

**SUGAR GROVE FIRE PROTECTION DISTRICT
TRUSTEE'S MEETING
OPEN MINUTES**

DATE: April 9, 2012
TIME: 7:00 pm
PLACE: Sugar Grove Fire Station

Board of Trustees: Christopher Ruchaj, President
John Lehman, Secretary
David Linden, Treasurer
Scott Stalcup, Trustee
Mike Fagel, Trustee

GUESTS: Attorney Tim Hoppa

The Pledge of Allegiance was recited.

Roll Call – Fagel absent – on Deployment

Approval of Minutes-

It was motioned by Stalcup and seconded by Linden to:

‘Approve the closed session minutes of February 20, 2012 and open them’

Roll Call vote – Motion carried

It was motioned by Lehman and seconded by Stalcup to:

‘Approve the March 19, 2012 open session minutes’

Roll call vote – Motion carried

It was motioned by Lehman and seconded by Linden to:

‘Accept the closed session minutes for March 19, 2012 as stated and let them be open’

Roll call vote – Motion carried

Correspondence –

None

Treasurers Report –

Operations balance as of March 3, 2012 is \$1,527,976 of which \$802,258.55 is in the reserve account. Construction balance is \$519,837.57 for a total cash asset for the district \$2,047,813.57

Budget Percentage Report – the apparatus replacement fund is not a cash disbursement, it is a transfer of funds, the accurate percentage would be at about 90%, which would be 1.63% under budget with one month left to go.

It was motioned by Stalcup and seconded by Lehman to:

‘Approve the Balance Sheet and Percentage Report both dated March 31, 2012’

Roll call vote – Motion carried

Total expenditures for the month were \$278,454.90. Upgraded software is still being worked out; payment on expenditures for payroll for March 23 is a lump sum amount, not detailed by employee.

It was motioned by Lehman and seconded by Linden to:

‘Approve the expenditure report dated March 31, 2012 in the amount of \$278,454.90’

Roll call vote – Motion carried

Consent Agenda Items –

Paul Conway Shields – gasses for hazmat monitor and calibrations - \$1028.30

It was motioned by Lehman and seconded by Stalcup to:

‘Approve the only item on the consent agenda, Paul Conway Shields in the amount of \$1028.30’

Roll call vote – Motion carried

Report from Chief and Command –

Electrical upgrades on apparatus floor are in process.

Water Rescue community fundraising is moving forward. Money has been put into the budget for this.

Ruchaj asked chief to contact the Forest Preserve regarding funding for this also. Stalcup questioned if we could use money from the Montgomery funds. Foreign Fire Fund purchased the ice rescue sled, district in process of training – this will be a first response.

Operations Report will be emailed out to the Trustees.

TIF- Chief noticed that the discussion held at the Village Board meeting regarding a 10% tax rebate to taxing bodies was left out of the village minutes. Trustee Ruchaj will attend the next Village meeting with Chief on 03/17.

Mr. Nichols will be giving a \$500.00 donation for use of farming the district’s property.

Draft Budget – This is accurate, official tax levy from county has been received. Expenditures showing deficit projected at \$142,529, projecting positive cash flow to bring over from this year- approximately \$50,000.00. Stalcup would like to know if we could utilize impact fees from Montgomery for the boat. Chief will approach them. Lehman would like to know if there are any other new items, besides the Deputy Chief position and the water rescue equipment, that are included in the budget. Chief stated the only other increases were fuel and health insurance is anticipated with the HRA plan, but could rise with current PPO plan.

Old Business –

Acquisition of Assets - No response from letter sent, will wait until Trustee Fagel gets back and inquire.

New Business – Items under new business will be discussed after closed session.

It was motioned by Ruchaj and seconded by Lehman to:

‘Discuss contract negotiations with Local 4748, wages and benefits of employees and 6-month review of closed session minutes’

Roll call vote – Motion carried

It was motioned by Ruchaj and seconded by Stalcup to:

‘Go back into open session’

Roll call vote – Motion carried

No action taken on closed session items

New Business items –

Better Business Planning –

It was motioned by Ruchaj and seconded by Linden to:

‘Implement Better Business Planning as broker for the District for health, dental and life insurance’

Roll call vote – Motion carried

It was motioned by Ruchaj and seconded by Linden to:

‘Add the HRA Health Insurance option to the Districts current health plan along with the PPO with dental and life insurance for all full time employees’

Stalcup questioned that this is supplemental to the two plans the district has now. Ruchaj stated yes.

Roll call vote – Motion carried

ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD

None heard

Public to Address the Board

None heard

It was motioned by Ruchaj and seconded by Lehman to:

‘Adjourn’

Roll call vote – Motion carried

Respectfully submitted,



John Lehman, Secretary



Paula Lacey, Recording Secretary