

**SUGAR GROVE FIRE PROTECTION DISTRICT
TRUSTEE'S MEETING
OPEN MINUTES**

DATE: December 18, 2017
TIME: 6:00 pm
PLACE: Sugar Grove Fire Station

Board of Trustees: Mike Fagel, President
David Linden, Treasurer
John Guddendorf, Jr., Secretary
David Blankenship, Trustee
Harry Davis, Trustee
GUESTS: Chief Perkins, Attorney Flaherty

**The Pledge of Allegiance was recited.
Roll Call – All Trustees present**

Public to Address the Board – Marty Kunkel asked the board if he could reserve the use of public to address the board at the end of the meeting. Trustee Guddendorf stated it could be late

Approval of Minutes-

It was motioned by Guddendorf and seconded by Davis to:

‘Approve the October 23, 2017 closed session meeting minutes and keep them closed’

Roll call vote – Motion carried

It was motioned by Blankenship and seconded by Linden to:

‘Approve November 20, open session meeting minutes’

Roll call vote – Motion carried

It was motioned by Blankenship and seconded by Guddendorf to:

‘Approve the November 20, 2017 closed session meeting minutes and keep them closed’

Roll call vote – Motion carried

Treasurers Report –

Operations Account – \$2,861,565.93, Capital Account - \$949,116.08, Total \$3,810.682.01
At – 55.5%

It was motioned by Guddendorf and seconded by Blankenship to:

‘Accept the November 2017 Cash Balances and Budget vs Actual Reports’

Roll call vote – Motion carried

Expenditures –

Chase Checking - \$251,051.71 Chase HRA - \$1,590.65, Total expenditures \$252,642.36

It was motioned by Linden and seconded by Davis to:

‘Approve the Expenditures for November in the amount of \$252,642.36’

Roll call vote – Motion carried

Consent Items –

3G - \$1518.23 – Gas Meters, **Resource Management** - \$131.00 – Oral Interviews

Foreign Fire -

Dinges Fire - \$7890.00 – Thermal Imaging Camera
Rogue Fitness- \$775.94 – Physical Fitness Equipment
Torque Fitness - \$ 1350.00 – Physical Fitness Equipment
Amazon – not to exceed \$2000 – towards stove for living quarters

It was motioned by Linden and seconded by Fagel to:

‘Approve Consent Agenda Items’

Roll call vote – Motion carried

President Fagel requested that item 11i be moved up on the agenda

Pat Mannix from Andres Medical spoke to the board on collection rate trends, industry standards, cost of ambulance run, the changing philosophies of billing taking into account everything provided other than just the care. A questions and answering session continued after Mr. Mannix' presentation.

Report from Chief and Command –

111 calls this November compared to 88 last year, up 23 calls.

Monthly report is in packet – contains updates on weekly reports.

Attorney's report –

Law passed that a Sexual Harassment Policy has to be passed by resolution or ordinance. This should be on the agenda for January.

Application for hires now are required to have – 'We do not accept Juvenile criminal records, or expunged records – do not provide these' on it.

Litigation – have met with pension board and was authorized to file a motion for reconsideration – this was filed last week. Waiting to hear from Appellate Court on this. Fagel stated that he received 6 phone calls after the article was published.

Fagel- any new laws in 2018 that affects the fire district – [Flaherty] primary one is if we have any no man's land within our boundaries – if we are adjacent to them at all, not just surrounding them. The only thing we have to prove is that we have been dispatched to their address.

Trustee classes – January 20 in Oswego starting at 9am – Northern Alliance, January 25, 26, 27, they have pension training also. Trustees are required 3 hours a year for CE, unless on pension.

Linden questioned on how long to hear from court – [Flaherty] – done guessing, there is no required time.

Flaherty is going to be bringing a new proposal for the retainer for next year at next meeting. It will be going up.

Old Business –

Airport Rescue Truck – Fagel stated that he has been asking about this truck monthly, is there a dollar amount known to fix this vehicle – [Moran] has been concentrating on front line vehicles [Fagel] is concerned we don't know what the problems are, and would like to know what it is [Chief] would have to send this out, and it will have a huge price tag, it is a money pit [Fagel] in the agreement with Aurora Airport it is required to have that truck [Kunkel] the old one was scrapped and another was donated to the district, the agreement was that they would maintain the original two, when approached about the new one, they refused to agree to maintain that one. [Fagel] are we required to maintain this vehicle [Kunkel] it is still the districts responsibility to provide adequate fire protection, but as far as the contract, he does not believe that we have to have those vehicles. [Blankenship] put together a letter to the airport letting them know about the vehicle [Kunkel] the airport violated their own contract by not providing inspections, oversight and overview, permitting process with the district involved. Discussion continued on the ARRF Vehicle for the Aurora Airport. [Fagel] leave this on the agenda.

TIF #2 – nothing new

Boundary Discussion – nothing new

Generator Service and Testing – Wayne still waiting on contacts from Fagel. [Fagel] three names tonight.

