

**SUGAR GROVE FIRE PROTECTION DISTRICT
TRUSTEE'S MEETING
OPEN MINUTES**

DATE: August 20, 2012
TIME: 7:00 pm
PLACE: Sugar Grove Fire Station

Board of Trustees: Christopher Ruchaj, President
John Lehman, Secretary
David Linden, Treasurer
Scott Stalcup, Trustee
Mike Fagel, Trustee

GUESTS: Attorney Shawn Flaherty

The Pledge of Allegiance was recited.

Roll Call – Fagel absent – on deployment

Approval of Minutes-

It was motioned by Lehman and seconded by Linden to:

‘Approve the July 16, 2012 open session meeting minutes’

Roll Call vote – Motion carried

It was motioned by Lehman and seconded by Stalcup to:

‘Approve the July 16, 2012 closed session meeting minutes and open them up’

Roll call vote – Motion carried

Correspondence –

Trustee Fagel requested a date change for the September meeting. This will be discussed under new business.

Treasurers Report –

Balance Sheet – total revenue on hand as of July 31, 2012 - \$2,627,967

Figures for this fiscal year are now on the report. At 24% expenses, 1% under budget. At 65% anticipated revenue.

It was motioned by Stalcup and seconded by Ruchaj to:

‘Accept balance sheet dated July 31, 2012’

Roll call vote – Motion carried

Discussion – requested to amend motion to include budget percentage report.

It was motioned by Stalcup and seconded by Ruchaj to amend motion to:

‘Include the budget percentage report’

Roll call vote – Motion carried

Expenditures

Disbursements from chase checking total \$187,562.08, HRA Account total \$4,905.76

JP Morgan/BNY Mellon total \$57,662.50 - Total disbursements \$250,130.34

It was motioned by Lehman and seconded by Linden to:

‘Approve the July 2012 expenditures in the amount of \$250,130.34’

Roll call vote – Motion carried

Consent Agenda Items –

Pomps Tires – \$1,729.32, replace front tires on both of the front end ambulances.
Emergency Apparatus Maintenance - \$1,000, service test on engine and truck pumps.
These are both budget items.

It was motioned by Ruchaj and seconded by Lehman too:

‘Approve the consent agenda items for August 2012 for Pomps Tires and Emergency Apparatus Maintenance’

Roll call vote – Motion carried

Report from Chief and Command –

Water rescue boat – Leaking air - replaced boat completely. Department member training is almost completed.

New ARFF truck – Update on repair cost and financial support from the City of Aurora. Will discuss under new business.

The Fiscal 2012 budget year audit has been completed by Miriani & Assoc., will be presented at the Sept meeting. Copy was emailed to Trustees.

Attorney’s report –

House bill 4715 – signed by Gov. Quinn, tweaked new hire bill, will now use median or middle score as a cut off. Also, a separate ladder climb certification is required in addition to the CPAT.

Open Meetings Act law passed, agendas need to be available 48 straight hours. As of January, it will be an Open Meetings Act violation.

New Business –

New Command Vehicle – with the anticipation of a Deputy Chief, the district will be one vehicle short. 2012 Ford Explorer base price 27,000, with the needed extras puts it at 28,500. This is a budgeted line item. Stalcup questioned if there is any value in the Crown Vic for a trade in. This is used by department members to attend schooling etc.

It was motioned by Lehman and seconded by Linden to:

‘Approve expenditures of \$30,000 for the purchase of a new command vehicle for the Sugar Grove Fire Protection District’

Roll call vote – Motion carried

Deputy Chief Job Description – Revised.

The changes in the policy manual now reflect what was advertised for. Ruchaj noted that it should read ‘Page 1 of 3’.

It was motioned by Ruchaj and seconded by Lehman to:

‘Adopt the amended Full time Deputy Chief Job Description with the correction of the page numbers’

Roll call vote – Motion carried

Dispatch Services – KaneCom – it was advised that Karen McConnaughay stated that she does not want to entertain anyone coming into the system prior to the election.

TriCom reached out with a proposal. Start -up cost \$6,000, but did not have subscriber fee, as more subscribers could adjust fee base. Meeting set up on 08/21 with TriCom administrator to look at radio system.

Village of Montgomery was sent a letter to advise them of our intentions.

Board of Appeals for Fire Code Violations – had recent complaints about code issues, our code states we should have Board of Appeals, we don’t at this time. Flaherty stated that he believes the ordinance was drafted

by his office, and that it has provisions for a Board of Appeals. Lehman would like Flaherty to look at the ordinance and it will be put on next agenda.

Repairs to ARFF truck – repair estimates from Global are approximately \$35,000. Most work can be done in house. Need to be able to get it road ready to get back to station. Cost for that is approximately \$4000. Part of the agreement with the Aurora Airport is to maintain an ARFF Truck. Bob Reiser requested that we send a letter asking for financial assistance, he does have some money this year that he believes he can put towards this, if he can get it approved.

Lehman stated that spending \$35,000 to get this piece of equipment up and running is a drop in the bucket.

It was motioned by Stalcup and seconded by Ruchaj to:

‘Approve expenditures of \$4000 to get the ARFF truck road ready and back to district’

Roll call vote – Motion carried

Meeting Change Date – it was requested by Trustee Fagel (vial e-mail) that next month’s meeting be changed to either Monday, Sept 10 or Monday, Sept 24. It was discussed by the Trustees present, and determined to keep the meeting as scheduled on September 17.

It was motioned by Ruchaj and seconded by Linden to:

‘Go into closed session at 7:56p to discuss contract negotiations with Local 4748, discuss wages and benefits of employees, discuss the Deputy Chiefs position, discuss the Fire Chiefs Contract and discuss the disciplinary action of an employee’

Roll call vote – Motion carried

It was motioned by Lehman and seconded by Linden to:

‘Go back into open session at 8:35pm’

Roll call vote – Motion carried

Ruchaj stated that there is action for one item.

It was motioned by Ruchaj and seconded by Linden to:

‘Approve the Amended Fire Chiefs Contract’

Discussion – Lehman would like it to include a date.

Motion was amended by Ruchaj to include:

‘Todays date’

Roll call vote – Motion carried

ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD

None Heard

Public to Address the Board

None Heard

It was motioned by Ruchaj and seconded by Linden to:


‘Adjourn at 8:37pm’

Roll call vote – Motion carried

Respectfully submitted,



John Lehman, Secretary



Paula Lacey, Recording Secretary