

**SUGAR GROVE FIRE PROTECTION DISTRICT  
TRUSTEE'S MEETING  
OPEN MINUTES**

**DATE:** June 18, 2012  
**TIME:** 7:00 pm  
**PLACE:** Sugar Grove Fire Station

**Board of Trustees:** Christopher Ruchaj, President  
John Lehman, Secretary  
David Linden, Treasurer  
Scott Stalcup, Trustee  
Mike Fagel, Trustee

**GUESTS:** Attorney Shawn Flaherty

The Pledge of Allegiance was recited.

Roll Call – Ruchaj and Stalcup absent.

It was motioned by Linden and seconded by Lehman to:  
“Appoint Fagel as President Pro-Tem for the meeting”

Roll Call vote – Motion carried

**Approval of Minutes-**

It was motioned by Lehman and seconded by Linden to:  
‘Approve May 21, 2012 open session meeting minutes’

Roll Call vote – Motion carried

It was motioned by Linden and seconded by Lehman to:  
‘Approve May 21, 2012 closed session meeting minutes and open them’

Roll call vote – Motion carried

**Treasurers Report –**

First full month of FY 2012-2013. Have not established a budget, therefore no percentages are available.

It was motioned by Lehman and seconded by Fagel to:  
‘Approve the Budget Percentage Report dated May 31, 2012’

Roll Call vote – Motion carried

Expenditures - New software for accounting does not list out employees in the direct deposit area, therefore, payroll sheets will be given to Trustees until this has been updated in new software. Fagel had questions on OT – there has been quite a bit. Chief stated that OT was used for covering manpower shortage and to cover FF's while they were in class.

It was motioned by Lehman and seconded by Linden to:  
‘Approve the expenditures for May1, 2012 – May 31. 2012 in the amount of \$180,743.31’

Roll Call vote – Motion carried

**Consent Agenda Items – all are budgeted line items.**

Air One - \$2505.00; Village of Montgomery – \$19,164.55; Corkhill Insurance – \$24,777.50;  
Pension Fund - \$120,213.00

It was motioned by Lehman and seconded by Linden to:  
‘Approve the Consent Agenda items for June 2012’

Roll Call vote – Motion carried

**Report from Chief and Command –**

Operations report will be emailed to Trustees.

Boat and motor are in – trailer lead time is another two weeks.

Two members received Water Ops and Water Certifications from State Fire Marshall Office, once they complete, they will train rest of members in July.  
Aurora Airport drill is this Friday at 10:00 am, this is required yearly.

Communications/Dispatch – Meeting with Jen Bastian from KaneCom – good communication. They software is NewWorld, it will translate nicely. Costs should be in line with what District pays now. KaneCom would also entertain the notion of taking over the radio and data system. KaneCom has 19 IT people, four of who are dedicated to the dispatch center. Chief has not contacted TriCom as of yet, but has heard from other departments they will be more costly.

Chief has concerns that Montgomery might be able to continue as a dispatch center down the road. Lehman questioned if we have done radio tests with KaneCom. Chief stated no not yet.

Miriani will be out this week – Tuesday, Wednesday and Thursday – to work on the audit.

Hearing for the Budget and Appropriation for next month has been published.

Montgomery TIF – don't fight it, cooperate as a member, and put in concern for a new station.

Review of Budget – The budget presented to the Board is the same budget that is available for public inspection. This needs to be approved at the July 16, 2012 meeting. Fagel stated he will be in deployment at that time.

**Attorney's report –**

Issues were brought up about the amount the district pays for their retainer. After reviewing the past 18 months, OBKCG determined a new monthly retainer amount; \$575.00, through the end of 2013; or the district can drop the retainer and be billed as services are rendered. What falls under the retainer is the monthly board meeting, and calls and faxes from the Trustees and Chief. This will be put on the next agenda.

Open Meetings Act – Electronic Training – this needs to be completed by the Trustees, by the end of the year.

IMRF -- New Act took place in January, 6 days after budget is approved, anyone that makes over \$75K has to be listed on website.

**Old Business –**

District Assets and possible acquisition of assets is on the agenda but there is nothing to discuss.

**New Business –**

Prevailing Wage Rate Resolution – this is a yearly resolution that needs to be completed.

It was motioned by Lehman and seconded by Linden to:

‘Approve Resolution 2012-03 Prevailing Wage Rates’

Roll Call vote – Motion carried

Intergovernmental Agreement with Elburn for training house - this house is located in Elburn's Fire District, but is located at their southern border. This agreement gives Sugar Grove Fire Department the use of the house for training and eventual burn down.

It was motioned by Fagel and seconded by Lehman to:

‘Approve the Intergovernmental Agreement as written’

Roll Call vote – Motion carried

District recognition of Association and Auxiliary – Chief would like board to give some direction and oversee by-laws. Chief stated he has looked and has not seen where the Trustees recognized the Association. Chief does not believe that there is any direction of authority on either of these organizations. Lehman questioned if the Association or Auxiliary have an understanding of what is trying to be accomplished, Chief stated he had concerns brought to him from some members of the Auxiliary. Lehman would like Chief to supply the attorney with some information so he can bring in a resolution next month.

FF Fitness Challenge – This is a voluntary fitness challenge for all the Firefighters of the district. Since it has a financial component attached, it was brought before the Board for approval.

It was motioned by Lehman and seconded by Fagel to:  
'Give approval for the concept of the SGFD Fitness Challenge'

Roll Call vote – Motion carried

Fagel would like to shift the agenda for Public to Address the Board now.

**Public to Address the Board**

Nothing Heard

It was motioned by Fagel and seconded by Linden to:  
'Go into closed session at 8:16pm to discuss items listed on the agenda'

Roll Call vote – Motion carried

It was motioned by Lehman and seconded by Linden to:  
'Go back into Open Session at 9:08pm'

Roll Call vote – Motion carried

It was motioned by Lehman and seconded by Linden to:  
'Approve the twelve new candidates as POC Members, based on their passing the background check and physical'

Roll Call vote – Motion carried

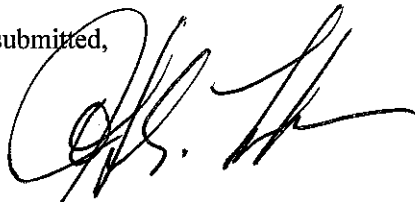
It was motioned by Lehman and seconded by Linden to:  
'Adjourn at 9:13 pm'

Roll Call vote – Motion carried

**ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD**

Scheduling for a special meeting – Fagel would like to send potential dates to chief.

Respectfully submitted,



John Lehman, Secretary



Paula Lacey, Recording Secretary