Station Maintenance – water heater issue – received quote, would have to do reconfiguration of plumbing - \$14,400. Waiting on another quote for tank less heaters. [Blankenship] found some from Granger for \$2700. [Guddendorf] would like three bids and take lowest [Fagel] had a company here at 5pm, will get quote tomorrow. Discussion continued.

It was motioned by Guddendorf and seconded by Davis:

'Not to exceed \$10,000 – take lowest bid that comes in'

Roll call vote – Motion carried

Overtime – Nothing new

Training for Officers – Capt. Wade went to IFSI last month, Cornerstone Class in February

Apparatus Status – 902out – 901 oil leak – N Aurora engine sitting in station

Medical Billing – was moved to beginning of agenda

Station Remodeling - Some cabinets in, carpet is in two offices, hose baseboard is almost finished. A lot of sweat equity, by some of the firefighters, getting this done.

COOP Planning – Officers implementing goals to reach

Impact Fees – Offset loss of revenue by TIF district – not building in TIF district yet so it is a moot issue for right now. Discussion on Chelsea Senior Living. (Perkins) we should get fees on each unit, as this is residential.

Ratifying Ordinance number 2017-01 to 2017-02 – incorrect number on ordinance last month.

It was motioned by Fagel and seconded by Linden to:

‘Adopt Ordinance # 2017-01 (an Ordinance Repealing Ordinance Nos. 2012-01, 2011-06, and 98-05 and Imposing Fees for District Services to Non-Residents, for Reimbursement of Costs Incurred for Response to Hazardous Material Spills (“Spiller Pays”), and for Reimbursement of Costs Incurred for Response to Emergency Situations Requiring Technical Rescue Services by the Sugar Grove Fire Protection District, Kane County, Illinois) as amended’

New Business –

Levying and Assessing Taxes – Ordinance 2017-03 – seeking increase under 5%.

It was motioned by Fagel and seconded by Guddendorf to:

‘Approve Ordinance 2017-03 Levying and Assessing Taxes’

Roll call vote – Motion carried

Resolution 2017-03 - Providing direction to the County Clerk to not adjust pension levy.

It was motioned by Fagel and Seconded by Davis to:

‘Approve Resolution # 2017-03 A Resolution Providing Direction to the County Clerk under the Property Tax Extension Limitation Law Regarding the 2017 Tax Levy of the Sugar Grove Fire Protection District’

Roll call vote – Motion carried

Trustee Meetings for 2018 – Keep same time and day of month

It was motioned by Fagel and seconded by Linden to:

‘Keep meetings on the third Monday of the month at 6:00 pm’

Roll call vote – Motion carried

Surplus – Hose out of service, SCBA Fit Test Machine, Thermal Imaging Camera, Three Vehicles (Ford Crown Victoria- GMC 3500 – GMC Suburban) – Chief Perkins described the issues with all items listed and the reasons for surplus.

It was motioned by Blankenship and seconded by Linden to:

‘Declare all items [in Chiefs memo] as surplus’

Roll call vote – Motion carried

New Plow/Vehicle – Discussion held on new/used vehicle with snow plow. Previously owned does not have to go out to bid.

It was motioned by Guddendorf and seconded by Fagel to:

‘To go out to bid with trade-ins (942 and 945) - not to exceed \$30,000 for State bid or used vehicle’

Roll call vote – Motion carried

Fit Test Machine – old machine does not work with new Scott airpaks.

It was motioned by Guddendorf and Seconded by Davis to:

‘Approved PortaCount Pro+ Respirator Fit Tester and Warranty Contract’

Roll call vote – Motion carried

Capital Plan – Chief Perkins Discussed the capital plan – [Fagel] would like to have this on January’s agenda.

Public to Address the Board

AC Parson would like to know how the board plans on disposing of 944. [Perkins] do we have to go with a sealed bid. [Flaherty] Board discretion, but they have to set a price.

It was motioned by Blankenship and seconded by Davis to:
‘Sell for a minimum \$500, with a signed waiver’

Roll call vote – Motion carried

It was motioned by Guddendorf and seconded by Fagel to:
‘Go in to closed session at 8:06 for discussion of performance/goals on specific employees of the District and Contract negotiations with Local 4748’

Roll call vote – Motion carried

It was motioned by Guddendorf and seconded by Blankenship to:
‘Go back in open session at 9:48pm’

Roll call vote – Motion carried

No action taken in closed session

ANY OTHER MATTERS THAT MAY LAWFULLY COME BEFORE THE BOARD

None

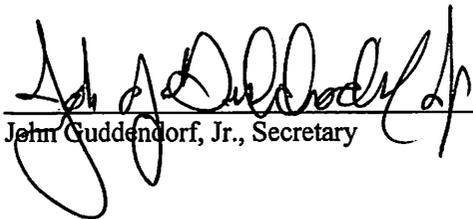
Public to Address the Board

None

It was motioned by Linden and seconded by Davis to:
“Adjourn at 9:49pm”

Roll call vote – Motion carried

Respectfully submitted,



John Guddendorf, Jr., Secretary



Paula Lacey, Recording Secretary