

**SUGAR GROVE FIRE PROTECTION DISTRICT  
TRUSTEE'S MEETING  
OPEN MINUTES**

**DATE:** February 20, 2017  
**TIME:** 6:00 pm  
**PLACE:** Sugar Grove Fire Station

**Board of Trustees:** Mike Fagel, President  
David Linden, Treasurer  
John Guddendorf, Jr., Secretary  
David Blankenship, Trustee  
Harry Davis, Trustee

**GUESTS:** Chief Perkins, Attorney Shawn Flaherty

The Pledge of Allegiance was recited.

**Roll Call** – Trustee Blankenship absent

**S.C.B.A. Bid Opening – 6:05 pm –**

One bid was received – MES \$203,955, for 30 SCBAs (model # X3-4500), 60 bottles, 42 masks/voice amplifiers, other miscellaneous equipment.

**Approval of Minutes-**

It was motioned by Guddendorf and seconded by Linden to:  
'Approve January 16, 2017 open session meeting minutes'

Roll call vote – Motion carried

**Treasurers Report –**

Operations Account – \$2,083,466.75, Capital Account - \$1,256,119.73, Total \$3,339,586.48  
At -77% - a little high for the first 9 month – OT for coverage of WC.

It was motioned by Linden and seconded by Davis to:  
'Accept the January 2017 Cash Balances and Budget vs Actual Reports'

Roll call vote – Motion carried

**Expenditures –**

Chase Checking - \$195,400.42, Chase HRA - \$8,392.92, BNY Mellon - \$142,400.00  
Total expenditures \$346,193.34

It was motioned by Linden and seconded by Fagel to:  
'Approve the Expenditures for January 2017 in the amount of \$346,193.34'

Roll call vote – Motion carried

**Report from Chief and Command –**

**Call Summary** – 118 up from last year's 89.

March 1 – Promotion ceremony for Lt. Miner.

SCBA's will be ordered. Will work on kitchen remodeling once everything is complete with the SCBA,s.

After kitchen remodel will work on new ambulance.

Fagel requested that times be added to the call summary report. Chief stated that would be hard to do, it would have to come through Tri-Com, but he will monitor it.

**Attorney's report –**

Buzz going on about bills being introduced in Springfield. March/April is a better time to see what these are doing.

**Old Business –**

Fagel – Strategic planning – discussion was held on staffing/building/development 5 to 20 years from now. He would like to see this being done. Chief Perkins stated that he thinks about this every year when he does the budget. Guddendorf would like to see this also, so that when people come in years from now, there is something on paper. Discussion continued on the strategic planning. Fagel would like rough ideas for next months meeting.

**New Business –**

**Engagement letter from Miriani & Associates, Inc.**

It was motioned by Fagel and seconded by Guddendorf to:

‘Approve Engagement Letter from Miriani & Associates, Inc. for the 2016-2017 Audit not to exceed \$8000.00’

Roll call vote – Motion carried

**Website Agreement –** Agreement with Weblinx to do an overhaul of the existing website to make it user friendly.

It was motioned by Guddendorf and seconded by Linden to:

‘Approve the Website Agreement with Weblinx – not to exceed \$5000’

Roll call vote – Motion carried

**SCBA Bid –** Discussion was held on the bid from MES.

It was motioned by Davis and seconded by Fagel to:

‘Authorize Chief Perkins to accept the bid from MES for the Scott X3 4500 Airpacks, after confirming that the specifications of the bid have been met’

Roll call vote – Motion carried

It was motioned by Guddendorf and seconded by Linden to:

‘Go in to closed session at 7:24pm for discussion of Personnel Matter’

Roll call vote – Motion carried

It was motioned by Fagel and seconded by Davis to:

‘Go back in open session at 7:45pm’

Roll call vote – Motion carried

No action taken in closed session

**ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD**

Trustee Fagel would like to change the meeting from Monday, March 20 to Tuesday, March 28 next month. No one objected to the date change.

**Public to Address the Board**

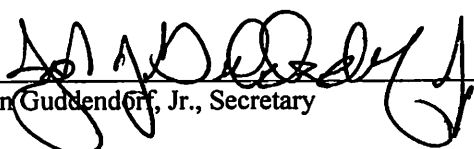
None


It was motioned by Linden and seconded by Davis to:

“Adjourn at 7:48pm’

Roll call vote – Motion carried

Respectfully submitted,

  
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John Guddendorf, Jr., Secretary

  
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Paula Lacey, Recording Secretary