodate rank structure. Fire Commissioners would be involved. Language in Collective Bargaining Agreement would determine how this position would be filled. Chief stated this will not diminish the rank structure for the POCs. Chief stated he will report back on this next month.

Audit Services Proposal – Miriani and Associates – his proposal is the same amount as the last two years. Good working relationship with both Miriani and Sikich, who work well together for the audit.

It was motion by Stalcup and seconded by Ruchaj to:

‘Authorize the Chief to enter into an agreement with Miriani and Associates, based on their proposal of Jan 19, 2012, in the amount not to exceed \$7,250’

Roll call vote – Motion carried

Painting Services RFP – out of ten proposals that went out, five came in with a proposal. The RFP includes most of the Administrative side of the building, including some drywall patching. The lowest bidder was Edwards Painting, Inc. who came in at \$3945.00. Chief Kunkel stated that he knows this gentleman’s work; he has been a painter for 31 years.

It was motioned by Fagel and seconded by Linden to:

‘Approve Edwards Painting Inc.’

Roll call vote – Motion carried

**ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD**

None heard

**Public to Address the Board**

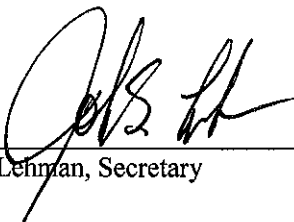
None heard

It was motioned by Ruchaj and seconded by Linden to:

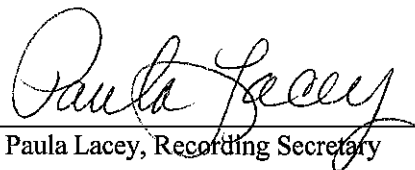
‘Adjourn the meeting at 8:29pm’

Roll call vote – Motion carried

Respectfully submitted,



John Lehman, Secretary



Paula Lacey, Recording Secretary